

CITY OF MOUND MISSION STATEMENT: The City of Mound, through teamwork and cooperation, provides at a reasonable cost, quality services that respond to the needs of all citizens, fostering a safe, attractive and flourishing community.

A G E N D A

MOUND CITY COUNCIL REGULAR MEETING

**TUESDAY, APRIL 22, 2025 - 6:00 PM
MOUND CITY COUNCIL CHAMBERS**

1. Opening meeting
2. Pledge of Allegiance
3. Approve agenda, with any amendments

**Consent Agenda:* Items listed under the Consent Agenda are considered routine in nature, have been evaluated by staff, recommended by staff for approval by the Council, and will be enacted by a single roll call vote. There will be no separate discussion of these items unless a Council Member or Citizen so requests. At this time, anyone present who wishes to offer dissenting comment to any items on the Consent Agenda is invited to identify themselves and the item of concern so that the it may be removed from the Consent Agenda and considered after discussion in normal sequence. Separate introduction or further support from petitioners or requestors is not required at this time and removal of an item from the Consent Agenda for this purpose is not required or appropriate.

- | | | |
|----|--|--------------------|
| 4. | <u>*Consent Agenda</u> | <u>Page</u> |
| | *A. Approve payment of claims | 936-970 |
| | *B. Approve minutes: April 8, 2025 | 971-984 |
| | *C. Pay request No. 5 in the amount of \$17,469.50 to Create Construction for the
Downtown Paver Sidewalks Replacement Project – Group 2
City Project No. PW 24-08 | 985-988 |
| | *D. Pay request No. 4 in the amount of \$11,835.42 to Widmer Construction for the
2024 Lift Station Improvements Project
City Project No. PW 24-03 | 989-993 |
| | *E. 2025 Aquatic Invasive Species Ambassador Program Waiver of Trespass
Agreement | 994-1002 |

ROLL CALL VOTE TO APPROVE CONSENT AGENDA

5. Comments and suggestions from citizens present on any item not on the agenda.
**If you are bringing an item to the attention of the May or and Council, please state your first and last name, and address for the record. (Please limit your comments to 3 minutes)*
6. Hennepin County Commissioner Heather Edelson Presentation 1003-1017
7. Public Hearing – MIDCO 1018-1072

PLEASE TURN OFF ALL CELL PHONES & PAGERS IN COUNCIL CHAMBERS.

- | | | |
|-----|--|--------------------------|
| 8. | <u>Council Introduction</u>
Review/discussion with Colin Charlson owner of 5581 Old Shoreline Drive regarding interest in purchasing Outlot B, Mound Harbor | 1073-1075 |
| 9. | Authorize to award bid recommendation for the CSAH 15 Sidewalks Replacement Project
City Project No. PW-25-08 and PW25-09 | 1076-1078
1078 |
| 10. | Authorize to advertise for bids for the 2025 Street and Utilities Improvements Project
City Project No. PW-25-01 and PW-25-02 | 1079-1084
1084 |
| 11. | MSA System Revisions | 1085-1091
1091 |
| 12. | Comments/Reports from Council members
Council Member Pugh
Council Member McEnaney
Council Member Castellano
Council Member Herrick
Mayor Holt | |
| 13. | <u>Information/Miscellaneous</u>
A. Comments/Reports from City Manager | |
| | B. Reports: Finance – March 2025
Fire – March 2025 | 1092-1094
1095-1096 |
| | C. Minutes: POSC – March 13, 2025 | 1097-1100 |
| | D. Correspondence: | |
| 14. | Adjourn | |

COUNCIL BRIEFING

Tuesday, April 22, 2025

Council meetings are held in the City Council Chambers in the Centennial Building on the second and fourth Tuesday each month at 6:00 PM with agendas and meeting details/locations posted to the City website the Thursday prior under the “Mayor and Council” section of the “Government” tab of the Home Page. [Government | Mound, MN \(cityofmound.com\)](https://www.cityofmound.com/government)

***** All Meetings at City Council Chambers, Centennial Building *****

Upcoming Meetings Schedule:

April 22 – City Council Regular Meeting, 6:00 PM

May 13 – City Council Regular Meeting, 6:00 PM

May 27 – City Council Regular Meeting, 6:00 PM

June 10 – City Council Regular Meeting, 6:00 PM

June 24 – City Council Regular Meeting, 6:00 PM

July 8 – City Council Regular Meeting, 6:00 PM

Events and Activities:

Subscribe to RAVE messaging tool for emergency notifications and updates

[RAVE Emergency Notifications | Mound, MN \(cityofmound.com\)](https://www.cityofmound.com/rave)

Like and follow City of Mound Facebook [link goes here]

City Offices:

Closed Monday, May 26, 2025 for Memorial Day

Closed Thursday, June 19, 2025 for Juneteenth Holiday

Closed Friday, July 4, 2025 for Independence Day

City Official's Absences

Please notify the City Manager in advance of an absence.

Inquire in advance, please.....

Council members are asked to call or email their questions in advance of a public meeting so that more research may be done or additional information may be provided that will assist decision-making.

2025 City of Mound Claims 04-22-25

YEAR	BATCH NAME	DOLLAR AMOUNT	
2025	HOFFBARRY0325	\$	9,248.00
2025	0325UBREFUND	\$	447.53
2025	041425HENCTYRECORD	\$	46.00
2025	SPECASSESSFEES2025	\$	2,285.00
2025	041725CITYMAN	\$	63,204.47
2025	042225CITY	\$	211,041.81
2025	042225CITY-2	\$	20,489.92
TOTAL CLAIMS		\$	306,762.73

CITY OF MOUND

Payments

04/16/25 9:52 AM

Page 1

Current Period: April 2025

Payments Batch HOFFBARRY0325		\$9,248.00		
Refer	493 HOFF BARRY P.A.			
Cash Payment	E 101-41600-300 Professional Svcs	GENERAL ADMINISTRATIVE LEGAL SVCS MARCH 2025		\$3,015.00
Invoice 18743	4/2/2025			
Cash Payment	E 101-41600-316 Legal P & I	PLANNING LEGAL SVCS MARCH 2025		\$117.00
Invoice 18745	4/2/2025			
Cash Payment	G 101-23446 LIFESTYLE HOMES MOUN	LIFESTYLE HOMES ARTESSA -REVIEW DEVELOPMENT AGREEMENT & SECURITY RELEASE, REVISE DEVELOPMENT LETTER, REVIEW ACCESS EASEMENT, DRAFT CERTIFICATE OF COMPLETION- LEGAL SVCS MARCH 2025		\$918.00
Invoice 18749	4/2/2025			
Cash Payment	G 101-23528 4756 KILDARE VARIANCE	4756 KILDARE RD- REVIEW & REVISE RESOLUTION- LEGAL SVCS MARCH 2025		\$114.00
Invoice 18747	4/2/2025			
Cash Payment	E 101-41600-312 Legal Council	COUNCIL COMMUNICATIONS, COUNCIL INITIATED MATTERS, COUNCIL MEETING PREP & ATTENDANCE- LEGAL SVCS MARCH 2025		\$994.50
Invoice 18744	4/2/2025			
Cash Payment	E 101-41600-312 Legal Council	MIDCO FRANCHISE- REVIEW APPLICATION & PROCESS, REVIEW & REVISE ORDINANCE, REVIEW FRANCHISE ORDINANCE, LEGAL RESEARCH- NEXT STEPS- LEGAL SVCS MARCH 2025		\$2,710.50
Invoice 18751	4/2/2025			
Cash Payment	E 101-41600-316 Legal P & I	PROPERTY REPORT- LAND TITLE- 1583 DOVE LN- PLANNING LEGAL SVCS MARCH 2025		\$90.00
Invoice 18748	4/2/2025			
Cash Payment	E 101-41600-316 Legal P & I	DRAFT EASEMENT GRANT, REVIEW TITLE WORK, REVISE EASEMENT, REVIEW & RECORD EXECUTED EASEMENT 3140 ARGYLE LN - PLANNING LEGAL SVCS MARCH 2025		\$863.00
Invoice 18750	4/2/2025			
Cash Payment	E 101-41600-316 Legal P & I	1737 WILD HURST LANE PLANNING LEGAL SVCS MARCH 2025		\$390.00
Invoice 18746	4/2/2025			
Cash Payment	G 101-23494 PC22-18 TOWNHOMES-CO	COMMERCE PLACE FERN LANE TOWNHOMES- REVIEW OF LAND USE, DEVELOPMENT, VACATION APPLICATIONS- LEGAL SVCS MARCH 2025		\$36.00
Invoice 18743	4/2/2025			
Transaction Date	4/15/2025	U.S. Bank 10100 10100	Total	\$9,248.00

CITY OF MOUND
Payments

04/16/25 9:52 AM
Page 2

Current Period: April 2025

Fund Summary

	10100 U.S. Bank 10100	
101 GENERAL FUND		\$9,248.00
		<hr/>
		\$9,248.00

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$9,248.00
	<hr/>
Total	\$9,248.00

CITY OF MOUND

Payments

04/17/25 1:25 PM

Page 1

Current Period: April 2025

Payment Batch 0325UBREFUND

\$447.53

Refer	492 MINNETONKA TITLE, INC.	Ck# 079027 4/14/2025	
Cash Payment	R 601-49400-36200 Miscellaneous Revenue	REFUND CREDIT UTILITIES @ 1754 SUMACH LANE - D. DUEDE- MTKA TITLE	\$447.53

Invoice 041425 3/31/2025

Transaction Date	4/15/2025	U.S. Bank 10100	10100	Total	\$447.53
------------------	-----------	-----------------	-------	--------------	----------

Fund Summary

	10100 U.S. Bank 10100
601 WATER FUND	\$447.53
	<hr/> \$447.53

Pre-Written Checks	\$447.53
Checks to be Generated by the Computer	\$0.00
Total	<hr/> \$447.53

CITY OF MOUND
Payments

04/17/25 1:23 PM
Page 1

Current Period: April 2025

Payment Batch 041425HEN CTY RECORD \$46.00

Refer 491 HENNEPIN COUNTY RECORDER Ck# 079026 4/14/2025

Cash Payment G 101-23519 1703 Jones Variance- J. Kohl RECORDING & RESOLUTION FEE - 1703 \$46.00
JONES LN- J. KOHLER - PC 24-10

Invoice 041425 4/14/2025

Transaction Date 4/14/2025 U.S. Bank 10100 10100 Total \$46.00

Fund Summary

	10100 U.S. Bank 10100	
101 GENERAL FUND	\$46.00	
	<hr/>	
	\$46.00	

Pre-Written Checks	\$46.00
Checks to be Generated by the Computer	\$0.00
Total	<hr/>
	\$46.00

CITY OF MOUND

04/17/25 8:54 AM

Page 1

Payments

Current Period: April 2025

Payments Batch SPECASSESSFEES2025

\$2,285.00

Refer	568 HENNEPIN COUNTY PROPERTY T			
Cash Payment	E 401-46000-620	Fiscal Agent s Fees	SPECIAL ASSESSMENT 2025 SVC FEE- LEVY #20522 2021	\$10.00
Invoice 85-2025	4/10/2025			
Cash Payment	E 363-47000-620	Fiscal Agent s Fees	SPECIAL ASSESSMENT 2025 SVC FEE- LEVY #17715 2011	\$108.00
Invoice 85-2025	4/10/2025			
Cash Payment	E 363-47000-620	Fiscal Agent s Fees	SPECIAL ASSESSMENT 2025 SVC FEE- LEVY #17716 2011	\$87.00
Invoice 85-2025	4/10/2025			
Cash Payment	E 364-47000-620	Fiscal Agent s Fees	SPECIAL ASSESSMENT 2025 SVC FEE- LEVY #18260 2013	\$382.50
Invoice 85-2025	4/10/2025			
Cash Payment	E 365-47000-620	Fiscal Agent s Fees	SPECIAL ASSESSMENT 2025 SVC FEE- LEVY #18639 2014	\$302.50
Invoice 85-2025	4/10/2025			
Cash Payment	E 311-47000-620	Fiscal Agent s Fees	SPECIAL ASSESSMENT 2025 SVC FEE- LEVY #19111 2016	\$190.00
Invoice 85-2025	4/10/2025			
Cash Payment	E 312-47000-620	Fiscal Agent s Fees	SPECIAL ASSESSMENT 2025 SVC FEE- LEVY #19365 2017	\$67.50
Invoice 85-2025	4/10/2025			
Cash Payment	E 312-47000-620	Fiscal Agent s Fees	SPECIAL ASSESSMENT 2025 SVC FEE- LEVY #19366 2017	\$67.50
Invoice 85-2025	4/10/2025			
Cash Payment	E 313-47000-620	Fiscal Agent s Fees	SPECIAL ASSESSMENT 2025 SVC FEE- LEVY #19672 2018	\$72.50
Invoice 85-2025	4/10/2025			
Cash Payment	E 313-47000-620	Fiscal Agent s Fees	SPECIAL ASSESSMENT 2025 SVC FEE- LEVY #19673 2018	\$177.50
Invoice 85-2025	4/10/2025			
Cash Payment	E 313-47000-620	Fiscal Agent s Fees	SPECIAL ASSESSMENT 2025 SVC FEE- LEVY #19674 2018	\$10.00
Invoice 85-2025	4/10/2025			
Cash Payment	E 601-49400-620	Fiscal Agent s Fees	SPECIAL ASSESSMENT 2025 SVC FEE- LEVY #25123 2025	\$595.00
Invoice 85-2025	4/10/2025			
Cash Payment	E 401-46000-620	Fiscal Agent s Fees	SPECIAL ASSESSMENT 2025 SVC FEE- LEVY #19991 2019	\$42.50
Invoice 85-2025	4/10/2025			
Cash Payment	E 401-46000-620	Fiscal Agent s Fees	SPECIAL ASSESSMENT 2025 SVC FEE- LEVY #19990 2019	\$45.00
Invoice 85-2025	4/10/2025			
Cash Payment	E 401-46000-620	Fiscal Agent s Fees	SPECIAL ASSESSMENT 2025 SVC FEE- LEVY #20287 2020	\$52.50
Invoice 85-2025	4/10/2025			
Cash Payment	E 427-43121-620	Fiscal Agent s Fees	SPECIAL ASSESSMENT 2025 SVC FEE- LEVY #20086 2019	\$5.00
Invoice 85-2025	4/10/2025			
Cash Payment	E 401-46000-620	Fiscal Agent s Fees	SPECIAL ASSESSMENT 2025 SVC FEE- LEVY #19992 2019	\$55.00
Invoice 85-2025	4/10/2025			

CITY OF MOUND

Payments

04/17/25 8:54 AM

Page 2

Current Period: April 2025

Cash Payment	E 101-49999-430 Miscellaneous	SPECIAL ASSESSMENT 2025 SVC FEE- LEVY #25121 2025	\$5.00
Invoice 85-2025	4/10/2025		
Cash Payment	E 101-49999-430 Miscellaneous	SPECIAL ASSESSMENT 2025 SVC FEE- LEVY #25122 2025	\$10.00
Invoice 85-2025	4/10/2025		
Transaction Date	4/17/2025	U.S. Bank 10100 10100	Total \$2,285.00

Fund Summary

	10100 U.S. Bank 10100
101 GENERAL FUND	\$15.00
311 GO BONDS-2014A	\$190.00
312 2015A \$8,380,000 GO BONDS	\$135.00
313 2016 IMPROVEMENTS	\$260.00
363 G.O. 2009 - A Improvements	\$195.00
364 2020A GO IMPROVEMENT BONDS	\$382.50
365 GO IMPROVEMENT, 2012A	\$302.50
401 GENERAL CAPITAL PROJECTS	\$205.00
427 STREET MAINTENANCE	\$5.00
601 WATER FUND	\$595.00
	<hr/>
	\$2,285.00

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$2,285.00
Total	<hr/>
	\$2,285.00

CITY OF MOUND

Payments

04/17/25 10:26 AM

Page 1

Current Period: April 2025

Payments Batch 041725CITYMAN

\$63,204.47

Refer	496 ANCHOR SCIENTIFIC, INC	-			
Cash Payment	E 602-49450-220 Repair Supplies & Equip	GW50NO ECO-FLOAT WIRE MOUNT-SEWER DEPT			\$375.00
Invoice	274755				
Transaction Date	3/25/2025	U.S. Bank 10100 10100	Total		\$375.00
Refer	497 CENTERPOINT ENERGY (MINNEG	-			
Cash Payment	E 602-49450-383 Gas Utilities	5808 GRANDVIEW BLVD LS GENERATOR NATL GAS SVC 2-20-25 THRU 3-20-25			\$47.57
Invoice	041725 3/24/2025				
Cash Payment	E 602-49450-383 Gas Utilities	451 WILSHIRE BLVD LS GENERATOR NATL GAS SVC 2-20-25 THRU 3-20-25			\$32.30
Invoice	041725 3/24/2025				
Transaction Date	4/15/2025	U.S. Bank 10100 10100	Total		\$79.87
Refer	498 EDEN PRAIRIE, CITY OF	-			
Cash Payment	E 222-42260-433 Dues and Subscriptions	2025 WAFTA DUES - MOUND FIRE DEPT			\$2,000.00
Invoice	AR-0000005009 1/1/2025				
Transaction Date	4/15/2025	U.S. Bank 10100 10100	Total		\$2,000.00
Refer	499 EROSION PRODUCTS LLC	-			
Cash Payment	E 601-49400-220 Repair Supplies & Equip	4 QTY WOOD CHIP BIO LOGS- NEON 8" X 10'- WATER DEPT			\$51.00
Invoice	20250321D4R7V 3/24/2025				
Cash Payment	E 601-49400-220 Repair Supplies & Equip	6 QTY WOOD CHIP BIO LOGS- NEON 8" X 10'- WATER DEPT			\$76.50
Invoice	20250327D824J 3/28/2025				
Transaction Date	4/15/2025	U.S. Bank 10100 10100	Total		\$127.50
Refer	500 FIRE SERVICE CERT OF MINNESO	-			
Cash Payment	E 222-42260-434 Conference & Training	FIRE FIGHTER I & HAZ MAT OPERATIONS CERTIFICATION EXAMS TAKEN 1-18-25 & 3-02-25 - T. WITTE			\$316.75
Invoice	13686 3/18/2025				
Transaction Date	4/15/2025	U.S. Bank 10100 10100	Total		\$316.75
Refer	501 FIRSTNET	-			
Cash Payment	E 222-42260-321 Telephone, Cells, & Rad	CELLPHONE SVC XXX-0150- CHIEF G. PEDERSON - 2-26-25 THRU 3-25-25			\$53.87
Invoice	287290913950XO4 3/25/2025				
Cash Payment	E 222-42260-321 Telephone, Cells, & Rad	RIG #1 CELLPHONE SVC XXX-1663 - 2-26-25 THRU 3-25-25			\$38.23
Invoice	287290913950XO4 3/25/2025				
Cash Payment	E 222-42260-321 Telephone, Cells, & Rad	RIG #2 CELLPHONE SVC XXX-1934 - 2-26-25 THRU 3-25-25			\$38.23
Invoice	287290913950XO4 3/25/2025				
Cash Payment	E 222-42260-321 Telephone, Cells, & Rad	RIG #3 CELLPHONE SVC XXX-1852 - 2-26-25 THRU 3-25-25			\$38.23
Invoice	287290913950XO4 3/25/2025				
Cash Payment	E 222-42260-321 Telephone, Cells, & Rad	RIG #4 CELLPHONE SVC XXX-6881 - 2-26-25 THRU 3-25-25			\$38.23
Invoice	287290913950XO4 3/25/2025				

CITY OF MOUND

04/17/25 10:26 AM

Page 2

Payments

Current Period: April 2025

Cash Payment	E 222-42260-321 Telephone, Cells, & Rad	RIG #5 CELLPHONE SVC XXX-9760 - 2-26-25 THRU 3-25-25			\$38.23
Invoice	287290913950XO4	3/25/2025			
Cash Payment	E 101-42115-321 Telephone, Cells, & Rad	CELL PHONE SVC XXX-6410 - EMERGENCY MGMT - A. DRILLING 2-26-25 THRU 3-25-25			\$22.44
Invoice	287290913950XO4	3/25/2025			
Cash Payment	E 101-42400-321 Telephone, Cells, & Rad	CELL PHONE SVC XXX-6410 - PLANNING & CODE ENFORCEMENT - A. DRILLING 2-26-25 THRU 3-25-25			\$22.44
Invoice	287290913950XO4	3/25/2025			
Cash Payment	E 222-42260-321 Telephone, Cells, & Rad	FIRE I-PAD SVC XXX-9792 - 2-26-25 THRU 3-25-25			\$38.23
Invoice	287290913950XO4	3/25/2025			
Transaction Date	4/15/2025	U.S. Bank 10100	10100	Total	\$328.13
Refer	502 FRONTIER/CITIZENS COMMUNICA	-			
Cash Payment	E 222-42260-321 Telephone, Cells, & Rad	NETWORK ETHERNET SVC 3-22-25 THRU 4-21-25			\$166.25
Invoice	041725	3/22/2025			
Cash Payment	E 101-41920-321 Telephone, Cells, & Rad	NETWORK ETHERNET SVC 3-22-25 THRU 4-21-25			\$175.00
Invoice	041725	3/22/2025			
Transaction Date	4/15/2025	U.S. Bank 10100	10100	Total	\$341.25
Refer	503 GRAINGER	-			
Cash Payment	E 602-49450-220 Repair Supplies & Equip	6 QTY GREEN BOLLARD COVERS			\$356.34
Invoice	9450071973	3/25/2025			
Cash Payment	E 101-45200-220 Repair Supplies & Equip	HID LED MEDIUM SCREWS- 2 QTY- ANDREW SISTERS TRAIL REPAIR			\$113.06
Invoice	9450844908	3/25/2025			
Transaction Date	4/15/2025	U.S. Bank 10100	10100	Total	\$469.40
Refer	504 JESSEN PRESS INCORPORATED	-			
Cash Payment	E 101-41115-440 Other Contractual Servic	PRINT, MAIL-CITY COMPASS NEWSLETTER 12 PG FEB, MARCH & APRIL 2025 5,760 COPIES			\$3,846.15
Invoice	686304	4/10/2025			
Transaction Date	4/15/2025	U.S. Bank 10100	10100	Total	\$3,846.15
Refer	505 KIRVIDA FIRE- APPARATUS SVC	-			
Cash Payment	E 222-42260-409 Other Equipment Repair	SERVICE FIRE ENGINE #29- 2003 SALISBURY E-ONE TYPHOON PUMPER- INSTALL NEW INDICATOR/ AUTO EJECT COVER			\$343.23
Invoice	13154	3/17/2025			
Cash Payment	E 222-42260-409 Other Equipment Repair	FIRE ENGINE RESCUE #11 CHEVY SUBURBAN RESCUE TRUCK- UNIT #43 - INSTALL INDICATOR LIGHT & CONNECT TO SHORELINE CHARGER			\$288.43
Invoice	13153	3/17/2025			
Transaction Date	4/15/2025	U.S. Bank 10100	10100	Total	\$631.66
Refer	507 MACQUEEN EMERGENCY	-			
Cash Payment	E 222-42260-219 Safety supplies	REPAIR FACEPIECE- FIRE DEPT			\$328.02
Invoice	P46197	3/26/2025			

CITY OF MOUND

04/17/25 10:26 AM

Page 3

Payments

Current Period: April 2025

Cash Payment	E 222-42260-210	Operating Supplies	LETTER PATCHES- 4 QTY- FIRE DEPT	\$600.00
Invoice P45049	3/6/2025			
Cash Payment	E 222-42260-219	Safety supplies	FLIR K2 TIC COMPACT KIT- FIRE DEPT	\$1,014.00
Invoice P46032	3/24/2025			
Cash Payment	E 222-42260-409	Other Equipment Repair	REPAIR FIRE PUMPER E11 FRONT END FRAME - COLLISION DAMAGE- INSURANCE CLAIM	\$17,835.68
Invoice P46197	3/26/2025			
Transaction Date	4/15/2025	U.S. Bank 10100	10100	Total \$19,777.70
Refer	506	MACQUEEN EQUIPMENT INCORP		
Cash Payment	E 101-43100-220	Repair Supplies & Equip	HARNESS FOR STREET SWEEPER	\$197.77
Invoice P63406	3/18/2025			
Cash Payment	E 101-43100-404	Equip & Vehicle Repairs	INSTALL NEW MAIN BROOM ON PELICAN STREET SWEEPER ON-SITE, INSTALL FRONT & REAR LIGHT BAR STROBES	\$2,162.08
Invoice W16222	4/11/2025			
Transaction Date	4/15/2025	U.S. Bank 10100	10100	Total \$2,359.85
Refer	508	MORRIES BUFFALO FORD		
Cash Payment	E 101-43100-404	Equip & Vehicle Repairs	SVC STREETS TRUCK #420 FORD F550 ONE TON DUMP TRUCK - INSTALL NEW PLUG IN CYLINDER 2 & NEW WIRE ON CYLINDER 8	\$609.93
Invoice 604388	2/28/2025			
Transaction Date	4/15/2025	U.S. Bank 10100	10100	Total \$609.93
Refer	509	NAPA AUTO PARTS - SPRING PAR		
Cash Payment	E 101-45200-220	Repair Supplies & Equip	BATTERY- PARKS TRAILER	\$46.83
Invoice 218252	3/31/2025			
Cash Payment	E 101-45200-220	Repair Supplies & Equip	3 QUARTS SYNTHETIC 10W30 MOTOR OIL PARKS MOWERS	\$13.47
Invoice 218050	3/27/2025			
Cash Payment	E 101-45200-220	Repair Supplies & Equip	8 PCS 3/8" HX SKT SET- PARKS PLAYGROUNDS	\$13.79
Invoice 217899	3/24/2025			
Cash Payment	E 101-45200-220	Repair Supplies & Equip	BRAKE ADJUSTING TOOL- PUBLIC WORKS SHOP	\$2.33
Invoice 218254	3/31/2025			
Cash Payment	E 101-43100-220	Repair Supplies & Equip	BRAKE ADJUSTING TOOL- PUBLIC WORKS SHOP	\$2.34
Invoice 218254	3/31/2025			
Cash Payment	E 601-49400-220	Repair Supplies & Equip	BRAKE ADJUSTING TOOL- PUBLIC WORKS SHOP	\$2.33
Invoice 218254	3/31/2025			
Cash Payment	E 602-49450-220	Repair Supplies & Equip	BRAKE ADJUSTING TOOL- PUBLIC WORKS SHOP	\$2.33
Invoice 218254	3/31/2025			
Transaction Date	4/15/2025	U.S. Bank 10100	10100	Total \$83.42
Refer	510	QUALITY EQUIPMENT SALES & SV		
Cash Payment	E 101-45200-220	Repair Supplies & Equip	ROTATING MAG- PARKS EQUIPMENT	\$155.00
Invoice P16347	3/20/2025			
Transaction Date	4/15/2025	U.S. Bank 10100	10100	Total \$155.00
Refer	511	R.C. ELECTRIC, INCORPORATED		

CITY OF MOUND

Payments

04/17/25 10:26 AM

Page 4

Current Period: April 2025

Cash Payment	E 101-45200-440	Other Contractual Servic	ADD RECEPTACLE IN WASH STALL FOR SOFTENER @ PUBLIC WORKS BUILDING	\$109.25
Invoice 9493	3/4/2025			
Cash Payment	E 601-49400-440	Other Contractual Servic	ADD RECEPTACLE IN WASH STALL FOR SOFTENER @ PUBLIC WORKS BUILDING	\$109.25
Invoice 9493	3/4/2025			
Cash Payment	E 602-49450-440	Other Contractual Servic	ADD RECEPTACLE IN WASH STALL FOR SOFTENER @ PUBLIC WORKS BUILDING	\$109.25
Invoice 9493	3/4/2025			
Cash Payment	E 101-43100-440	Other Contractual Servic	ADD RECEPTACLE IN WASH STALL FOR SOFTENER @ PUBLIC WORKS BUILDING	\$109.25
Invoice 9493	3/4/2025			
Cash Payment	E 285-46388-400	Repairs & Maintenance-	REMOVE & REPLACE BAD EXIT LIGHTS WITH NEW LED WEATHEPROOF ONES IN SAME LOCATIONS @ PARKING RAMP	\$8,520.00
Invoice 9493	3/4/2025			
Transaction Date	4/15/2025	U.S. Bank 10100	10100	Total \$8,957.00
Refer	518 REPUBLIC SERVICES			
Cash Payment	E 670-49500-440	Other Contractual Servic	MARCH 2025 CITYWIDE RECYCLING SVC	\$18,650.70
Invoice 0894-007067337	3/25/2025			
Cash Payment	E 670-49500-430	Miscellaneous	APRIL 2025 CITYWIDE ORGANICS PROGRAM PICKUP SVC	\$239.19
Invoice 0894-007069993	3/25/2025			
Cash Payment	E 602-49450-384	Refuse/Garbage Dispos	APRIL 2025 GARBAGE SVC PUBLIC WORKS	\$128.28
Invoice 0894-007068357	3/25/2025			
Cash Payment	E 601-49400-384	Refuse/Garbage Dispos	APRIL 2025 GARBAGE SVC PUBLIC WORKS	\$128.27
Invoice 0894-007068357	3/25/2025			
Cash Payment	E 101-43100-384	Refuse/Garbage Dispos	APRIL 2025 GARBAGE SVC PUBLIC WORKS	\$128.27
Invoice 0894-007068357	3/25/2025			
Cash Payment	E 101-45200-384	Refuse/Garbage Dispos	APRIL 2025 GARBAGE SVC PUBLIC WORKS	\$128.27
Invoice 0894-007068357	3/25/2025			
Transaction Date	4/15/2025	U.S. Bank 10100	10100	Total \$19,402.98
Refer	514 T-MOBILE CELL PHONE			
Cash Payment	E 222-42260-321	Telephone, Cells, & Rad	AIRDIAL LINES - DIALPADS, FAX LINES, PRO ROOM LINES T-MOBILE SVC 2-20-25 THRU 3-20-25	\$279.99
Invoice 041725	3/20/2025			
Cash Payment	E 101-45200-321	Telephone, Cells, & Rad	AIRDIAL LINES - DIALPADS, FAX LINES, PRO ROOM LINES T-MOBILE SVC 2-20-25 THRU 3-20-25	\$51.26
Invoice 041725	3/20/2025			
Cash Payment	E 101-43100-321	Telephone, Cells, & Rad	AIRDIAL LINES - DIALPADS, FAX LINES, PRO ROOM LINES T-MOBILE SVC 2-20-25 THRU 3-20-25	\$51.26
Invoice 041725	3/20/2025			
Cash Payment	E 601-49400-321	Telephone, Cells, & Rad	AIRDIAL LINES - DIALPADS, FAX LINES, PRO ROOM LINES T-MOBILE SVC 2-20-25 THRU 3-20-25	\$51.25
Invoice 041725	3/20/2025			
Cash Payment	E 602-49450-321	Telephone, Cells, & Rad	AIRDIAL LINES - DIALPADS, FAX LINES, PRO ROOM LINES T-MOBILE SVC 2-20-25 THRU 3-20-25	\$51.25
Invoice 041725	3/20/2025			

CITY OF MOUND

04/17/25 10:26 AM

Page 5

Payments

Current Period: April 2025

Cash Payment	E 609-49750-321	Telephone, Cells, & Rad	AIRDIAL LINES - DIALPADS, FAX LINES, PRO ROOM LINES T-MOBILE SVC 2-20-25 THRU 3-20-25	\$138.89
Invoice 041725	3/20/2025			
Cash Payment	E 101-41930-321	Telephone, Cells, & Rad	AIRDIAL LINES - DIALPADS, FAX LINES, PRO ROOM LINES T-MOBILE SVC 2-20-25 THRU 3-20-25	\$226.26
Invoice 041725	3/20/2025			
Transaction Date	4/15/2025	U.S. Bank 10100	10100	Total \$850.16
Refer	512 T-MOBILE PHONE CO.			
Cash Payment	E 101-41310-321	Telephone, Cells, & Rad	T-MOBILE SERVICE- J. DICKSON CELL PHONE 2-20-25 THRU 3-20-25	\$34.24
Invoice 041725	3/21/2025			
Cash Payment	E 601-49400-321	Telephone, Cells, & Rad	T-MOBILE SERVICE- PUBLIC WORKS ON-CALL CELL PHONE 2-20-25 THRU 3-20-25	\$17.12
Invoice 041725	3/21/2025			
Cash Payment	E 602-49450-321	Telephone, Cells, & Rad	T-MOBILE SERVICE- PUBLIC WORKS ON-CALL CELL PHONE 2-20-25 THRU 3-20-25	\$17.12
Invoice 041725	3/21/2025			
Cash Payment	E 101-41930-321	Telephone, Cells, & Rad	T-MOBILE SERVICE-CITY HALL INTERNET 2-20-25 THRU 3-20-25	\$82.36
Invoice 041725	3/21/2025			
Cash Payment	E 609-49750-321	Telephone, Cells, & Rad	T-MOBILE SERVICE- HWS INTERNET 2-20-25 THRU 3-20-25	\$41.65
Invoice 041725	3/21/2025			
Cash Payment	E 601-49400-321	Telephone, Cells, & Rad	T-MOBILE SERVICE- INTERNET, CELL PHONES & TABLETS 2-20-25 THRU 3-20-25	\$75.13
Invoice 041725	3/21/2025			
Cash Payment	E 602-49450-321	Telephone, Cells, & Rad	T-MOBILE SERVICE- INTERNET, CELL PHONES & TABLETS 2-20-25 THRU 3-20-25	\$75.12
Invoice 041725	3/21/2025			
Cash Payment	E 101-43100-321	Telephone, Cells, & Rad	T-MOBILE SERVICE- INTERNET, CELL PHONES & TABLETS 2-20-25 THRU 3-20-25	\$248.57
Invoice 041725	3/21/2025			
Cash Payment	E 101-45200-321	Telephone, Cells, & Rad	T-MOBILE SERVICE- INTERNET, CELL PHONES & TABLETS 2-20-25 THRU 3-20-25	\$94.52
Invoice 041725	3/21/2025			
Cash Payment	E 101-41930-321	Telephone, Cells, & Rad	T-MOBILE MISC & RETURNED 2-20-25 THRU 3-20-25	\$21.37
Invoice 041725	3/21/2025			
Transaction Date	4/15/2025	U.S. Bank 10100	10100	Total \$707.20
Refer	513 T-MOBILE PHONE CO.			
Cash Payment	E 601-49400-321	Telephone, Cells, & Rad	T-MOBILE SVC- IOT DEVICES- ANALOG TO DIGITAL CONVERSION- ELEVATORS, ALARMS, SENSORS- 2-20-25 THRU 3-20-25	\$23.80
Invoice 022525	2/21/2025			
Cash Payment	E 602-49450-321	Telephone, Cells, & Rad	T-MOBILE SVC- IOT DEVICES- ANALOG TO DIGITAL CONVERSION- ELEVATORS, ALARMS, SENSORS- 2-20-25 THRU 3-20-25	\$23.80
Invoice 022525	2/21/2025			
Cash Payment	E 101-41930-321	Telephone, Cells, & Rad	T-MOBILE SVC- 2 IOT DEVICES- ANALOG TO DIGITAL CONVERSION- ELEVATORS, ALARMS, SENSORS- 2-20-25 THRU 3-20-25	\$63.46
Invoice 022525	2/21/2025			

CITY OF MOUND

04/17/25 10:26 AM

Page 6

Payments

Current Period: April 2025

Cash Payment	E 609-49750-321 Telephone, Cells, & Rad	T-MOBILE SVC- 2 IOT DEVICES- ANALOG TO DIGITAL CONVERSION- ELEVATORS, ALARMS, SENSORS- 2-20-25 THRU 3-20-25	\$63.46
Invoice 022525	2/21/2025		
Cash Payment	E 101-43100-321 Telephone, Cells, & Rad	T-MOBILE SVC- IOT DEVICES- ANALOG TO DIGITAL CONVERSION- ELEVATORS, ALARMS, SENSORS- 2-20-25 THRU 3-20-25	\$23.80
Invoice 022525	2/21/2025		
Cash Payment	E 101-45200-321 Telephone, Cells, & Rad	T-MOBILE SVC- IOT DEVICES- ANALOG TO DIGITAL CONVERSION- ELEVATORS, ALARMS, SENSORS- 2-20-25 THRU 3-20-25	\$23.80
Invoice 022525	2/21/2025		
Cash Payment	E 222-42260-321 Telephone, Cells, & Rad	T-MOBILE SVC- 5 IOT DEVICES- ANALOG TO DIGITAL CONVERSION- ELEVATORS, ALARMS, SENSORS- 2-20-25 THRU 3-20-25	\$158.66
Invoice 022525	2/21/2025		
Transaction Date	2/25/2025	U.S. Bank 10100 10100	Total \$380.78
Refer	519 TRUE VALUE, NAVARRE	-	
Cash Payment	E 101-45200-220 Repair Supplies & Equip	SUPPLIES-DEPOT BLDG -BENCH VISE, MOUSE BAIT STATION, REFILLS, DISPOSABLE MOUSE STATION, 4PK 10' TIE DOWNS, 10 YR SMOKE DETECTOR CO ALARM, OUTDOOR LIQUID BLEACH	\$177.36
Invoice 349556	4/1/2025		
Cash Payment	E 101-45200-220 Repair Supplies & Equip	SUPPLIES PARKS PLAYGROUNDS- RUBBER TARP STRAPS, FERRULES/STOPS, CABLES, NIPPER PLIERS, VISEGRIP, RECIPROCATING BLADES, NOSE LOCK PLIERS, 100' NYLON ROPE	\$131.00
Invoice 349481	3/24/2025		
Cash Payment	E 601-49400-210 Operating Supplies	3/4" BALL VALVE- WATER DEPT	\$22.99
Invoice 349481	3/19/2025		
Transaction Date	4/15/2025	U.S. Bank 10100 10100	Total \$331.35
Refer	515 USA BLUEBOOK	-	
Cash Payment	E 601-49400-210 Operating Supplies	HACH FREE CHLORINE SWIFTESTS, DISPENSER REFILL, REPLACEMENT SAMPLE CELLS FOR POCKET COLORIMETER- 6 PK	\$281.41
Invoice 00649268	3/12/2025		
Cash Payment	E 601-49400-210 Operating Supplies	10 RED MARKING FLAGS W/ 21" WIRE STAFF 4" X 5" PRINTED "BURIED ELECTRIC CABLE"- 100 PK	\$177.17
Invoice 00656510	3/12/2025		
Transaction Date	4/15/2025	U.S. Bank 10100 10100	Total \$458.58
Refer	516 WEBER & TROSETH	-	
Cash Payment	E 222-42260-210 Operating Supplies	10 LB ABC FIRE EXTINGUISHER W/ WALL HOOK, 5" VEHICLE BRACKET - FIRE VEHICLE #49	\$180.80
Invoice 37300	3/19/2025		
Transaction Date	4/15/2025	U.S. Bank 10100 10100	Total \$180.80
Refer	517 XCEL ENERGY	-	
Cash Payment	E 101-43100-381 Electric Utilities	ELECTRIC SVC 1790 COMMERCE STREET LIGHTS 2-20-25 THRU 3-20-25	\$38.28
Invoice 920801751	3/28/2025		

CITY OF MOUND

04/17/25 10:26 AM

Page 7

Payments

Current Period: April 2025

Cash Payment	E 602-49450-381	Electric Utilities	ELECTRIC SVC 2-20-25 THRU 3-20-25 - 4728 CARLOW RD LIFT STATION	\$125.47
Invoice	920913269	3/31/2025		
Cash Payment	E 602-49450-381	Electric Utilities	ELECTRIC SVC SUNSET RD A3 LIFT STATION 2-20-25 THRU 3-20-25	\$63.19
Invoice	920875488	3/28/2025		
Cash Payment	E 101-43100-381	Electric Utilities	SHORELINE DR / 5473 LYNWOOD BLVD PEDESTRIAN CROSSWALK FLASHER ELECTRIC SVC 2-20-25 THRU 3-20-25	\$28.82
Invoice	920532611	3/26/2025		
Cash Payment	E 281-45210-381	Electric Utilities	LOST LAKE DOCKS ELECTRIC SVC 2-20-25 THRU 3-20-25	\$35.08
Invoice	921080620	3/31/2025		
Cash Payment	E 602-49450-381	Electric Utilities	ELECTRIC SVC 1871 COMMERCE BLVD LIFT STATION 2-20-25 THRU 3-20-25	\$143.17
Invoice	921023798	3/31/2025		
Transaction Date	4/15/2025	U.S. Bank 10100	10100	Total \$434.01

Fund Summary

	10100 U.S. Bank 10100
101 GENERAL FUND	\$9,154.03
222 AREA FIRE SERVICES	\$23,795.06
281 COMMONS DOCKS FUND	\$35.08
285 HRA/HARBOR DISTRICT	\$8,520.00
601 WATER FUND	\$1,016.22
602 SEWER FUND	\$1,550.19
609 MUNICIPAL LIQUOR FUND	\$244.00
670 RECYCLING FUND	\$18,889.89
	<hr/>
	\$63,204.47

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	<hr/> \$63,204.47
Total	\$63,204.47

CITY OF MOUND

04/17/25 12:10 PM

Page 1

Payments

Current Period: April 2025

Payments Batch 042225CITY

\$211,041.81

Refer	520 ABEL ONSITE HEATING & COOLIN	-				
Cash Payment	E 285-46388-400	Repairs & Maintenance-	PROVIDE & INSTALL NEW HONEYWELL VISIONPRO 8000 W/ REDLINK THERMOSTAT & WALL MOUNT TEMP SENSOR @ PARKING RAMP- BUS GARAGE WAITING ROOM			\$914.14
Invoice	37090849	3/27/2025				
Transaction Date	4/16/2025		U.S. Bank 10100 10100	Total		\$914.14
Refer	521 ASPEN MILLS	-				
Cash Payment	E 222-42260-210	Operating Supplies	1 LEATHER NAME & RANK TAG- D. BERENT LIEUTENANT MOUND FIRE			\$14.85
Invoice	351055	3/24/2025				
Cash Payment	E 222-42260-210	Operating Supplies	6 NAVY SOFT SHELL JACKETS W/ MOUND FIRE EMBROIDERED & PATCHES, 1 NAVY POLO SHIRT- EMBROIDER M. JABS LIEUTENANT, ADD PATCHES & FLAG- MOUND FIRE			\$831.65
Invoice	351992	4/7/2025				
Transaction Date	4/16/2025		U.S. Bank 10100 10100	Total		\$846.50
Refer	522 BENIEK PROPERTY SVCS INC.	-				
Cash Payment	E 101-43100-440	Other Contractual Servic	AREA #1 CBD MARCH 2025 PLOWING			\$800.00
Invoice	164737	4/1/2025				
Cash Payment	E 101-43100-440	Other Contractual Servic	AREA #2 TRUE VALUE-RAMP-SIDEWALKS MARCH 2025 PLOWING & SHOVELING			\$1,365.00
Invoice	164737	4/1/2025				
Cash Payment	E 101-43100-440	Other Contractual Servic	AREA #3 COMMERCE BLVD MARCH 2025 PLOWING, SNOW REMOVAL & SALTING OF ROADS			\$4,300.00
Invoice	164737	4/1/2025				
Transaction Date	4/16/2025		U.S. Bank 10100 10100	Total		\$6,465.00
Refer	523 CADY BUILDING MAINTENANCE	-				
Cash Payment	E 101-41930-460	Janitorial Services	APRIL 2025 CLEANING SVCS- CITY HALL /POLICE			\$631.80
Invoice	4992230	4/1/2025				
Cash Payment	E 222-42260-460	Janitorial Services	APRIL 2025 CLEANING SVCS- FIRE DEPT			\$340.21
Invoice	4992230	4/1/2025				
Cash Payment	E 101-41910-460	Janitorial Services	APRIL 2025 CLEANING SVCS- CENTENNIAL BLDG			\$486.00
Invoice	4992230	4/1/2025				
Cash Payment	E 101-41910-210	Operating Supplies	CLEANING SUPPLIES- MULTI-FOLD PAPER TOWELS, LARGE & MEDIUM TRASH CAN LINERS, 2-PLY TOILET TISSUE, LOTION HAND SOAP			\$89.65
Invoice	4992230	4/1/2025				
Cash Payment	E 101-41930-210	Operating Supplies	CLEANING SUPPLIES- MULTI-FOLD PAPER TOWELS, LARGE & MEDIUM TRASH CAN LINERS, 2-PLY TOILET TISSUE, LOTION HAND SOAP			\$116.54
Invoice	4992230	4/1/2025				

CITY OF MOUND

04/17/25 12:10 PM

Page 2

Payments

Current Period: April 2025

Cash Payment	E 222-42260-210	Operating Supplies	CLEANING SUPPLIES- MULTI-FOLD PAPER TOWELS, LARGE & MEDIUM TRASH CAN LINERS, 2-PLY TOILET TISSUE, LOTION HAND SOAP	\$62.76
Invoice 4992230	4/1/2025			
Cash Payment	E 602-49450-460	Janitorial Services	APRIL 2025 CLEANING SVCS- PUBLIC WORKS BLDG	\$121.50
Invoice 4992230	4/1/2025			
Cash Payment	E 601-49400-460	Janitorial Services	APRIL 2025 CLEANING SVCS- PUBLIC WORKS BLDG	\$121.50
Invoice 4992230	4/1/2025			
Cash Payment	E 101-43100-460	Janitorial Services	APRIL 2025 CLEANING SVCS- PUBLIC WORKS BLDG	\$121.50
Invoice 4992230	4/1/2025			
Cash Payment	E 101-45200-460	Janitorial Services	APRIL 2025 CLEANING SVCS- PUBLIC WORKS BLDG	\$121.50
Invoice 4992230	4/1/2025			
Cash Payment	E 602-49450-210	Operating Supplies	CLEANING SUPPLIES- MULTI-FOLD PAPER TOWELS, LARGE & MEDIUM TRASH CAN LINERS, 2-PLY TOILET TISSUE, LOTION HAND SOAP	\$22.41
Invoice 4992230	4/1/2025			
Cash Payment	E 601-49400-210	Operating Supplies	CLEANING SUPPLIES- MULTI-FOLD PAPER TOWELS, LARGE & MEDIUM TRASH CAN LINERS, 2-PLY TOILET TISSUE, LOTION HAND SOAP	\$22.41
Invoice 4992230	4/1/2025			
Cash Payment	E 101-43100-210	Operating Supplies	CLEANING SUPPLIES- MULTI-FOLD PAPER TOWELS, LARGE & MEDIUM TRASH CAN LINERS, 2-PLY TOILET TISSUE, LOTION HAND SOAP	\$22.41
Invoice 4992230	4/1/2025			
Cash Payment	E 101-45200-210	Operating Supplies	CLEANING SUPPLIES- MULTI-FOLD PAPER TOWELS, LARGE & MEDIUM TRASH CAN LINERS, 2-PLY TOILET TISSUE, LOTION HAND SOAP	\$22.41
Invoice 4992230	4/1/2025			
Transaction Date	4/16/2025	U.S. Bank 10100	10100	Total \$2,302.60
Refer	524 CAMPBELL KNUTSON, P.A. ATTYS			
Cash Payment	E 101-41600-304	Legal Fees	PROSECUTION SERVICES MARCH 2025	\$2,032.80
Invoice 042225	3/31/2025			
Transaction Date	4/16/2025	U.S. Bank 10100	10100	Total \$2,032.80
Refer	525 CENTRAL MCGOWAN, INCORPOR			
Cash Payment	E 602-49450-210	Operating Supplies	HIGH PRESSURE MEDIUM & ACETYLENE MEDIUM CYLINDER RENTALS- SAFETY CHECK	\$9.77
Invoice 0000369131	3/31/2025			
Cash Payment	E 601-49400-210	Operating Supplies	HIGH PRESSURE MEDIUM & ACETYLENE MEDIUM CYLINDER RENTALS- SAFETY CHECK	\$9.77
Invoice 0000369131	3/31/2025			
Cash Payment	E 101-43100-210	Operating Supplies	HIGH PRESSURE MEDIUM & ACETYLENE MEDIUM CYLINDER RENTALS- SAFETY CHECK	\$9.77
Invoice 0000369131	3/31/2025			

CITY OF MOUND

04/17/25 12:10 PM

Page 3

Payments

Current Period: April 2025

Cash Payment	E 602-49450-210	Operating Supplies	DEPOSIT 10 CYLINDERS MAINTENANCE & LEASE FEE	\$150.00
Invoice	0000021093	3/31/2025		
Cash Payment	E 601-49400-210	Operating Supplies	DEPOSIT 10 CYLINDERS MAINTENANCE & LEASE FEE	\$150.00
Invoice	0000021093	3/31/2025		
Cash Payment	E 101-43100-210	Operating Supplies	DEPOSIT 10 CYLINDERS MAINTENANCE & LEASE FEE	\$150.00
Invoice	0000021093	3/31/2025		
Transaction Date	4/16/2025	U.S. Bank 10100	10100	Total \$479.31
Refer	526 CINTAS- (HWS)	-		
Cash Payment	E 609-49750-210	Operating Supplies	MATS, TOWELS, DUST MOP, WET MOP, LOGO MAT- HWS- 4/3/25	\$68.25
Invoice	4226209202	4/3/2025		
Cash Payment	E 609-49750-210	Operating Supplies	MATS, TOWELS, DUST MOP, WET MOP, LOGO MAT- HWS- 4/10/25	\$68.25
Invoice	4226989422	4/10/2025		
Transaction Date	4/16/2025	U.S. Bank 10100	10100	Total \$136.50
Refer	530 CINTAS	-		
Cash Payment	E 602-49450-210	Operating Supplies	MATS, TOWELS, CENTERPULL TOWEL REFILL- PUB WKS SHOP - 4/07/25	\$22.56
Invoice	4226485553	4/7/2025		
Cash Payment	E 601-49400-210	Operating Supplies	MATS, TOWELS, CENTERPULL TOWEL REFILL- PUB WKS SHOP - 4/07/25	\$22.56
Invoice	4226485553	4/7/2025		
Cash Payment	E 101-43100-210	Operating Supplies	MATS, TOWELS, CENTERPULL TOWEL REFILL- PUB WKS SHOP - 4/07/25	\$22.57
Invoice	4226485553	4/7/2025		
Cash Payment	E 101-45200-210	Operating Supplies	MATS, TOWELS, CENTERPULL TOWEL REFILL- PUB WKS SHOP - 4/07/25	\$22.57
Invoice	4226485553	4/7/2025		
Cash Payment	E 601-49400-218	Clothing and Uniforms	UNIFORM CLEANING- WATER DEPT -4/07/25	\$19.72
Invoice	4226485553	4/7/2025		
Cash Payment	E 101-43100-218	Clothing and Uniforms	UNIFORM CLEANING- STREETS DEPT - 4/07/25	\$19.72
Invoice	4226485553	4/7/2025		
Cash Payment	E 101-45200-218	Clothing and Uniforms	UNIFORM CLEANING- PARKS DEPT - 4/07/25	\$19.73
Invoice	4226485553	4/7/2025		
Cash Payment	E 602-49450-218	Clothing and Uniforms	UNIFORM CLEANING- SEWER DEPT - 4/07/25	\$19.73
Invoice	4226485553	4/7/2025		
Transaction Date	4/16/2025	U.S. Bank 10100	10100	Total \$169.16
Refer	529 CINTAS	-		
Cash Payment	E 602-49450-210	Operating Supplies	MATS, TOWELS, CENTERPULL TOWEL REFILL- PUB WKS SHOP 3/24/25	\$22.56
Invoice	4224969426	3/24/2025		
Cash Payment	E 601-49400-210	Operating Supplies	MATS, TOWELS, CENTERPULL TOWEL REFILL- PUB WKS SHOP 3/24/25	\$22.56
Invoice	4224969426	3/24/2025		
Cash Payment	E 101-43100-210	Operating Supplies	MATS, TOWELS, CENTERPULL TOWEL REFILL- PUB WKS SHOP 3/24/25	\$22.57
Invoice	4224969426	3/24/2025		

CITY OF MOUND

04/17/25 12:10 PM

Page 4

Payments

Current Period: April 2025

Cash Payment	E 101-45200-210	Operating Supplies	MATS, TOWELS, CENTERPULL TOWEL REFILL- PUB WKS SHOP 3/24/25	\$22.57
Invoice	4224969426	3/24/2025		
Cash Payment	E 601-49400-218	Clothing and Uniforms	UNIFORM CLEANING- WATER DEPT -3/24/25	\$19.72
Invoice	4224969426	3/24/2025		
Cash Payment	E 101-43100-218	Clothing and Uniforms	UNIFORM CLEANING- STREETS DEPT - 3/24/25	\$19.72
Invoice	4224969426	3/24/2025		
Cash Payment	E 101-45200-218	Clothing and Uniforms	UNIFORM CLEANING- PARKS DEPT - 3/24/25	\$19.73
Invoice	4224969426	3/24/2025		
Cash Payment	E 602-49450-218	Clothing and Uniforms	UNIFORM CLEANING- SEWER DEPT - 3/24/25	\$19.73
Invoice	4224969426	3/24/2025		
Transaction Date	4/16/2025	U.S. Bank 10100	10100	Total \$169.16
Refer	527 CINTAS	-		
Cash Payment	E 602-49450-210	Operating Supplies	SHOP TOWELS, TERRY TOWELS- PUB WKS SHOP- 03/31/25	\$7.06
Invoice	4225719709	3/31/2025		
Cash Payment	E 601-49400-210	Operating Supplies	SHOP TOWELS, TERRY TOWELS- PUB WKS SHOP- 03/31/25	\$7.06
Invoice	4225719709	3/31/2025		
Cash Payment	E 101-43100-210	Operating Supplies	SHOP TOWELS, TERRY TOWELS- PUB WKS SHOP- 03/31/25	\$7.06
Invoice	4225719709	3/31/2025		
Cash Payment	E 101-45200-210	Operating Supplies	SHOP TOWELS, TERRY TOWELS- PUB WKS SHOP- 03/31/25	\$7.06
Invoice	4225719709	3/31/2025		
Cash Payment	E 601-49400-218	Clothing and Uniforms	UNIFORM CLEANING- WATER DEPT -03/31/25	\$19.72
Invoice	4225719709	3/31/2025		
Cash Payment	E 101-43100-218	Clothing and Uniforms	UNIFORM CLEANING- STREETS DEPT - 03/31/25	\$19.72
Invoice	4225719709	3/31/2025		
Cash Payment	E 101-45200-218	Clothing and Uniforms	UNIFORM CLEANING- PARKS DEPT - 03/31/25	\$19.73
Invoice	4225719709	3/31/2025		
Cash Payment	E 602-49450-218	Clothing and Uniforms	UNIFORM CLEANING- SEWER DEPT - 03/31/25	\$19.73
Invoice	4225719709	3/31/2025		
Transaction Date	4/16/2025	U.S. Bank 10100	10100	Total \$107.14
Refer	528 CINTAS	-		
Cash Payment	E 602-49450-210	Operating Supplies	SHOP TOWELS, TERRY TOWELS- PUB WKS SHOP- 4/14/25	\$7.06
Invoice	4227190217	4/14/2025		
Cash Payment	E 601-49400-210	Operating Supplies	SHOP TOWELS, TERRY TOWELS- PUB WKS SHOP- 4/14/25	\$7.06
Invoice	4227190217	4/14/2025		
Cash Payment	E 101-43100-210	Operating Supplies	SHOP TOWELS, TERRY TOWELS- PUB WKS SHOP- 4/14/25	\$7.06
Invoice	4227190217	4/14/2025		
Cash Payment	E 101-45200-210	Operating Supplies	SHOP TOWELS, TERRY TOWELS- PUB WKS SHOP- 4/14/25	\$7.06
Invoice	4227190217	4/14/2025		
Cash Payment	E 601-49400-218	Clothing and Uniforms	UNIFORM CLEANING- WATER DEPT - 4/14/25	\$19.72
Invoice	4227190217	4/14/2025		

CITY OF MOUND

04/17/25 12:10 PM

Page 5

Payments

Current Period: April 2025

Cash Payment	E 101-43100-218 Clothing and Uniforms	UNIFORM CLEANING- STREETS DEPT 4/14/25			\$19.72
Invoice	4227190217	4/14/2025			
Cash Payment	E 101-45200-218 Clothing and Uniforms	UNIFORM CLEANING- PARKS DEPT -	4/14/25		\$19.73
Invoice	4227190217	4/14/2025			
Cash Payment	E 602-49450-218 Clothing and Uniforms	UNIFORM CLEANING- SEWER DEPT -	4/14/25		\$19.73
Invoice	4227190217	4/14/2025			
Transaction Date	4/16/2025	U.S. Bank 10100	10100	Total	\$107.14
Refer	531 CINTAS	-			
Cash Payment	E 101-45200-210 Operating Supplies	FIRST AID CABINET ORGANIZED, EXPIRATION DATES CHECKED, HARD SURFACE DISINFECTANT SVC, RESTOCK QUICK HEAL STRIPS 3-25-25 - PUBLIC WORKS SHOP			\$4.23
Invoice	5260899509	3/25/2025			
Cash Payment	E 101-43100-210 Operating Supplies	FIRST AID CABINET ORGANIZED, EXPIRATION DATES CHECKED, HARD SURFACE DISINFECTANT SVC, RESTOCK QUICK HEAL STRIPS 3-25-25 - PUBLIC WORKS SHOP			\$4.23
Invoice	5260899509	3/25/2025			
Cash Payment	E 601-49400-210 Operating Supplies	FIRST AID CABINET ORGANIZED, EXPIRATION DATES CHECKED, HARD SURFACE DISINFECTANT SVC, RESTOCK QUICK HEAL STRIPS 3-25-25 - PUBLIC WORKS SHOP			\$4.22
Invoice	5260899509	3/25/2025			
Cash Payment	E 602-49450-210 Operating Supplies	FIRST AID CABINET ORGANIZED, EXPIRATION DATES CHECKED, HARD SURFACE DISINFECTANT SVC, RESTOCK QUICK HEAL STRIPS 3-25-25 - PUBLIC WORKS SHOP			\$4.23
Invoice	5260899509	3/25/2025			
Transaction Date	4/16/2025	U.S. Bank 10100	10100	Total	\$16.91
Refer	532 COMPASS MINERALS AMERICA	-			
Cash Payment	E 101-43100-224 Street Maint Materials	BULK COARSE HWY MIX- 99.31 TON DELIVERED 4-09-25			\$10,227.94
Invoice	1488185	4/9/2025			
Transaction Date	4/16/2025	U.S. Bank 10100	10100	Total	\$10,227.94
Refer	533 CORE & MAIN LP	-			
Cash Payment	E 601-49400-210 Operating Supplies	1 OMNI+ 20' TRPL 3W & 20' PULSE CABLE- PROGRAM TO 1000 GALLON			\$1,860.00
Invoice	W669100	3/28/2025			
Cash Payment	E 601-49400-210 Operating Supplies	100 #16 HYDRANT SCREWS WATER SUPPLY PARTS			\$582.06
Invoice	W714602	4/4/2025			
Transaction Date	4/16/2025	U.S. Bank 10100	10100	Total	\$2,442.06
Refer	535 FIRE EQUIPMENT SPECIALTIES, I	-			
Cash Payment	E 222-42260-219 Safety supplies	3- 6" LEATHER HELMET SHIELDS- CAPTAIN 12, 14, 16 & 10 FIREFIGHTER HELMET SHIELDS 80-89			\$782.00
Invoice	21445	4/8/2025			

CITY OF MOUND

04/17/25 12:10 PM

Page 6

Payments

Current Period: April 2025

Cash Payment	E 222-42260-210	Operating Supplies	6- 6" LEATHER HELMET SHIELDS- LIEUTENANT 12, 14, 15,16		\$366.99
Invoice 21438	4/2/2025				
Transaction Date	4/16/2025	U.S. Bank 10100	10100	Total	\$1,148.99
Refer	536 FIVE TECHNOLOGY	-			
Cash Payment	E 101-41920-440	Other Contractual Servic	MONTHLY MANAGED SVC & NETWORK MTCE- APRIL 2025		\$1,290.00
Invoice 10425-14	4/1/2025				
Transaction Date	4/16/2025	U.S. Bank 10100	10100	Total	\$1,290.00
Refer	537 FLEXIBLE PIPE TOOLS & EQUIPM	-			
Cash Payment	E 602-49450-220	Repair Supplies & Equip	SEWER DEPT VAC TRUCK PARTS		\$138.00
Invoice 31084	4/1/2025				
Transaction Date	4/16/2025	U.S. Bank 10100	10100	Total	\$138.00
Refer	538 FOLEY, MIKE	-			
Cash Payment	E 222-42260-300	Professional Srvs	CONTRACTED MAINTENANCE TECHNICIAN SERVICES- MOUND FIRE DEPT - M. FOLEY 3- 30-25 THRU 4-12-25		\$300.00
Invoice 042225	4/14/2025				
Transaction Date	4/16/2025	U.S. Bank 10100	10100	Total	\$300.00
Refer	540 GEIB, RILEY	-			
Cash Payment	E 101-43100-438	Licenses and Taxes	COMMERCIAL CLASS A DRIVERS LICENSE- REIMBURSE R. GEIB		\$45.00
Invoice 042225	4/8/2025				
Transaction Date	4/16/2025	U.S. Bank 10100	10100	Total	\$45.00
Refer	539 GOPHER STATE ONE CALL	-			
Cash Payment	E 601-49400-395	Gopher One-Call	MARCH 2025 LOCATES		\$56.03
Invoice 5030622	3/31/2025				
Cash Payment	E 602-49450-395	Gopher One-Call	MARCH 2025 LOCATES		\$56.02
Invoice 5030622	3/31/2025				
Transaction Date	4/16/2025	U.S. Bank 10100	10100	Total	\$112.05
Refer	541 GOVDEALS	-			
Cash Payment	R 403-46000-39101	Sales of General Fixe	7.5 % ONLINE AUCTION FEES- PUBLIC WORKS ITEM SOLD- HIMOINSA 35KW GENERATOR -SOLD 03-21-25		\$360.00
Invoice 9000239107	3/31/2025				
Transaction Date	4/16/2025	U.S. Bank 10100	10100	Total	\$360.00
Refer	543 HENNEPIN COUNTY INFORMATIO	-			
Cash Payment	E 222-42260-321	Telephone, Cells, & Rad	FIRE DEPT RADIO LEASE & FLEET FEE - MARCH 2025		\$2,795.97
Invoice 1000244263	4/3/2025				
Cash Payment	E 101-42115-321	Telephone, Cells, & Rad	EMERGENCY MGMT RADIO LEASE & FLEET FEE - MARCH 2025		\$99.38
Invoice 1000244263	4/3/2025				
Cash Payment	E 602-49450-321	Telephone, Cells, & Rad	PW RADIO LEASE & FLEET FEE - MARCH 2025		\$118.47
Invoice 1000244237	4/3/2025				
Cash Payment	E 601-49400-321	Telephone, Cells, & Rad	PW RADIO LEASE & FLEET FEE - MARCH 2025		\$118.47
Invoice 1000244237	4/3/2025				

CITY OF MOUND

04/17/25 12:10 PM

Page 7

Payments

Current Period: April 2025

Cash Payment	E 101-43100-321	Telephone, Cells, & Rad	PW RADIO LEASE & FLEET FEE - MARCH 2025	\$118.46
Invoice	1000244237	4/3/2025		
Transaction Date	4/16/2025	U.S. Bank 10100	10100	Total \$3,250.75
Refer	545	HYDROCORP	-	
Cash Payment	E 601-49400-440	Other Contractual Servic	INSPECT & REPLACE BACK FLOW & RPZ VALVES @ COMMERCIAL & MULTI-FAMILY BLDGS--MARCH 2025	\$892.13
Invoice	CI-05644	3/31/2025		
Transaction Date	4/16/2025	U.S. Bank 10100	10100	Total \$892.13
Refer	546	LAWSON PRODUCTS, INC	-	
Cash Payment	E 101-43100-220	Repair Supplies & Equip	MISC PARTS- PUBLIC WORKS SHOP- TORQ HEX CAP SCREWS & TRI-LOBULAR ZINC LOCK NUTS	\$11.25
Invoice	9312339615	3/25/2025		
Cash Payment	E 101-45200-210	Operating Supplies	MISC PARTS- PUBLIC WORKS SHOP- TORQ HEX CAP SCREWS & TRI-LOBULAR ZINC LOCK NUTS	\$11.25
Invoice	9312339615	3/25/2025		
Cash Payment	E 602-49450-220	Repair Supplies & Equip	MISC PARTS- PUBLIC WORKS SHOP- TORQ HEX CAP SCREWS & TRI-LOBULAR ZINC LOCK NUTS	\$11.25
Invoice	9312339615	3/25/2025		
Cash Payment	E 601-49400-220	Repair Supplies & Equip	MISC PARTS- PUBLIC WORKS SHOP- TORQ HEX CAP SCREWS & TRI-LOBULAR ZINC LOCK NUTS	\$11.25
Invoice	9312339615	3/25/2025		
Transaction Date	4/16/2025	U.S. Bank 10100	10100	Total \$45.00
Refer	544	LEAGUE MN CITIES INSURANCE T	-	
Cash Payment	E 101-41110-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 2ND INSTALLMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$3,186.72
Invoice	042225	4/4/2025		
Cash Payment	E 101-41310-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 2ND INSTALLMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$224.11
Invoice	042225	4/4/2025		
Cash Payment	E 101-41500-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 2ND INSTALLMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$697.13
Invoice	042225	4/4/2025		
Cash Payment	E 101-41600-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 2ND INSTALLMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$99.65
Invoice	042225	4/4/2025		
Cash Payment	E 101-41910-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 2ND INSTALLMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$1,394.27
Invoice	042225	4/4/2025		
Cash Payment	E 101-42110-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 2ND INSTALLMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$318.04
Invoice	042225	4/4/2025		

CITY OF MOUND

04/17/25 12:10 PM

Page 8

Payments

Current Period: April 2025

Cash Payment	E 101-42115-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 2ND INSTALLMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$199.09
Invoice 042225	4/4/2025			
Cash Payment	E 101-42400-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 2ND INSTALLMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$547.66
Invoice 042225	4/4/2025			
Cash Payment	E 101-43100-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 2ND INSTALLMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$3,236.54
Invoice 042225	4/4/2025			
Cash Payment	E 101-45200-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 2ND INSTALLMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$1,294.62
Invoice 042225	4/4/2025			
Cash Payment	E 222-42260-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 2ND INSTALLMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$3,624.31
Invoice 042225	4/4/2025			
Cash Payment	E 281-45210-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 2ND INSTALLMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$318.04
Invoice 042225	4/4/2025			
Cash Payment	E 285-46388-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 2ND INSTALLMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$1,450.24
Invoice 042225	4/4/2025			
Cash Payment	E 601-49400-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 2ND INSTALLMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$3,988.17
Invoice 042225	4/4/2025			
Cash Payment	E 602-49450-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 2ND INSTALLMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$6,646.95
Invoice 042225	4/4/2025			
Cash Payment	E 609-49750-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 2ND INSTALLMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$4,151.84
Invoice 042225	4/4/2025			
Cash Payment	E 101-41930-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 2ND INSTALLMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$1,742.62
Invoice 042225	4/4/2025			
Transaction Date	4/16/2025	U.S. Bank 10100	10100	Total \$33,120.00
Refer	547 LEAGUE MN CITIES INSURANCE T			
Cash Payment	E 101-41110-151	Worker s Comp Insuran	2ND INSTALLMENT 2025 WORKERS COMP INS PREMIUM 2-1-25 THRU 2-1-26	\$20.59
Invoice 022425	4/4/2025			
Cash Payment	E 101-41310-151	Worker s Comp Insuran	2ND INSTALLMENT 2025 WORKERS COMP INS PREMIUM 2-1-25 THRU 2-1-26	\$119.29
Invoice 022425	4/4/2025			
Cash Payment	E 101-41500-151	Worker s Comp Insuran	2ND INSTALLMENT 2025 WORKERS COMP INS PREMIUM 2-1-25 THRU 2-1-26	\$465.70
Invoice 022425	4/4/2025			

CITY OF MOUND

Payments

04/17/25 12:10 PM

Page 9

Current Period: April 2025

Cash Payment	E 101-42115-151	Worker s Comp Insuran	2ND INSTALLMENT 2025 WORKERS COMP INS PREMIUM 2-1-25 THRU 2-1-26	\$67.77
Invoice 022425	4/4/2025			
Cash Payment	E 101-42400-151	Worker s Comp Insuran	2ND INSTALLMENT 2025 WORKERS COMP INS PREMIUM 2-1-25 THRU 2-1-26	\$303.22
Invoice 022425	4/4/2025			
Cash Payment	E 101-43100-151	Worker s Comp Insuran	2ND INSTALLMENT 2025 WORKERS COMP INS PREMIUM 2-1-25 THRU 2-1-26	\$4,621.87
Invoice 022425	4/4/2025			
Cash Payment	E 101-45200-151	Worker s Comp Insuran	2ND INSTALLMENT 2025 WORKERS COMP INS PREMIUM 2-1-25 THRU 2-1-26	\$2,308.33
Invoice 022425	4/4/2025			
Cash Payment	E 222-42260-151	Worker s Comp Insuran	2ND INSTALLMENT 2025 WORKERS COMP INS PREMIUM 2-1-25 THRU 2-1-26	\$6,927.35
Invoice 022425	4/4/2025			
Cash Payment	E 601-49400-151	Worker s Comp Insuran	2ND INSTALLMENT 2025 WORKERS COMP INS PREMIUM 2-1-25 THRU 2-1-26	\$2,712.74
Invoice 022425	4/4/2025			
Cash Payment	E 602-49450-151	Worker s Comp Insuran	2ND INSTALLMENT 2025 WORKERS COMP INS PREMIUM 2-1-25 THRU 2-1-26	\$2,712.74
Invoice 022425	4/4/2025			
Cash Payment	E 609-49750-151	Worker s Comp Insuran	2ND INSTALLMENT 2025 WORKERS COMP INS PREMIUM 2-1-25 THRU 2-1-26	\$1,972.82
Invoice 022425	4/4/2025			
Cash Payment	E 281-45210-151	Worker s Comp Insuran	2ND INSTALLMENT 2025 WORKERS COMP INS PREMIUM 2-1-25 THRU 2-1-26	\$11.58
Invoice 022425	4/4/2025			
Transaction Date	4/16/2025	U.S. Bank 10100	10100	Total \$22,244.00
Refer	552 LOFFLER COMPANIES, INCORPOR			
Cash Payment	E 222-42260-202	Duplicating and copying	CANON C250IF FIRE COPIER - COLOR OVERAGE - 1-1-25 THRU 3-31-25	\$814.65
Invoice 4986047	4/1/2025			
Cash Payment	E 222-42260-202	Duplicating and copying	CANON C250IF FIRE COPIER - B & W OVERAGE - 1-1-25 THRU 3-31-25	\$29.90
Invoice 4986047	4/1/2025			
Transaction Date	4/16/2025	U.S. Bank 10100	10100	Total \$844.55
Refer	548 MADDEN, GALANTER, HANSON, L			
Cash Payment	E 101-49999-300	Professional Srvs	LABOR RELATIONS SERVICES - MARCH 2025	\$292.50
Invoice 042225	4/14/2025			
Transaction Date	4/16/2025	U.S. Bank 10100	10100	Total \$292.50
Refer	567 MARTIN-MCALLISTER			
Cash Payment	E 222-42260-305	Medical Services	PUBLIC SAFETY ASSESSMENT- PRE-EMPLOYMENT NEW FIREFIGHTER- J. STUHR	\$650.00
Invoice 16777	3/31/2025			
Cash Payment	E 222-42260-305	Medical Services	PUBLIC SAFETY ASSESSMENT- PRE-EMPLOYMENT NEW FIREFIGHTER- B. BURRISS	\$650.00
Invoice 16777	3/31/2025			
Transaction Date	4/16/2025	U.S. Bank 10100	10100	Total \$1,300.00
Refer	549 METROPOLITAN COUNCIL WASTE			

CITY OF MOUND

04/17/25 12:10 PM

Page 10

Payments

Current Period: April 2025

Cash Payment	E 602-49450-388	Waste Disposal-MCIS	WASTEWATER SVCS MAY 2025				\$73,997.16
Invoice	0001185278	4/1/2025					
Transaction Date	4/16/2025		U.S. Bank 10100	10100	Total		\$73,997.16
Refer	550 MINNESOTA ELEVATOR, INCORP	-					
Cash Payment	E 285-46388-440	Other Contractual Servic	MOUND TRANSIT RAMP ELEVATOR SVC- TECH RAN CAR WHILE STAFF CLEANED HOISTWAY & WINDOWS				\$275.00
Invoice	1123297	4/11/2025					
Transaction Date	4/16/2025		U.S. Bank 10100	10100	Total		\$275.00
Refer	551 MINNESOTA VALLEY TESTING LA	-					
Cash Payment	E 601-49400-470	Water Samples	COLIFORM WATER TESTS- 3 & REPORT				\$75.90
Invoice	1299032	4/1/2025					
Cash Payment	E 601-49400-470	Water Samples	MONTHLY REPORT & COLIFORM WATER TESTS -10				\$218.00
Invoice	1300916	4/14/2025					
Transaction Date	4/16/2025		U.S. Bank 10100	10100	Total		\$293.90
Refer	553 MNSPECT	-					
Cash Payment	E 101-42400-308	Building Inspection Fees	MARCH 2025 BUILDING INSPECTION FEES				\$11,123.11
Invoice	1541534	3/31/2025					
Cash Payment	E 101-42400-308	Building Inspection Fees	MARCH 2025 CODE ENFORCEMENT SERVICES				\$563.82
Invoice	1541502	3/31/2025					
Transaction Date	4/16/2025		U.S. Bank 10100	10100	Total		\$11,686.93
Refer	554 NORTHERN TOOL AND EQUIPMEN	-					
Cash Payment	E 101-45200-404	Equip & Vehicle Repairs	2 BREAKER BARS & 21 C SOCKET SET- PUBLIC WORKS SHOP				\$76.00
Invoice	1086254586	3/27/2025					
Cash Payment	E 601-49400-500	Capital Outlay FA	2 BREAKER BARS & 21 C SOCKET SET- PUBLIC WORKS SHOP				\$75.99
Invoice	1086254586	3/27/2025					
Cash Payment	E 602-49450-220	Repair Supplies & Equip	2 BREAKER BARS & 21 C SOCKET SET- PUBLIC WORKS SHOP				\$75.99
Invoice	1086254586	3/27/2025					
Cash Payment	E 101-43100-220	Repair Supplies & Equip	2 BREAKER BARS & 21 C SOCKET SET- PUBLIC WORKS SHOP				\$75.99
Invoice	1086254586	3/27/2025					
Cash Payment	E 602-49450-220	Repair Supplies & Equip	94 PC 3/8" & 1/2" QUOT- SEWER DEPT				\$237.49
Invoice	406540601149415	4/1/2025					
Transaction Date	4/16/2025		U.S. Bank 10100	10100	Total		\$541.46
Refer	556 OFFICE DEPOT (FIRE)	-					
Cash Payment	E 222-42260-200	Office Supplies	RUBBER BANDS, 12 PK YELLOW HIGHLIGHTERS- FIRE DEPT				\$10.05
Invoice	415436664001	4/2/2025					
Cash Payment	G 222-22801	Deposits/Escrow	CASE OF COPY PAPER- HENNEPIN COUNTY FIRE CHIEFS ASSOCIATION TO REIMBURSE				\$41.99
Invoice	415436664001	4/2/2025					
Transaction Date	4/16/2025		U.S. Bank 10100	10100	Total		\$52.04
Refer	555 OFFICE DEPOT	-					

CITY OF MOUND

Payments

04/17/25 12:10 PM

Page 11

Current Period: April 2025

Cash Payment	E 101-41930-200	Office Supplies	LYSOL CLEANER WIPES, COPY PAPER, CORRECTION TAPE- CITY HALL	\$59.36
Invoice	415507498001	3/31/2025		
Cash Payment	E 101-42400-200	Office Supplies	4' HDMI ETHERNET CABLE - PLANNING DEPT	\$7.64
Invoice	415507498001	3/31/2025		
Cash Payment	E 609-49750-200	Office Supplies	CASE OF COPY PAPER, DESKTOP STAPLER- HWS	\$63.26
Invoice	415858107001	4/2/2025		
Cash Payment	E 609-49750-200	Office Supplies	DOUBLE SIDED TAPE- HWS	\$19.36
Invoice	415858111001	4/2/2025		
Cash Payment	E 609-49750-200	Office Supplies	CORRECTION TAPE- HWS	\$8.99
Invoice	415853362001	4/2/2025		
Transaction Date	4/16/2025	U.S. Bank 10100	10100	Total \$158.61
Refer	559 O-REILLY AUTOMOTIVE, INC.	-		
Cash Payment	E 601-49400-220	Repair Supplies & Equip	BRAKE PADS, ROTORS & OIL FILTER- WATER TRUCK #119	\$141.19
Invoice	2462-201080	4/8/2025		
Cash Payment	E 601-49400-220	Repair Supplies & Equip	PUSH/PULL SW	\$7.49
Invoice	2462-195464	2/4/2025		
Transaction Date	4/16/2025	U.S. Bank 10100	10100	Total \$148.68
Refer	534 PAGEL, JORDAN	-		
Cash Payment	E 285-46388-430	Miscellaneous	LOST LAKE SLIP DOCK PROGRAM KEY DEPOSIT RETURN REFUND- 1 KEY- J. PAGEL	\$50.00
Invoice	042225	4/8/2025		
Transaction Date	4/16/2025	U.S. Bank 10100	10100	Total \$50.00
Refer	566 PERFORMANCE PLUS LLC	-		
Cash Payment	E 222-42260-305	Medical Services	PRE-PLACEMENT MEDICAL EXAM, DRUG SCREEN, MASK FIT, PHYSICIAN CONSULTATION -POTENTIAL NEW FIREFIGHTER- J. STUHR	\$394.00
Invoice	01032115	3/25/2025		
Cash Payment	E 222-42260-305	Medical Services	PRE-PLACEMENT MEDICAL EXAM, DRUG SCREEN, MASK FIT, PHYSICIAN CONSULTATION -POTENTIAL NEW FIREFIGHTER- B. BURRIS	\$394.00
Invoice	01032115	3/25/2025		
Transaction Date	4/16/2025	U.S. Bank 10100	10100	Total \$788.00
Refer	557 PLUNKETT S, INCORPORATED	-		
Cash Payment	E 101-41910-440	Other Contractual Servic	PEST CONTROL SVC- QUARTERLY - CENT BLDG 4-01-25	\$126.38
Invoice	6087312	4/1/2025		
Transaction Date	4/16/2025	U.S. Bank 10100	10100	Total \$126.38
Refer	560 R.C. ELECTRIC, INC	-		
Cash Payment	E 101-45200-400	Repairs & Maintenance-	RECONNECT NEW FURNACE & AC @ DEPOT BLDG	\$1,220.00
Invoice	9539	4/15/2025		
Transaction Date	4/16/2025	U.S. Bank 10100	10100	Total \$1,220.00
Refer	558 RAYS SERVICES	-		

CITY OF MOUND

Payments

04/17/25 12:10 PM

Page 12

Current Period: April 2025

Cash Payment	E 101-45200-533	Tree Removal	REMOVE 2 DEAD COTTONWOOD TREES ON TUXEDO BLVD	\$500.00
Invoice 042225	4/14/2025			
Cash Payment	E 101-45200-533	Tree Removal	REMOVE 12 EMERALD ASH BORER INFESTED TREES ON TUXEDO BLVD	\$12,000.00
Invoice 042225	4/14/2025		Project EAB	
Cash Payment	E 101-45200-533	Tree Removal	REMOVE EMERALD ASH BORER INFESTED TREE @ 5118 THREE POINTS BLVD	\$450.00
Invoice 042225	4/7/2025		Project EAB	
Cash Payment	E 101-45200-533	Tree Removal	REMOVE 2 EMERALD ASH BORER INFESTED TREES @ 5130 THREE POINTS BLVD	\$1,500.00
Invoice 042225	4/7/2025		Project EAB	
Cash Payment	E 101-45200-533	Tree Removal	REMOVE EMERALD ASH BORER INFESTED TREE @ 1700 JONES LN	\$3,200.00
Invoice 042225	4/7/2025		Project EAB	
Transaction Date	4/16/2025	U.S. Bank 10100	10100	Total \$17,650.00
Refer	562 RDO EQUIPMENT COMPANY	-		
Cash Payment	E 101-45200-220	Repair Supplies & Equip	2 KNIVES, 24 QTY HCS SCREWS- PARKS DEPT CHIPPER	\$284.08
Invoice P2921570	4/9/2025			
Transaction Date	4/16/2025	U.S. Bank 10100	10100	Total \$284.08
Refer	561 RED CEDAR CONSULTING, LLC	-		
Cash Payment	E 101-49999-300	Professional Svcs	LABOR RELATIONS SERVICES FEBRUARY 2025 THRU APRIL 2025	\$1,477.00
Invoice 042225	4/14/2025			
Transaction Date	4/16/2025	U.S. Bank 10100	10100	Total \$1,477.00
Refer	559 SIGNUS DEVELOPMENT, LLC	-		
Cash Payment	E 101-42400-440	Other Contractual Serv	AUDIO/ VISUAL SVCS - MARCH 4, 2025 PLANNING COMMISSION MEETING - COVERAGE, EDITING, & UPLOAD- 2 HOURS	\$150.00
Invoice 042225	4/2/2025			
Transaction Date	4/16/2025	U.S. Bank 10100	10100	Total \$150.00
Refer	563 TONKA PLUMBING HEATING & CL	-		
Cash Payment	E 101-45200-400	Repairs & Maintenance-	2ND HALF PYMT FURNISH & INSTALL RHEEM 80,000 BTU MODULATION FURNACE W/ ECM BLOWER MOTOR & RHEEM 3 TON 16 SEER CENTRAL AIR SYSTEM @ DEPOT BLDG	\$6,066.50
Invoice 10039	4/14/2025			
Cash Payment	E 601-49400-440	Other Contractual Serv	REMOVE EXISTING METER & INSTALL NEW 1 1/2" MAIN & 1" OUTSIDE WATER METERS PROVIDED BY CITY OF MOUND @ GILLESPIE CENTER	\$648.00
Invoice 10029	4/7/2025			
Cash Payment	E 601-49400-440	Other Contractual Serv	REMOVE 2 EXISTING WATER METERS & INSTALL NEW 1 1/2" MAIN & 1" OUTSIDE WATER METERS PROVIDED BY CITY OF MOUND @ OUR LADY OF THE LAKE CHURCH	\$1,224.00
Invoice 10029	4/7/2025			
Transaction Date	4/16/2025	U.S. Bank 10100	10100	Total \$7,938.50
Refer	542 UHL COMPANY	-		

CITY OF MOUND

Payments

04/17/25 12:10 PM

Page 13

Current Period: April 2025

Cash Payment	E 101-41930-400	Repairs & Maintenance-	PREVENTATIVE MTCE CONTRACT- CITY HALL 2ND QTR 2025	\$724.38
Invoice 79136	4/1/2025			
Cash Payment	E 222-42260-402	Building Maintenance	PREVENTATIVE MTCE CONTRACT- FIRE DEPT 2ND QTR 2025	\$724.37
Invoice 79136	4/1/2025			
Transaction Date	4/16/2025	U.S. Bank 10100	10100	Total \$1,448.75
Refer	565	WASTE MANAGEMENT OF MN, IN	-	
Cash Payment	E 101-45200-232	Landscape Material	ORGANIC YARD WASTE DISPOSAL- LOGS- 4 CUBIC YARDS	\$84.00
Invoice 0000708-4651-4	3/4/2025			
Cash Payment	E 101-45200-232	Landscape Material	ORGANIC YARD WASTE DISPOSAL- LOGS- 4 CUBIC YARDS	\$84.00
Invoice 0000708-4651-4	3/18/2025			
Cash Payment	E 101-45200-232	Landscape Material	ORGANIC YARD WASTE DISPOSAL- LOGS- 4 CUBIC YARDS	\$84.00
Invoice 0000708-4651-4	3/18/2025			
Cash Payment	E 101-45200-232	Landscape Material	ORGANIC YARD WASTE DISPOSAL- LOGS- 4 CUBIC YARDS	\$84.00
Invoice 0000708-4651-4	3/18/2025			
Cash Payment	E 101-45200-232	Landscape Material	ORGANIC YARD WASTE DISPOSAL- LOGS- 4 CUBIC YARDS	\$84.00
Invoice 0000708-4651-4	3/18/2025			
Cash Payment	E 101-45200-232	Landscape Material	ORGANIC YARD WASTE DISPOSAL- LOGS- 4 CUBIC YARDS	\$84.00
Invoice 0000708-4651-4	3/18/2025			
Cash Payment	E 101-45200-232	Landscape Material	ORGANIC YARD WASTE DISPOSAL- LOGS- 4 CUBIC YARDS	\$84.00
Invoice 0000708-4651-4	3/18/2025			
Cash Payment	E 101-45200-232	Landscape Material	ORGANIC YARD WASTE DISPOSAL- LOGS- 4 CUBIC YARDS	\$84.00
Invoice 0000708-4651-4	3/19/2025			
Cash Payment	E 101-45200-232	Landscape Material	ORGANIC YARD WASTE DISPOSAL- LOGS- 3 CUBIC YARDS	\$63.00
Invoice 0000708-4651-4	3/19/2025			
Transaction Date	4/16/2025	U.S. Bank 10100	10100	Total \$735.00
Refer	564	WASTE MANAGEMENT OF WI-MN	-	
Cash Payment	E 101-41930-384	Refuse/Garbage Dispos	GARBAGE SERVICE APRIL 2025- CITY HALL & FIRE DEPT	\$110.50
Invoice 8071099-1593-2	4/3/2025			
Cash Payment	E 222-42260-384	Refuse/Garbage Dispos	GARBAGE SERVICE APRIL 2025- CITY HALL & FIRE DEPT	\$110.49
Invoice 8071099-1593-2	4/3/2025			
Transaction Date	4/16/2025	U.S. Bank 10100	10100	Total \$220.99

CITY OF MOUND
Payments

04/17/25 12:10 PM
Page 14

Current Period: April 2025

Fund Summary

	10100 U.S. Bank 10100	
101 GENERAL FUND		\$83,946.92
222 AREA FIRE SERVICES		\$19,865.54
281 COMMONS DOCKS FUND		\$329.62
285 HRA/HARBOR DISTRICT		\$2,689.38
403 CAP REPLAC-VEHICLES & EQUIP		\$360.00
601 WATER FUND		\$13,057.44
602 SEWER FUND		\$84,440.14
609 MUNICIPAL LIQUOR FUND		\$6,352.77
		<hr/>
		\$211,041.81

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$211,041.81
	<hr/>
Total	\$211,041.81

CITY OF MOUND

04/17/25 1:01 PM

Page 1

Payments

Current Period: April 2025

Payments Batch 042225CITY-2

\$20,489.92

Refer	576 CENTERPOINT ENERGY (MINNEG				
Cash Payment	E 101-41930-383	Gas Utilities	GAS SVC 2-20-25 TO 3-20-25	BILL #3	\$228.22
Invoice 042225		4/8/2025			
Cash Payment	E 222-42260-383	Gas Utilities	GAS SVC 2-20-25 TO 3-20-25	BILL #3	\$1,293.23
Invoice 042225		4/8/2025			
Cash Payment	E 101-45200-383	Gas Utilities	GAS SVC 2-20-25 TO 3-20-25	BILL #3	\$855.85
Invoice 042225		4/8/2025			
Cash Payment	E 101-41910-383	Gas Utilities	GAS SVC 2-20-25 TO 3-20-25	BILL #3	\$1,355.03
Invoice 042225		4/8/2025			
Cash Payment	E 609-49750-383	Gas Utilities	GAS SVC 2-20-25 TO 3-20-25	BILL #3	\$601.86
Invoice 042225		4/8/2025			
Cash Payment	E 101-45200-383	Gas Utilities	GAS SVC 2-20-25 TO 3-20-25	BILL #3 - DEPOT BLDG	\$313.06
Invoice 042225		4/8/2025			
Cash Payment	E 602-49450-383	Gas Utilities	GAS SVC 2-20-25 TO 3-20-25	BILL #3	\$539.61
Invoice 042225		4/8/2025			
Cash Payment	E 601-49400-383	Gas Utilities	GAS SVC 2-20-25 TO 3-20-25	BILL #3	\$539.62
Invoice 042225		4/8/2025			
Cash Payment	E 101-43100-383	Gas Utilities	GAS SVC 2-20-25 TO 3-20-25	BILL #3	\$539.62
Invoice 042225		4/8/2025			
Transaction Date	4/17/2025		U.S. Bank 10100	10100	Total \$6,266.10
Refer	577 CENTERPOINT ENERGY (MINNEG				
Cash Payment	E 602-49450-383	Gas Utilities	4948 BARTLETT LS E2 GENERATOR NATL		\$55.48
Invoice 042225-2		4/10/2025	GAS SVC 2-20-25 TO 3-20-25	BILL #3	
Cash Payment	E 602-49450-383	Gas Utilities	1717 BAYWOOD SHORES DR. LS		\$57.78
Invoice 042225-2		4/10/2025	GENERATOR NATL GAS SVC 2-20-25 TO 3-20-25	BILL #3	
Cash Payment	E 602-49450-383	Gas Utilities	4728 CARLOW RD LS GENERATOR NATL		\$40.47
Invoice 042225-2		4/10/2025	GAS SVC 2-20-25 TO 3-20-25	BILL #3	
Cash Payment	E 602-49450-383	Gas Utilities	1871 COMMERCE BLVD NEW LIFT STATION		\$41.61
Invoice 042225-2		4/10/2025	GENERATOR NATL GAS SVC 2-20-25 TO 3-20-25	BILL #3	
Cash Payment	E 602-49450-383	Gas Utilities	2649 EMERALD DR. LS E3 GENERATOR		\$50.88
Invoice 042225-2		4/10/2025	NATL GAS SVC 2-20-25 TO 3-20-25	BILL #3	
Cash Payment	E 602-49450-383	Gas Utilities	2990 HIGHLAND BLVD LS B1 GENERATOR		\$51.94
Invoice 042225-2		4/10/2025	NATL GAS SVC 2-20-25 TO 3-20-25	BILL #3	
Cash Payment	E 602-49450-383	Gas Utilities	5260 LYNWOOD BLVD. LS GENERATOR		\$38.13
Invoice 042225-2		4/10/2025	NATL GAS SVC 2-20-25 TO 3-20-25	BILL #3	
Cash Payment	E 602-49450-383	Gas Utilities	4791 NORTHERN RD LS D1 GENERATOR		\$50.88
Invoice 042225-2		4/10/2025	NATL GAS SVC 2-20-25 TO 3-20-25	BILL #3	
Cash Payment	E 602-49450-383	Gas Utilities	1972 SHOREWOOD LN LS GENERATOR		\$41.61
Invoice 042225-2		4/10/2025	NATL GAS SVC 2-20-25 TO 3-20-25	BILL #3	

CITY OF MOUND

04/17/25 1:01 PM

Page 2

Payments

Current Period: April 2025

Cash Payment	E 602-49450-383	Gas Utilities	3172 SINCLAIR RD LS GENERATOR NATL GAS SVC 2-20-25 TO 3-20-25 BILL #3	\$57.68
Invoice	042225-2	4/10/2025		
Cash Payment	E 602-49450-383	Gas Utilities	1758 SUMACH LANE LS GENERATOR NATL GAS SVC 2-20-25 TO 3-20-25 BILL #3	\$40.47
Invoice	042225-2	4/10/2025		
Cash Payment	E 602-49450-383	Gas Utilities	4922 THREE PTS BLVD LS GENERATOR NATL GAS SVC 2-20-25 TO 3-20-25 BILL #3	\$50.88
Invoice	042225-2	4/10/2025		
Cash Payment	E 602-49450-383	Gas Utilities	3303 WATERBURY RD LS GAS SVC 2-20-25 TO 3-20-25 BILL #3	\$38.13
Invoice	042225-2	4/10/2025		
Cash Payment	E 602-49450-383	Gas Utilities	5077 WINDSOR RD LS GENERATOR NATL GAS SVC 2-20-25 TO 3-20-25 BILL #3	\$41.61
Invoice	042225-2	4/10/2025		
Cash Payment	E 602-49450-383	Gas Utilities	4783 ISLAND VIEW DRIVE LS GENERATOR NATL GAS SVC 2-20-25 TO 3-20-25 BILL #3	\$54.34
Invoice	042225-2	4/10/2025		
Cash Payment	E 602-49450-383	Gas Utilities	5330 BARTLETT & LAKEWOOD- LS E4 GENERATOR NATL GAS SVC 2-20-25 TO 3-20-25 BILL #3	\$54.34
Invoice	042225-2	4/10/2025		
Cash Payment	E 602-49450-383	Gas Utilities	3000 ISLAND VIEW DR GENERATOR NATL GAS SVC 2-20-25 TO 3-20-25 BILL #3	\$40.47
Invoice	042225-2	4/10/2025		
Transaction Date	4/17/2025	U.S. Bank 10100	10100	Total \$806.70
Refer	578 FIRSTNET			
Cash Payment	E 601-49400-321	Telephone, Cells, & Rad	UTILITY LOCATOR INTERNET SVC 3-11-25 TO 3-25-25	\$27.34
Invoice	287352076113X04	3/25/2025		
Cash Payment	E 602-49450-321	Telephone, Cells, & Rad	UTILITY LOCATOR INTERNET SVC 3-11-25 TO 3-25-25	\$27.33
Invoice	287352076113X04	3/25/2025		
Transaction Date	4/17/2025	U.S. Bank 10100	10100	Total \$54.67
Refer	572 MEDIACOM			
Cash Payment	E 101-42110-321	Telephone, Cells, & Rad	ORONO PD INTERNET SVC 4-16-25 THRU 5-15-25	\$96.90
Invoice	042225	4/6/2025		
Transaction Date	4/17/2025	U.S. Bank 10100	10100	Total \$96.90
Refer	573 OPUS 21 MGMT SOLUTIONS, LLC			
Cash Payment	E 601-49400-307	Admin/Finance/Comput	MARCH 2025 -UTILITY BILLING -CIS DATA HOSTING, PRODUCTION, BILLING, CALL CTR SUPPORT	\$1,824.64
Invoice	250358	4/11/2025		
Cash Payment	E 602-49450-307	Admin/Finance/Comput	MARCH 2025 -UTILITY BILLING -CIS DATA HOSTING, PRODUCTION, BILLING, CALL CTR SUPPORT	\$1,824.64
Invoice	250358	4/11/2025		
Cash Payment	E 601-49400-322	Postage	MARCH 2025- UTILITY BILLING POSTAGE	\$412.19
Invoice	250358	4/11/2025		
Cash Payment	E 602-49450-322	Postage	MARCH 2025- UTILITY BILLING POSTAGE	\$412.19
Invoice	250358	4/11/2025		

CITY OF MOUND

04/17/25 1:01 PM

Page 3

Payments

Current Period: April 2025

Transaction Date	4/17/2025	U.S. Bank 10100	10100	Total	\$4,473.66
Refer	571 RDO EQUIPMENT COMPANY	-			
Cash Payment	E 101-45200-404 Equip & Vehicle Repairs	PARTS FOR PARKS JOHN DEERE LOADER-SHOES, STRAPS, BOLTS, WASHERS, STEP, SCREWS, LOCK NUTS			\$1,075.91
Invoice P6732301	4/16/2025				
Transaction Date	4/17/2025	U.S. Bank 10100	10100	Total	\$1,075.91
Refer	569 TRUE VALUE MOUND (FIRE)	-			
Cash Payment	E 222-42260-210 Operating Supplies	10.1 OZ ALM W&D SEAL-X - FIRE DEPT			\$8.09
Invoice 196368	3/9/2025				
Cash Payment	E 222-42260-210 Operating Supplies	SCREWS, NUTS, BOLTS- FIRE TRUCK #49			\$2.59
Invoice 196405	3/15/2025				
Cash Payment	E 222-42260-210 Operating Supplies	SCREWS, NUTS, BOLTS, FG SS EYEW 1/4-20X2- FIRE TRUCK #49			\$2.69
Invoice 196448	3/15/2025				
Cash Payment	E 222-42260-210 Operating Supplies	BUNGEE BUDDY & 8 CORDS- FIRE DEPT			\$21.59
Invoice 196447	3/15/2025				
Cash Payment	E 222-42260-210 Operating Supplies	PLASTIC CLAMP & MISC PARTS- FIRE TRUCK #49			\$10.60
Invoice 196453	3/16/2025				
Cash Payment	E 222-42260-210 Operating Supplies	PLASTIC CLAMP & 12' BLACK EXTENSION CORD- FIRE TRUCK #49			\$24.10
Invoice 196456	3/16/2025				
Cash Payment	E 222-42260-210 Operating Supplies	SCREWS, NUTS, BOLTS- FIRE TRUCK #22, 4 CT 8" BALL BUNGEE- FIRE DEPT GRASS RIG			\$3.77
Invoice 196615	3/29/2025				
Transaction Date	4/17/2025	U.S. Bank 10100	10100	Total	\$73.43
Refer	570 TRUE VALUE, MOUND (PW PKS)	-			
Cash Payment	E 281-45210-220 Repair Supplies & Equip	2 QTY 12-3/8 STEEL PRY BARS- CITY DOCKS			\$17.98
Invoice 196326	3/4/2025				
Cash Payment	E 101-45200-220 Repair Supplies & Equip	4 PK D-RING HANGAR, FERRULES/STOPS- 10, 3/32" X 250' SS CABLE REEL- SURFSIDE PARK			\$12.55
Invoice 196315	3/3/2025				
Cash Payment	E 222-42260-402 Building Maintenance	CHROME SINGLE LAVATORY FAUCET, ENTRY COMBO SET- PUBLIC SAFETY BLDG- CITY HALL & FIRE DEPT			\$50.99
Invoice 196347	3/7/2025				
Cash Payment	E 602-49450-210 Operating Supplies	2 QTY 2A 10BC EXTINGUISHERS, 80 CT DRYER SHEETS, 3 LB OXI STAIN REMOVER- SEWER DEPT			\$136.31
Invoice 196386	3/11/2025				
Cash Payment	E 601-49400-220 Repair Supplies & Equip	22 PC FLEX TORQ SET, 10 PC TITAN BIT SET- WATER DEPT			\$75.58
Invoice 196376	3/10/2025				
Cash Payment	E 602-49450-220 Repair Supplies & Equip	14 OZ GORILLA ADHESIVE- DUCK POND LIFT STATION- SEWER DEPT			\$25.18
Invoice 196491	3/19/2025				
Cash Payment	E 601-49400-210 Operating Supplies	6 PK HEAVY DUTY SCRUB SPONGES- WATER DEPT			\$7.64
Invoice 196403	3/12/2025				

CITY OF MOUND

Payments

04/17/25 1:01 PM

Page 4

Current Period: April 2025

Cash Payment	E 601-49400-220	Repair Supplies & Equip	85 OZ EPOXY GORILLA GLUE- WATER DEPT	\$8.54
Invoice 196495	3/19/2025			
Cash Payment	E 101-45200-220	Repair Supplies & Equip	EPOXY SYRINGE & 200 PK SHOP TOWELS- ANDREW SISTER TRAIL- PARKS DEPT	\$19.88
Invoice 196350	3/7/2025			
Cash Payment	E 601-49400-220	Repair Supplies & Equip	DRILL BIT, SCREWS, NUTS, BOLTS, 5 PAIR DISPOSABLE SHOE COVERS- WATER DEPT	\$23.50
Invoice 196546	3/24/2025			
Cash Payment	E 101-45200-210	Operating Supplies	DUPLICATE KEY- PARKS DEPT	\$1.79
Invoice 196409	3/13/2025			
Cash Payment	E 101-45200-220	Repair Supplies & Equip	DEPOT BLDG MTCE- 1 QUART PATCHING PLASTER, FINE ANGLE DRY SANDSPONGE, 2 GALLONS BENJAMIN MOORE BASE PAINT	\$104.63
Invoice 196473	3/17/2025			
Cash Payment	E 101-45200-220	Repair Supplies & Equip	1 QUART BAR CHAIN OIL- PARKS DEPT	\$5.39
Invoice 196481	3/18/2025			
Cash Payment	E 101-45200-220	Repair Supplies & Equip	RAFTER HOOK HANGARS, 100 CT JUMBO PAPER CLIPS- PARKS DEPT	\$12.57
Invoice 196525	3/21/2025			
Cash Payment	E 101-45200-220	Repair Supplies & Equip	2.5 OZ CLEAR ADHESIVE- PARKS GREENWAY MTC	\$6.74
Invoice 196531	3/21/2025			
Cash Payment	E 101-41930-400	Repairs & Maintenance-	CHROME SINGLE LAVATORY FAUCET, ENTRY COMBO SET- PUBLIC SAFETY BLDG- CITY HALL & FIRE DEPT	\$50.99
Invoice 196347	3/7/2025			
Cash Payment	E 101-41930-400	Repairs & Maintenance-	2 CONNECTORS- PUBLIC SAFETY BLDG- CITY HALL & FIRE DEPT	\$7.64
Invoice 196358	3/7/2025			
Cash Payment	E 222-42260-402	Building Maintenance	2 CONNECTORS- PUBLIC SAFETY BLDG- CITY HALL & FIRE DEPT	\$7.64
Invoice 196358	3/7/2025			
Cash Payment	E 281-45210-220	Repair Supplies & Equip	20 X 100' 4 MIL CLEAR FILM- PAINTING PROTECTION- CITY DOCKS	\$67.49
Invoice 196430	3/14/2025			
Cash Payment	E 281-45210-220	Repair Supplies & Equip	20 X 100' 4 MIL CLEAR FILM- PAINTING PROTECTION & 2 FOLDING STEEL SAWHORSES- CITY DOCKS	\$139.47
Invoice 196431	3/14/2025			
Cash Payment	E 101-45200-210	Operating Supplies	4 DUPLICATE KEYS- PARKS SHOP	\$7.16
Invoice 196432	3/14/2025			
Cash Payment	E 281-45210-220	Repair Supplies & Equip	10 GALLON MESH PAINT STRAINERS, 5 GALLON WHITE PLASTIC PAIL- CITY DOCKS MTC	\$12.95
Invoice 196466	3/17/2025			
Cash Payment	E 281-45210-220	Repair Supplies & Equip	2 FOLDING STEEL SAWHORSES- CITY DOCKS MTCE	\$71.98
Invoice 196478	3/18/2025			
Cash Payment	E 101-45200-220	Repair Supplies & Equip	DEPOT BLDG MTCE- HAND SANDER, 2 PK FINE SANDING SCREENS, 10 PK SINGLE RAZOR BLADES	\$13.92
Invoice 196487	3/18/2025			

CITY OF MOUND

Payments

04/17/25 1:01 PM

Page 5

Current Period: April 2025

Cash Payment	E 101-45200-220	Repair Supplies & Equip	DEPOT BLDG MTCE- 3 WALL PLATES, 1 WALL COVER, 5 9" SHALLOW PLASTIC TRAY LINERS, BATTERY 2 PK	\$27.27
Invoice 196505	3/19/2025			
Cash Payment	E 101-45200-220	Repair Supplies & Equip	DEPOT BLDG MTCE- 2 QTY QUART HANDY PAINT PAILS, 3 FLAT BRUSHES, 1 GALLON BENJAMIN MOORE BASE PAINT	\$88.24
Invoice 196510	3/20/2025			
Cash Payment	E 281-45210-220	Repair Supplies & Equip	1 GALLON ACETONE- CITY DOCKS MTCE	\$34.19
Invoice 196541	3/24/2025			
Cash Payment	E 602-49450-220	Repair Supplies & Equip	SCREWS, NUTS, BOLTS, FG EYES HARDWARE- SEWER DEPT	\$5.69
Invoice 196547	3/24/2025			
Cash Payment	E 601-49400-220	Repair Supplies & Equip	3 QTY 5/8" HITCH PINS- WATER DEPT	\$17.52
Invoice 196549	3/24/2025			
Cash Payment	E 281-45210-220	Repair Supplies & Equip	1 STAR CONNECTOR LAG BOLT- CITY DOCKS MTCE	\$13.04
Invoice 196582	3/27/2025			
Cash Payment	E 601-49400-210	Operating Supplies	2 PAIRS MENS HYDROFLEC GLOVES- WATER DEPT STAFF	\$32.38
Invoice 196628	3/31/2025			
Cash Payment	E 101-41930-400	Repairs & Maintenance-	1 GALLON BENJAMIN MOORE LATEX MATTE PAINT REPAIR HALLWAY @ CITY HALL BLDG	\$45.98
Invoice 196631	3/31/2025			
Cash Payment	E 101-43100-210	Operating Supplies	CHROME 7-SPRAY HANDHELD SHOWER HEAD- PW SHOP SHOWER, 3 QTY 4 WAY STEM KEYS, 3 PK HEAVY DUTY SCRUB SPONGE, SCREWS, NUTS, BOLTS- SHOP SUPPLIES PUBLIC WORKS & PARKS	\$19.57
Invoice 196399	3/12/2025			
Cash Payment	E 101-45200-210	Operating Supplies	CHROME 7-SPRAY HANDHELD SHOWER HEAD- PW SHOP SHOWER, 3 QTY 4 WAY STEM KEYS, 3 PK HEAVY DUTY SCRUB SPONGE, SCREWS, NUTS, BOLTS- SHOP SUPPLIES PUBLIC WORKS & PARKS	\$19.56
Invoice 196433	3/14/2025			
Cash Payment	E 602-49450-210	Operating Supplies	CHROME 7-SPRAY HANDHELD SHOWER HEAD- PW SHOP SHOWER, 3 QTY 4 WAY STEM KEYS, 3 PK HEAVY DUTY SCRUB SPONGE, SCREWS, NUTS, BOLTS- SHOP SUPPLIES PUBLIC WORKS & PARKS	\$19.56
Invoice 196357	3/7/2025			
Cash Payment	E 601-49400-210	Operating Supplies	CHROME 7-SPRAY HANDHELD SHOWER HEAD- PW SHOP SHOWER, 3 QTY 4 WAY STEM KEYS, 3 PK HEAVY DUTY SCRUB SPONGE, SCREWS, NUTS, BOLTS- SHOP SUPPLIES PUBLIC WORKS & PARKS	\$19.56
Invoice 196585	3/27/2025			
Transaction Date	4/17/2025	U.S. Bank 10100	10100	Total \$1,231.07
Refer	574 VERIZON WIRELESS			
Cash Payment	E 101-43100-321	Telephone, Cells, & Rad	STREETS LEAD WORKER TABLET- INTERNET SVC-3-11-25 THRU 4-10-25	\$35.01
Invoice 6110664598	4/10/2025			

CITY OF MOUND

04/17/25 1:01 PM

Page 6

Payments

Current Period: April 2025

Cash Payment	E 602-49450-321	Telephone, Cells, & Rad	PUBLIC WORKS SUPERVISOR- RYAN PRICH TABLET- INTERNET SVC- 3-11-25 THRU 4-10-25- SPLIT WTR/SWR/ST	\$35.01
Invoice 6110664598	4/10/2025			
Cash Payment	E 601-49400-321	Telephone, Cells, & Rad	PUBLIC WORKS DEPT -TABLET- HOT SPOT 3-11-25 THRU 4-10-25 -SPLIT WTR/SWR/ST	\$35.01
Invoice 6110664598	4/10/2025			
Cash Payment	E 602-49450-321	Telephone, Cells, & Rad	UTILITY LEAD WORKER TABLET- INTERNET SVC- SVC 3-11-25 THRU 4-10-25	\$17.50
Invoice 6110664598	4/10/2025			
Cash Payment	E 601-49400-321	Telephone, Cells, & Rad	UTILITY LEAD WORKER TABLET- INTERNET SVC- SVC 3-11-25 THRU 4-10-25	\$17.51
Invoice 6110664598	4/10/2025			
Cash Payment	E 101-45200-321	Telephone, Cells, & Rad	PARKS LEAD WORKER TABLET- INTERNET SVC 3-11-25 THRU 4-10-25	\$40.01
Invoice 6110664598	4/10/2025			
Cash Payment	E 101-43100-321	Telephone, Cells, & Rad	STREETS DEPT TABLET INTERNET SVC 3- 11-25 THRU 4-10-25	\$35.01
Invoice 6110664598	4/10/2025			
Cash Payment	E 101-43100-321	Telephone, Cells, & Rad	PUB WKS OPEN LINE INTERNET SVC 3-11- 25 THRU 4-10-25 -SPLIT WTR/SWR/ST	\$35.01
Invoice 6110664598	4/10/2025			
Cash Payment	E 101-42400-321	Telephone, Cells, & Rad	FIELD OFFICER INTERNET SVC 3-11-25 THRU 4-10-25	\$17.51
Invoice 6110664598	4/10/2025			
Cash Payment	E 101-42115-321	Telephone, Cells, & Rad	FIELD OFFICER INTERNET SVC 3-11-25 THRU 4-10-25	\$17.50
Invoice 6110664598	4/10/2025			
Cash Payment	E 602-49450-321	Telephone, Cells, & Rad	UTILITY DEPT TABLET- INTERNET SVC 3-11- 25 THRU 4-10-25	\$17.51
Invoice 6110664598	4/10/2025			
Cash Payment	E 601-49400-321	Telephone, Cells, & Rad	UTILITY DEPT TABLET- INTERNET SVC 3-11- 25 THRU 4-10-25	\$17.50
Invoice 6110664598	4/10/2025			
Cash Payment	E 101-45200-321	Telephone, Cells, & Rad	PARKS DEPT TABLET- INTERNET SVC 3-11- 25 THRU 4-10-25	\$35.01
Invoice 6110664598	4/10/2025			
Transaction Date	4/17/2025	U.S. Bank 10100	10100	Total \$355.10
Refer	575 XCEL ENERGY			
Cash Payment	E 101-43100-381	Electric Utilities	ELECTRIC SVC 3-03-25 THRU 4-02-25 CITY STREET LIGHTS	\$6,056.38
Invoice 921577523	4/3/2025			
Transaction Date	4/17/2025	U.S. Bank 10100	10100	Total \$6,056.38

CITY OF MOUND
Payments

04/17/25 1:01 PM
Page 7

Current Period: April 2025

Fund Summary

	10100 U.S. Bank 10100	
101 GENERAL FUND		\$11,179.91
222 AREA FIRE SERVICES		\$1,425.29
281 COMMONS DOCKS FUND		\$357.10
601 WATER FUND		\$3,058.53
602 SEWER FUND		\$3,867.23
609 MUNICIPAL LIQUOR FUND		\$601.86
		<hr/>
		\$20,489.92

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	<hr/> \$20,489.92
Total	\$20,489.92

**MOUND CITY COUNCIL MINUTES
APRIL 8, 2025**

The City Council of the City of Mound, Hennepin County, Minnesota, met in regular session on Tuesday, April 8, 2025 at 6:00 p.m. in the Council Chambers in the Centennial Building.

Members present: Mayor Jason Holt, Council Members Sherrie Pugh, Kevin Castellano, Kathy McEnaney, and Michelle Herrick.

Members absent: None.

Others present: City Manager Jesse Dickson, Deputy City Manager Maggie Reisdorf, City Attorney Scott Landsman, Community Development Director Sarah Smith, Planning Consultant Rita Trapp, and Orono Police Officer Ryan Spencer. Peggy Conroy (2350 Harbor Place #203, Mound), Sue Kile (2350 Harbor Place #301, Mound), Derrick Passe (2350 Harbor Place #110, Mound), Scott Gaetz (4407 Wilshire Blvd, Mound), Phil & Becca Toso (6641 Halstead Ave, Mound), Jim Barnes (4870 Edgewater Drive, Mound), Tim Flodin (2350 Harbor Place #308, Mound), Dennis Mette (2350 Harbor Place, Mound), Bob and Linda Anderson (2350 Harbor Place, Mound), Tom Merten (2350 Harbor Place #208, Mound), Austin Wiberg (2290 Commerce Blvd, Mound), Mary Perbix (2900 Dickens Lane, Mound), Angela Savstrom (5525 Sherwood Drive, Mound), Tyler Pieper (5504 Church Road, Mound), Paul Cress (2350 Harbor Place, Mound), Kelli Gillespie-Coen (4400 Tuxedo), Scott Picha, Tim Nichols (3752 Woodland Cove, Minnetrista), Jamie Regwald (2315 Commerce Blvd, Mound), Andrew & Jocelyn Cottingham (4732 Richmond Road, Mound), and Paula Larson (5713 Lynwood Blvd, Mound).

Consent agenda: All items listed under the Consent Agenda are considered to be routine in nature by the Council. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which event it will be removed from the Consent Agenda and considered in normal sequence.

1. Open meeting

Acting Mayor Castellano called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance

3. Approve agenda

MOTION by McEnaney, seconded by Castellano, to approve the agenda. All voted in favor. Motion carried.

4. Consent agenda

Herrick asked to pull Item C. for further questions.

MOTION by Herrick, seconded by McEnaney, to approve the consent agenda as amended by pulling Item C. Upon roll call vote, all voted in favor. Motion carried.

A. Approve payment of claims in the amount of \$304,316.05.

B. Approve minutes: March 25, 2025 Regular City Council

C. (Pulled) APPROVE RESOLUTION 25-37 APPROVING 1-YEAR EXTENSION FOR EXPANSION PERMIT APPROVED FOR PROPERTY AT 4780 EDGEWATER DRIVE ON May 28, 2024.

D. APPROVE RESOLUTION 25-38 APPROVING PUBLIC GATHERING PERMIT FOR 2025 MOUND FARMERS MARKET & MORE (MFM&M) SEASON FROM SATURDAY, MAY 24, 2025 THROUGH SATURDAY, OCTOBER 11, 2025 WITH REDUCED FEE DUE TO COMMUNITY BENEFITS.

E. APPROVE RESOLUTION 25-39 AUTHORIZING TRANSFER OF FUNDS.

Item 4.C. Pulled for discussion.

Herrick asked staff how many extensions have been provided for this permit and how many can be provided. She informed that she was just curious.

Smith informed that this is the first extension requested and that city code allows for extension requests. She noted that she is unaware of any limitations on the number of requests.

MOTION by McEnaney, Seconded by Castellano, to approve the following resolution. All voted in favor. Motion carried.

5. Comments and suggestions from citizens present on any item not on the agenda.
NA.

6. Orono Police Department with March 2025 Activity Report

Orono Police Department (OPD) Sergeant Ryan Spencer provided an activity update to the City Council. He informed that there isn't anything significant to report as it relates to activities within the past two weeks. He said school is still in session and therefore summer activity has not started yet. He informed that they continue to monitor for overweight vehicles on the roads and that compliance has been good. He discussed the speed signs that were placed on West Edge and the data that has been collected do far. Spencer informed that the speed signs are working and gathering good information. He suggested that next steps be to get the traffic safety vehicle patrolling that area as well to further assess concerns around speeding in that area.

Herrick asked if Spencer would be able to email over the collected data. Spencer stated that he would do that.

Holt asked Spencer about the different locations of the trailer sign, specifically related to an original concern that it was located too close to one of the nearby stop signs.

Spencer stated that it was moved to be farther away from the stop sign.

Herrick said that it was interesting to see the volume of vehicles traveling on this road. She stated that it is very high.

Spencer explained that the trailer can gather data from a car traveling at a pretty far distance.

Spencer stated that the school resource officer has nothing new to report at this time, except that construction at Grandview Middle School will start soon. He noted that the construction will not impact normal operations.

7. Rain Barrel Sales Event – Harrison's Bay Association

Angela Savstrom of the Harrison's Bay Association (HBA) introduced herself to the City Council. She informed that the HBA is hosting its third annual rain barrel sales event again this year. She went over the goals of the rain barrel program and the goals to reduce the amount of storm water runoff that enters nearby lakes and waterways, to provide community education about landscaping and water conservation, and to promote rain barrel use as a cost-effective way to reduce run-off and reduce dependency on city water for outside activities. Savstrom stated again that this is the third annual event and that barrels are currently for sale online through the HBA website. She informed that there are a total of 72 barrels for sale in 2025 and that there are 45 still available. She went over the price of the barrels, and the pickup day event on May 31st at the parking garage in Mound. She informed that the impact of using these barrels saves 100,000 gallons of water. Savstrom noted that they are still preparing for the May 31st event and promoting the barrel sales. She thanked the City of Mound's and City of Minnetrista's city engineering consultants for their donations to the program to make the barrels cheaper for residents to buy.

8. Public Hearing

Review/Action on major subdivision-preliminary plat, planned unit-development- conditional use permit in the downtown mixed district, and vacation of existing drainage and utility easement on the property; also consideration of the development plans for the project proposed for two undeveloped properties of Church Road which are identified as PID No. 13-117-24-32-0156 and PID No. 13-117-24-32-0157 (Planning Case No. 23-03) Applicant: Shirzad Raimi of Venture Capital LLC.

Trapp introduced this item to the City Council. She informed that the City Council will be holding a public hearing at the meeting for a development titled Fern Lane Townhomes of Mound. Trapp provided an overview of the application that includes a proposal for four, for-sale, townhome units. She noted that the two buildings would include two units each. She explained that each unit would have a two-car garage with an interior driveway to access the garages. She highlighted a planned shared outdoor space and private decks on each unit. Trapp said that a homeowners association would be established to maintain the shared driveway, snow management, and yard landscaping.

Trapp reviewed the location of the project as properties located on the east side of Fern Lane and south of Church Road. She noted that the site is located to the east of the RPG Commerce Place Shopping Center and north of the post office. She explained that the project would include two parcels that would be combined into one 0.21 acre lot. Trapp noted that the lots are currently vacant.

Trapp informed that the applicant's request is for a major subdivision – preliminary plat that would re-plat the existing lots into four lots and one outlet. She stated that another request is for a Conditional Use Permit (CUP) which is required in a Mixed Use District and for a shore land Planned Unit Development. Trapp explained that the final request is to vacate drainage and utility easements.

Trapp went into detail about the project location and the city's comprehensive plan. She informed that the lots are guided for Mixed Use Development. She reviewed that the goal of a mixed-use district is to support commercial, public, and residential uses, including townhomes and row homes. She added that it is also meant to provide flexibility so developers have options when considering infill development. Trapp said that the current density goal for the location is 8-15 units/acre. She explained though that this application was submitted a little over two years ago before the current standard was amended. She noted that the previous standard was 12 –

30 units per acre. Trapp said that because the application was received before the amendment, the project can still use the old standards and it will at 19 units per acre.

Trapp reviewed the zoning of the properties. She said that it is zoned Mixed Use – Downtown and is located within a Shore land Overlay District. She noted as well that new development within this area requires a Planned Unit Development (PUD).

Trapp provided information on the proposed preliminary plat. She noted that the site is 0.21 acres and that it would combine the two existing lots into one parcels and then create 4 lots with 1 outlot. Trapp reviewed the easement vacation plans. She noted that the drainage and utility easements being proposed for vacation are not being actively used and that a new easement will be established over the entirety of Outlot A.

Trapp reiterated that this application was originally submitted over two years ago with the original plan proposing 5 units. She noted that that plan was withdrawn and replaced with a 4 unit design. She noted that the project first went to the Planning Commission in March 2023. She explained that the Planning Commission requested the applicant rework the landscaping to create more usable outdoor space behind the units and to add decks to create private outdoor space for each unit. Trapp said that the update design came to the Planning Commission then in October 2023. She stated that no major changes have occurred since that meeting and what is being proposed to the City Council this evening.

Trapp reviewed the site plan project setbacks. She noted that the buildings are oriented internally and that the site is in the shore land overlay for the Lost Lake Channel. She stated though that the project is more than 50 feet from the shoreline.

Trapp went over the proposed dimension and design standards of the project. She reviewed architectural requirements, building height and regulatory flood protection elevation requirements. She noted that the project meets all the standards. Trapp went over the parking plans for the project. She explained that each unit will have a private, 2-car garage. She noted that two visitor spaces would also be available at the entrance of the development. She said that additional parking on Fern would generally be possible, but that there would be some seasonal restrictions. Trapp said that for additional parking, there may need to be an easement and shared parking agreement with the nearby shopping center.

Trapp reviewed that one of the project concerns related to the parking turning radius within the garages. She said that the project applicant provided diagrams to demonstrate adequate space for entering each garage. Trapp said that the applicant increased the garage door size width as well to increase garage storage capacity.

Trapp went into detail about project landscaping plans. She noted that the plan includes planting taller over story trees on the eastern side to moderate view from the single family homes near the site. She noted other clustered landscaping to preserve usable outdoor space for units.

Trapp reviewed the storm water plan. She noted that the proposed impervious service area is 64% and that the maximum allowed in the district is 75%.

Trapp went into detail about the outdoor spaces within the project which includes a patio door off each garage, a deck off each second floor unit, and a shared space with a gazebo. Trapp informed that snow removed would be managed by the Homeowner's Association and that an

arrangement with the neighboring shopping center may be needed if snow removal and offsite is needed.

Trapp stated that the application was sent to city staff, city consultants, other local agencies, and utility companies for review. She noted that the Minnesota Department of Natural Resources commented that the property is located within the shore land overlay district of Lost Lake and recommended that be clearly noted in the application that application is for a shore land PUD. Trapp said that this comment has been addressed. Trapp said that the Minnehaha Creek Watershed District (MCWD) commented that the project triggers their erosion control and storm water management rules. Trapp informed that the applicant has since spoken with the MCWD and they are in continued conversation to ensure compliance will be met.

Trapp explained that a public hearing is scheduled for the meeting for the public to provide comment. She said that letters were mailed to all properties within 350 feet of the project area and published in the newspaper. She said that no comments have been received from the public ahead of the meeting.

Trapp informed that the Planning Commission reviewed the application at their March 7, 2023 meeting in which it was tabled and the applicant was asked to address concerns related to: Garbage and snow removal, visitor parking, deliveries, and outdoor space for children. Trapp said that it came back to the Planning Commission for approval at the October 17, 2023 meeting in which the Planning Commission expressed satisfaction with the changes.

Trapp said that the City Council is being requested to hold a public hearing for the major subdivision – preliminary plan, the conditional use permit, and the easement vacation permit. She stated that the City Council is then being asked to discuss the requests and take action on the application.

Holt referenced a different townhome development in town on “the Island”. He asked staff if these townhomes had the same turn radius.

Trapp stated that she would have to do more research.

McEnaney said that the tight turning radius concerns her.

Trapp noted that staff has shared these concerns with the applicant.

Castellano asked if the driving radius meets city guidelines.

Trapp explained that since it is a private driveway, it doesn't have to meet city standards as it pertains to turning radius.

Holt expressed concerns about owners that may have large vehicles.

Trapp informed that the applicant demonstrated that in their turning radius study that large vehicles could fit in this space.

Holt asked if the parking requirements meet city code.

Trapp stated yes.

Holt asked about the comments from the MCWD.

Trapp said that the applicant is going to have to work with MCWD to address any concerns that the MCWD has. She noted that MCWD usually doesn't approve their items until the city gives the project the go ahead.

Castellano noted that there have been other projects in the city that have had to work with tight spaces.

Herrick asked if there was enough space to plant trees to close to the street and property line.

Scott Gaetz (Project Manager) addressed the City Council. He informed that the project has gone through a long process. He talked about how they have tried hard to address presented concerns including the turning radius. He noted that he hired a civil engineer to perform a turning radius study. He talked about how large suburban/SUVs were used in the study.

Gaetz referenced the townhome development called Villages of Island Park and how the townhomes in that project are very similar to the ones proposed with this project. He said that he didn't foresee the turning radius being an issue. He noted that the proposed tree locations are more of a proposal and will get planted where they are able to fit. He informed that the planting of the trees is meant to soften the architecture of the building. Gaetz explained that the building will sit behind the current shopping center in the city and will back up to the post office.

Gaetz went into detail about the comments of the MCWD. He noted that they will continue to work with MCWD to address any concerns and to determine what will work best.

McEnaney expressed concern over what the construction of the building would do to the downtown Mound site line and open space in that area. She stated "just because you can, doesn't mean you should". She asked how the mass/scale of the project will fit into the neighborhood.

Gaetz explained that the building will be surrounded on two sides by commercial buildings. He said that they have worked hard to soften the building as much as possible with color scheme, trees, roofing design changes, and more. He noted that he wasn't sure much more could be done.

McEnaney stated that the buildings are very tall and will tower over the sight line of downtown Mound. She said the buildings feel gigantic and will be the tallest in the neighborhood. She said it is too much for this area. She noted that the buildings are sitting on top of a hill which makes it look way taller than the other buildings in the area. McEnaney explained that those are her concerns. She asked if they were being marketed to families.

Gaetz informed that they are being marketed to anyone interested.

Herrick asked about the small patios and fencing.

Gaetz said that each unit has a small patio outside. He stated that they could look into adding a fence between the property and the neighboring duplex property. He noted that they would work with the neighbor.

Pugh asked about the dimension of the patios.

Gaetz guessed around 3 feet by 6 feet. He informed that they are not designed to be a big outdoor area. He said that they tried their best to increase the deck sizes large enough to fit some chairs and possibly a grill.

McEnaney said that she appreciated the Gaetz addressed all of the concerns brought forth. She noted still that she continues to have issues with the height. She said he did a nice job, but that she felt it was too much for that small site. She noted that she understands it meets city code.

Herrick asked about the square footage of each unit.

Gaetz stated about 2,200 square feet each. He noted that the units are projected to be listed in the low \$400K. He expressed confidence that the building would fit in ok in that location. Gaetz said that he said this location as a transition area between housing types and commercial. He said he has been doing this a long time and is happy with the results.

Holt opened the public hearing at 6:59 PM

Holt closed the public hearing at 7:00 PM

McEnaney reiterated her concerns with the size of the building on such a small lot. She said she appreciated the work Gaetz put into it however.

Herrick agreed that with McEnaney.

Castellano said that he felt it fit fine and that he had no real objections to the project. He noted that it does look tall, but that it can be hard to visualize how it will actually look. He said he assumed it would fit fine.

McEnaney asked if this was the last building that could be built in this area.

Trapp noted that it is the last vacant lot to be built on within this district.

McEnaney asked if everything in this district is allowed to be up to 35 feet tall.

Trapp confirmed this and noted that all districts are allowed to have structures that are up to 35 feet in height.

Holt stated that he thought it was a great project. He noted that there is only so much that can be done on a tight lot.

MOTION by Castellano, seconded by Pugh, to approve **RESOLUTION 25-40 APPROVING THE VACATION OF DRAINAGE AND UTILITY EASEMENTS ON PROPERTY PROPOSED TO BE PLATTED AS "THE FERN LANE TOWNHOMES OF MOUND". PLANNING CASE NO. 23-03. PID NO. 13-117-24-32-0156 AND 13-117-24-32-0457.** Holt, Castellano and Pugh voted yes, Herrick and McEnaney voted no. Motion carried 3-2.

MOTION by Pugh, seconded by Castellano, to approve **RESOLUTION 25-41 APPROVING A MAJOR SUBDIVISION – PRELIMINARY PLAT OF THE FERN LANE TOWNHOMES OF MOUND PLANNING CASE NO. 23-03. PID NO. 13-117-24-32-0156 AND 13-117-24-32-0457.** Holt, Castellano and Pugh voted yes, Herrick and McEnaney voted no. Motion carried 3-2.

MOTION by Castellano, seconded by Pugh, to approve **RESOLUTION 25-42 APPROVING A CONDITIONAL USE PERMIT FOR A SHORELAND PLANNED UNIT DEVELOPMENT IN THE MIXED USE DOWNTOWN DISTRICT FOR THE THE FERN LANE TOWNHOMES OF MOUND. CASE NO. 23-03. PID NO. 13-117-24-32-0156 AND 13-117-24-32-0457.** Holt, Castellano and Pugh voted yes, Herrick and McEnaney voted no. Motion carried 3-2.

9. Council Introduction:

Review/discussion with Paula Larson, owner at 2316 Commerce Blvd regarding interest in purchasing Outlot B, Mound Harbor.

Trapp introduced this item to the City Council. She reviewed that based on a City Policy titled Development Application Review Procedures, the City Council is to hear a concept introduction from Paula Larson to discuss improvements to the east side of Commerce Blvd, in the vicinity of 2316 Commerce Blvd, and the city-owned property commonly called "Outlot B". She informed that the concept introduction is meant to introduce the project to the City Council before a full application is completed. Trapp explained that staff has not done a review yet on the concept and will not do so until a formal application is completed. She said that neighbors who are located within 350 feet of the proposed project were notified that the concept would be presented at the meeting this evening. Trapp reviewed the location of the proposed project. Trapp stated that this is an opportunity to listen to the concept and provide direction and comments back before a formal application is made.

Paula Larson (5713 Lynwood Blvd, Mound) stated that the City of Mound has owned what is known as "Outlot B" for about 24 years. She said as such, it is not on the tax rolls and no tax revenue is received. She informed that she has owned her property, adjacent to Outlot B for 30+ years. She stated that there are currently two businesses leasing and using space within her building. She noted that the building is in need of some cosmetic updates. Larson explained that her proposal has three goals that include: (1) serious landscaping improvements to Outlot B that would include the planting of crabapple tree North to South along the Commerce corridor. This would include gardens and fencing as part of the landscaping. Larson said that Mound needs more of a softness in this area as there are not trees currently. She informed that the landscaping portion would include a bench and walkaway as well, (2) the addition of two art murals on the backside of her building. She talked about how a previous popular mural was removed in the downtown and how she would like to bring it back. She noted that many people have asked her to bring the mural back to Mound, and (3) add this property back to the tax rolls.

Larson said that she does her homework and has been working with her attorney on an agreement to purchase the land from the city. Larson stated that she is working to get her building designated as a historical building.

McEnaney said she is excited about the cosmetic enhancements to the building. She stated she liked the walkability aspect and how it would connect that area to the new Lost Lake Commons Park. She said she loved the concept.

Pugh said that she loves public art. She asked Larson why she is interested specifically in this lot and why not the public lot to the south of her property.

Larson said that by incorporating "Outlot B" into her current lot, she would then own that lot and add it back into the tax rolls. She noted that she is also interested in the property to the south of hers, and had considered purchasing it in the future.

Holt informed that the public property to the south of her property provides parking to her businesses. He said that the city owns that land.

Larson confirmed that the city owns that land, but that it is due to a past administrative error. She noted that the parking lot serves as a speedway between Commerce Blvd and Marion Lane.

Holt mentioned a previous request to develop Outlot B that would have rehabilitated an old building that was one a neighboring site and would add signage to Outlot B for new businesses within the rehabbed building.

Pugh stated that the issue with that proposal was that the property owner adjacent to Outlot B to the north needed some of the Outlot B land to meet ADA accessibility requirements. She said she was not in favor of selling off the land for that project. She noted that the recommendation was to give the property owner just enough to meet accessibility requirements, but the project fell through. Pugh said that while she loves open space, she feels that this location is a prime location for a denser downtown development. She noted that while she loves parks, there is a large new park going in to the east. Pugh said that the best and highest use of the site needs to be the focus of this downtown location. She expressed concern about the long term commitment of a property owner to manage a private park in the city's downtown.

Larson said that she is comfortable with her idea. She noted that she is a long term resident of Mound.

Holt said that he is open to development, but that he was not envisioning just a park bench and trees for this area. He noted that the improvements would make the area look better, but that better options are likely out there. He referenced a letter from a neighboring property owner that was included within the meeting packet. Holt said that as a City Council, it is their job to determine the best use of the property for the long-term.

Larson asked the City Council if they are in favor of her concept or not.

Holt said that he personally is not in favor of the concept and that he was to see more redevelopment of the area, including a building.

Castellano said that he would like to see something more conclusive. He informed that one of the City Council's priorities for 2025 is focusing on the city's overall economic development.

Larson noted that the lot is hard to do something with due to the setbacks on the area. She stated that since she has owned the land, 26 developers have submitted proposals and they have gone nowhere.

Holt asked Larson if she ever considered working with someone to make a project happen in that location.

Larson said no. She said she does her own thing.

Herrick said that this area is tough because the lots are chopped up and have very irregular shapes. She said it bothers her. She asked Larson is she is interested in the lot south of her property.

Larson responded with maybe. She noted that at this time, she is trying to beautify this area as a whole and make it walkable at this time. She explained that the neighbor has the right to develop their land the way they want. She said that she understood that the City Council needs to do what's best for the city. Larson said however that she believed people would be happy with what she is proposing. She said that she is not interested in selling her property and that she will keep her property.

Holt said that he would like to see more of a development concept.

Herrick asked if Marion Lane was redone.

Castellano confirmed that with the Artesa development, the street was redone with new pavement and curb.

Pugh agreed that it is a challenging property due to the irregular shaped lots. She said that it would likely require property owners to work together.

Tim Flodin (2350 Harbor Place) informed that the "Outlot B" parcel has great potential and that the city needs to focus on overall economic development within the downtown. He noted that it would be risky for the city to turn the land over for a private park and the need for continuous and long-term upkeep and maintenance. Flodin said that the proposed concept is not a commitment to the future of Mound. He said there needs to be something that makes Mound Downtown proud. He noted recent improvements in the area including the Artesa development and the new Lost Lake Commons Park. He noted that Larson's project was only park features and that there is already a large new park going in nearby. He said that the City Council needs to focus on downtown revitalization and encouraged investment into the property that goes beyond what is currently being proposed.

Tim Nichols (3752 Woodland Cove, Minnetrista) stated that this site should focus on a development that creates more density. He noted the Artesa development being a tremendous start and addition to the redevelopment of that area. He noted that he values Larson's rights to her property, but that the City Council has to live up to the vision for that area. He noted that as part of the Artesa project, the City Council requested several extra items of the development, including the burying of utilities lines and upgrades to Marion Road. He noted the northern property owner of the site who has tried to redevelopment the site in the past as well. He said that the City Council needs to do what is right and focus on the end goal. He said that there is only one change to do this project and that they need to do it right. Nichols stated that it needs to be a seamless development.

Kelly Gillespie-Coen (4400 Tuxedo, Mound) said that she does not support the concept. She noted that the area is a critical crossroads of downtown Mound that needs to be thoughtfully redeveloped. She noted that many city tax dollars have gone into this area as a whole to prepare it for redevelopment. Gillespie-Coen stated that tax dollars have gone toward environmental cleanup efforts and more. She explained that it would be a disservice to the city to give up the land for a private park. She noted a previous development proposal for the site in the past that she took part in. She noted that the proposal included working with the adjacent property owner until they asked for an exorbitant amount of money for their property and unethical behavior in their city leadership position. Gillespie-Coen talked about the city's need for diversification in housing and commercial properties to create a stronger tax base. She noted the city's 2040 Comprehensive Plan and the statements within the document that stress focusing on investment and redevelopment within the downtown and the creation of job opportunities.

Derrick Passe (2350 Harbor Place #110, Mound) stated that he currently supports the businesses downtown as much as possible. He noted that he is fine with landscaping on Commerce Blvd and the idea of murals. He said that the focus should be on restoring the building in place first and improving it. He recommended that Larson purchase the public land to the south of her property and bring that on the tax rolls.

10. Council Introduction

Review/discussion with Jim Koch of Angel M Consulting Group regarding concept plan for the development of 6639, 6627, and 6625 Bartlett Blvd in Mound for the development of 8 townhomes, 2 single family homes and a dock house as part of a development called "Halstead Bay Estates". The proposed concept is part of a larger project that proposed an additional 15 single family homes, 45 condominiums, and a park in the City of Minnetrista.

Trapp introduced this item to the City Council. She stated that based on a City Policy titled Development Application Review Procedures, the City Council is to hear a concept introduction from the developer to discuss a development proposal for properties located at 6639 Bartlett Blvd, 6627 Bartlett Blvd, and 6625 Bartlett Blvd in Mound. She noted that the project is tied to a larger development project in the neighboring City of Minnetrista. She noted that concepts for this area have come to the City Council in the past, and that the biggest change from the past is that this concept includes two additional property parcels. She informed that the concept introduction is meant to introduce the project to the City Council before a full application is completed. Trapp explained that staff has not done a review yet on the concept and will not do so until a formal application is completed. She said that neighbors who are located within 350 feet of the proposed project were notified that the concept would be presented at the meeting this evening. Trapp reviewed the location of the proposed project. Trapp stated that this is an opportunity to listen to the concept and provide direction and comments back before a formal application is made.

Dean Dovolis (DJR Architecture) did a review of the development project concept titled "Halstead Bay Estates". He noted that the development includes both the City of Mound and the neighboring City of Minnetrista. Dovolis informed that they have been working with the City of Minnetrista as well on getting the project approved, with the goal that the City of Mound approval process will align with the neighboring city. Dovolis provided concept drawings of the project that would develop land in both cities. He noted that approximately 13.5 acres would be developed into 65 unit mixed use properties, 15 single family home sites, 8 townhome sites, and 45 condominiums. He explained that the City of Mound's part of the project includes 3.76 of the project acres and will include 8 custom townhomes and 2 single family homes.

Dovolis discussed the layout and design of the development that would include maintaining and enhancing the natural features of the land. He stated that there would be not building on the slopes of the property. He mentioned that ponding would be incorporated to minimize storm water flow into the lake. Dovolis went into detail about a tree replacement plan, fencing plans, architectural ideas and styles, the diverse housing types, and a proposed community boathouse. He provided information on parking for each property type.

McEnaney said that the concept looks great and said she appreciated that Dovolis's team listened to the City's recommendations for changes. She asked of the community boat house and site location would include a storage area.

Dovolis said that they are looking at doing a fenced in and screened storage area for small recreational items.

McEnaney asked if there would be a fee to use the boat house.

Dovolis informed that the boat house would be maintained by the development's homeowner's association (HOA).

Herrick asked if all of the properties within the development would be included in the HOA.

Dovolis said yes.

Castellano asked what the estimated cost of the homes and townhomes would be. He said they looked great.

Dovolis estimated between \$1M - \$1.2M each.

Smith asked about the project timeline and if the developer has thought about what utilities who be provided to the development. She noted that since the project includes two cities, she wondered if the developer considered which city utilities would be utilized.

Dovolis noted that they are still researching some details. He noted that there is a lot of coordination that has to happen between both cities and therefore is hoping to get the discussion with both cities moving forward and aligned on a similar schedule. He went into more detail about the community dock on the lake, and that there would be no overnight parking at the community dock house.

McEnaney asked if there would be guest parking for the townhomes on the City of Mound side of the development.

Dovolis said there would be guest parking. He explained that there will be a walking path from the townhomes down to the community boat house as well.

Smith went over some details about the history of this development area and how a previous development proposal process changed the city's comprehensive plan to accommodate that project moving forward. She noted that the project ended up not moving forward, but the amendment to the city's comprehensive plan still remains in effect on those parcels. Smith explained that staff would need to review if the concept meets that plan and/or if it would have to be amended again to meet the plan. She stated that she wanted to bring that up because it could impact the project timeline if an amendment is needed.

Dovolis informed that the developer is hoping to start the project this summer. He noted he will continue to work with staff to determine next steps.

Castellano said that it looks great. Holt agreed.

The neighbor at 6627 Bartlett (Mound) stated that he thinks the development concept is great and is excited about it. He talked about his personal property and how it will be improved with the project and how he is going to also coordinate improving the lakeshore on his property as the same time.

The neighbor at 6641 Halstead (Mound) expressed concern about the boat house being so close to his property and asked if the developer is proposing any screening between the properties. He also asked if Halstead Road was going to be improved from a gravel road to an asphalt road as the area is developed. He asked if the street is going to be improved, would he then get an assessment for the improvements.

Dovolis explained that there will likely be trees places along the property lines to help screen the boat house. He said that the boat house would be placed as far away as possible from the neighboring property line. He said that the developer has to still work with the city to determine what road improvements are needed as part of the project.

Trapp agreed that road improvements have not been discussed yet and will be determined at some point.

11. Lake Minnetonka Area Mayors – Letter to Senator Ann Johnson Stewart

Holt referenced a letter in the meeting packet that was sent to Minnesota Senator Ann Johnson Stewart and signed by 25 local mayors relaying concerns regarding proposed legislation that would preempt local zoning and planning authority. He informed that the letter express strong concern over the proposed legislation and how the mayors of the cities are opposed to the legislative proposal and therefore recommend that she vote against it.

McEnaney stated that it was a well written letter and thanked the mayor for signing it.

12. Comments/Reports from Council members

Council Member Pugh – Informed that she attended events at the Gillespie Center this past weekend. She said that the event was very successful and that the Director of the Gillespie Center is going to keep trying to do different events to see what sticks and is popular. Pugh noted that the new Director is doing an amazing job.

Council Member McEnaney – Nothing to Report

Council Member Castellano – Nothing to Report.

Council Member Herrick – Noted that she continues to work on creating a Mound Economic Development Committee. She noted that she would like to create an economic development page on the City's new website.

Mayor Holt – Thanked Castellano for being acting mayor at the previous City Council meeting while he was away. Stated that tomorrow evening at the Westonka Library, Minnesota State Senator Ann Johnson Stewart would be hosting a “How Bonding Works” seminar. Stated the he toured City Hall and wants to reopen the discussion on getting rid of the Centennial Building. He expressed confidence that there would be enough room to move everything over to the current City Hall/Fire Department Building. He recommended that all City Council go take a tour. There City Council discussion on future staffing and storage concerns and the need to fully understand those needs before the Centennial Building is considered for selling. Dickson noted that it could work, but that there would have to be investments to the current City Hall/Fire Department to accommodate the changes. Pugh recommended a comprehensive study to make sure the current City Hall/Fire Department could manage long-term needs for staff, storage, parking and more. Holt asked City Council of April 29th, 2025 would work for a joint POSC/CC meeting. Noted that he will be meeting with the mayor of St. Bonifacius tomorrow about long-term fire services planning, and the Finance Committee on Thursday to continue discussing

funding for the Water Treatment Plant Project. He noted that there is going to be a Fire Partnership meeting on April 15, 2025. He said that there has been a lot of progress made with regards to how the contract will look and how financing will be structured. He noted that if all goes well, it will go to the City Council for review in June/July 2025. Holt said that there is a Coffee with a Cop event on Wednesday, April 16, 2025 at 7:30 am at Mound Caribou Coffee. He said that the police chief and other staff would be there to chat with community members.

10. Information/Miscellaneous

- A. Comments/reports from City Manager: NA.
- B. Reports: March Liquor Store Report.
- C. Minutes: March 4, 2025 – Planning Commission Meeting Minutes.
- D. Correspondence:

11. Adjourn

MOTION by Herrick, seconded by Pugh, to adjourn at 9:00 p.m. All voted in favor. Motion carried.

Mayor Jason R. Holt

Attest: Kevin Kelly, Clerk



**BOLTON
& MENK**

Real People. Real Solutions.

2638 Shadow Lane
Suite 200
Chaska, MN 55318-1172

Ph: (952) 448-8838
Fax: (952) 448-8805
Bolton-Menk.com

April 17, 2025

Mr. Jesse Dickson, City Manager
City of Mound
2415 Wilshire Boulevard
Mound, MN 55364

RE: Downtown Paver Sidewalks Replacement Project – Group 2
City Project No. PW 24-08
Pay Request No. 5

Dear Mr. Dickson:

Please find enclosed Pay Request No. 5 from Create Construction for work completed on the Downtown Paver Sidewalks Replacement Project – Group 2 from January 17, 2025, through April 9, 2025.

At this time, the project is substantially complete and the retainage has been lowered to 1%.

We have reviewed the contractor's request, verified quantities, and recommend payment in the amount of \$17,469.50 to Create Construction.

Sincerely,

Bolton & Menk, Inc.

Matthew S. Bauman, P.E.
City Engineer

DATE: 4/14/2025
 CONTRACTOR'S PAY REQUEST NO. 5
 DOWNTOWN PAVERS SIDEWALK REPLACEMENT PROJECT - GROUP 2
 CITY PROJECT NOS. PW-24-08
 BMI PROJECT NO. 0C1.130662
 FOR WORK COMPLETED FROM 1/17/2025 THROUGH 4/9/2025

CONTRACTOR
 OWNER
 ENGINEER

Create Construction
 City of Mound
 Bolton & Menk

TOTAL AMOUNT BID.....	\$	370,929.25
APPROVED CHANGE ORDERS.....	\$	-
CURRENT CONTRACT AMOUNT.....	\$	370,929.25
TOTAL, COMPLETED WORK TO DATE.....	\$	332,085.40
TOTAL, STORED MATERIALS TO DATE.....	\$	-
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED.....	\$	-
TOTAL, COMPLETED WORK & STORED MATERIALS.....	\$	332,085.40
RETAINED PERCENTAGE (1%)	\$	3,320.85
TOTAL AMOUNT OF OTHER DEDUCTIONS.....	\$	-
NET AMOUNT DUE TO CONTRACTOR TO DATE.....	\$	328,764.55
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	\$	311,295.05
PAY CONTRACTOR AS ESTIMATE NO. 5.....	\$	17,469.50

Certificate for Payment

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor: Create Construction
 18517 100th Ave North
 Maple Grove, MN 55311

By Jodi Gunderson President
 Jodi Gunderson Title
 Date 4/15/2025

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
 BOLTON & MENK, INC., ENGINEERS, 2638 SHADOW LN, SUITE 200, CHASKA MN 55318

By Matthew S. Bauman, PROJECT MANAGER
 Matthew S. Bauman

Date 4/14/2025

APPROVED FOR PAYMENT:
 Owner: CITY OF MOUND

By _____
 Name Title Date

REQUEST FOR PAYMENT

DATE: 4/14/2025

REQUEST NO.: 5

PROJECT: DOWNTOWN PAVERS SIDEWALK REPLACEMENT PROJECT - GROUP 2

CONTRACTOR: Create Construction

FILEPATH: H:\MOUN\0C1130662\7_Construction\0C1130662_Pay App_Number_1.xlsx\PAY REQ 5

ITEM NO.	BID ITEM	ORIGINAL BID			COMPLETED			
		UNIT	BID QUANTITY	UNIT PRICE	THIS MONTH		TO DATE	
					QUANTITY	AMOUNT	QUANTITY	AMOUNT
PRORATA								
1	MOBILIZATION	LUMP SUM	1	\$12,000.00			1.00	\$12,000.00
2	TRAFFIC CONTROL	LUMP SUM	1	\$10,000.00			1.00	\$10,000.00
DOWNTOWN SIDEWALK								
3	REMOVE CONCRETE CURB & GUTTER	LIN FT	700	\$6.00			612.00	\$3,672.00
	REMOVE CONCRETE PAVEMENT	SQ FT	700	\$7.00			809.00	\$5,663.00
5	REMOVE CONCRETE WALK	SQ FT	125	\$6.00			125.00	\$750.00
6	REMOVE PAVERS	SQ FT	10,095	\$2.75			8,812.00	\$24,233.00
7	COMMON EXCAVATION (PAVER BASE REMOVAL)(E	CU YD	55	\$50.00			55.00	\$2,750.00
8	BITUMINOUS COUNTY PATCH	SQ YD	165	\$140.00			168.00	\$23,520.00
9	ADJUST HANDHOLE	EACH	1	\$500.00			1.00	\$500.00
10	CONCRETE CURB & GUTTER DESIGN B618	LIN FT	700	\$36.00	122.40	\$4,406.40	734.40	\$26,438.40
11	CONCRETE V-CURB	LIN FT	40	\$35.00			111.00	\$3,885.00
12	4" CONCRETE WALK (STANDARD)	SQ FT	575	\$9.00			821.00	\$7,389.00
13	6" CONCRETE WALK (STANDARD)	SQ FT	325	\$15.00			224.00	\$3,360.00
14	4" CONCRETE WALK (COLORED ONLY)	SQ FT	3,325	\$12.00			4,008.00	\$48,096.00
15	4" CONCRETE WALK (COLORED & STAMPED)	SQ FT	3,400	\$17.00			3,082.00	\$52,394.00
16	6" CONCRETE WALK (COLORED ONLY)	SQ FT	2,400	\$15.00			1,277.00	\$19,155.00
17	8" CONCRETE VALLEY GUTTER	SQ FT	700	\$12.00			1,048.00	\$12,576.00
18	TRUNCATED DOMES	SQ FT	468	\$51.00			426.00	\$21,726.00
19	REVISE SIGNAL SYSTEM	SYSTEM	1	\$36,500.00			1.00	\$36,500.00
20	TURF RESTORATION	LIN FT	425	\$10.00			425.00	\$4,250.00
21	INLET PROTECTION	EACH	18	\$250.00			18.00	\$4,500.00
22	LANDSCAPING	ALLOWANCE	1	\$1,000.00			1.00	\$1,000.00
MISCELLANEOUS WALKS								

REQUEST FOR PAYMENT

DATE: 4/14/2025

REQUEST NO.: 5

PROJECT: DOWNTOWN PAVERS SIDEWALK REPLACEMENT PROJECT - GROUP 2

CONTRACTOR: Create Construction

FILEPATH: H:\MOUN\0C1130662\7_Construction\D_Pay Applications\0C1.130662_Pay App_Number_1.xlsx]PAY REQ 5

ITEM NO.	BID ITEM	ORIGINAL BID			COMPLETED			
		UNIT	BID QUANTITY	UNIT PRICE	THIS MONTH		TO DATE	
					QUANTITY	AMOUNT	QUANTITY	AMOUNT
23	REMOVE CONCRETE WALK	SQ FT	2,000	\$5.00			552.00	\$2,760.00
24	REMOVE CONCRETE CURB & GUTTER	LIN FT	100	\$6.00				
25	4" CONCRETE WALK (STANDARD)	SQ FT	1,600	\$9.00			552.00	\$4,968.00
26	8" CONCRETE WALK (STANDARD)	SQ FT	400	\$12.00				
27	CONCRETE CURB & GUTTER DESIGN ANY	LIN FT	100	\$38.00				
28	TURF RESTORATION	LIN FT	250	\$10.00				
TOTAL AMOUNT					\$4,406.40		\$332,085.40	



**BOLTON
& MENK**

Real People. Real Solutions.

2638 Shadow Lane
Suite 200
Chaska, MN 55318-1172

Ph: (952) 448-8838
Fax: (952) 448-8805
Bolton-Menk.com

April 16, 2025

Mr. Jesse Dickson, City Manager
City of Mound
2415 Wilshire Boulevard
Mound, MN 55364

RE: 2024 Lift Station Improvements
City Project No. PW-24-03
Pay Request No. 4

Dear Mr. Dickson:

Please find enclosed Pay Request No. 4 from Widmer Construction for work completed on the 2024 Lift Station Improvements Project from November 26, 2024, through April 4, 2025.

We have reviewed the contractor's request, verified quantities, and recommend payment in the amount of \$11,835.42 to Widmer Construction.

Sincerely,

Bolton & Menk, Inc.

Matthew S. Bauman, P.E.
City Engineer

DATE: 4/7/2025

CONTRACTOR'S PAY REQUEST NO. 4

2024 LIFT STATION IMPROVEMENT PROJECT

CITY PROJECT NOS. PW-24-03

BMI PROJECT NO. 0C1.132620

FOR WORK COMPLETED FROM

11/26/2024 THROUGH 4/4/2025

CONTRACTOR
OWNER
ENGINEER

Widmer Construction
City of Mound
Bolton & Menk

TOTAL AMOUNT BID.....	\$	399,681.23
APPROVED CHANGE ORDERS.....	\$	-
CURRENT CONTRACT AMOUNT.....	\$	399,681.23
TOTAL, COMPLETED WORK TO DATE.....	\$	382,983.55
TOTAL, STORED MATERIALS TO DATE.....	\$	-
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED.....	\$	-
TOTAL, COMPLETED WORK & STORED MATERIALS.....	\$	382,983.55
RETAINED PERCENTAGE (5%)	\$	19,149.18
TOTAL AMOUNT OF OTHER DEDUCTIONS.....	\$	-
NET AMOUNT DUE TO CONTRACTOR TO DATE.....	\$	363,834.37
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	\$	351,998.95
PAY CONTRACTOR AS ESTIMATE NO. 4.....	\$	11,835.42

Certificate for Payment

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor: Widmer Construction
9455 County Rd 15
Maple Plain, MN 55359

By

Name

Title

Date

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:

BOLTON & MENK, INC., ENGINEERS, 2638 SHADOW LN, SUITE 200, CHASKA MN 55318

By

Matthew S. Bauman

PROJECT MANAGER

Date 4/7/2025

APPROVED FOR PAYMENT:

Owner: CITY OF MOUND

By

Name

Title

Date

REQUEST FOR PAYMENT

DATE: 4/7/2025

REQUEST NO.: 4

PROJECT: 2024 LIFT STATION IMPROVEMENT PROJECT

CONTRACTOR: Widmer Construction

FILEPATH: H:\MOUN\0C1132620\7_Construction\ID_Pay Applications\0C1.132620_Pay App_Number_1.xlsx\PAY REQ 4

ITEM NO.	BID ITEM	ORIGINAL BID			COMPLETED			
		UNIT	BID QUANTITY	UNIT PRICE	THIS MONTH		TO DATE	
					QUANTITY	AMOUNT	QUANTITY	AMOUNT
BASE BID								
1	MOBILIZATION	LS	1	\$19,587.81			0.90	\$17,629.03
2	TRAFFIC CONTROL	LS	1	\$1,245.09			0.90	\$1,120.58
3	CLEARING AND GRUBBING	TREE	42	\$246.94			42.00	\$10,371.48
4	SALVAGE LIFT SATION EQUIPMENT AND CONTROL PAI	LS	1	\$1,592.26			0.25	\$398.07
5	SALVAGE & REINSTALL STORM SEWER (ANY SIZE)	LF	80	\$93.05			80.00	\$7,444.00
6	SALVAGE & REINSTALL 21" RC PIPE APRON	EA	1	\$1,329.77			1.00	\$1,329.77
7	REMOVE & REPLACE CASTING ASSEMBLY (SANITARY)	EA	4	\$1,258.67			2.00	\$2,517.34
8	REMOVE SANITARY STRUCTURE	EA	1	\$405.03			1.00	\$405.03
9	REMOVE SANITARY SEWER & FORCEMAIN	LF	80	\$5.06			60.00	\$303.60
10	REMOVE STORM SEWER (ANY SIZE)	LF	24	\$12.15			24.00	\$291.60
11	REMOVE DRAINAGE STRUCTURE	EA	1	\$354.40			1.00	\$354.40
12	REMOVE CONCRETE CURB & GUTTER	LF	120	\$11.03			80.00	\$882.40
13	REMOVE CONCRETE PAVEMENT	SF	200	\$6.20			447.00	\$2,771.40
14	REMOVE LANDSCAPE RETAINING WALL	LF	30	\$12.08			30.00	\$362.40
15	ABANDON EXISTING LIFT STATION	LS	1	\$4,195.35				
16	ABANDON SANITARY SEWER & FORCEMAN	LF	90	\$11.00				
17	8" PVC SDR 35 SANITARY SEWER	LF	125	\$91.24			77.00	\$7,025.48
18	4" Nom. Dia. PVC C900 DR 18/HDPE DR 11 (PIPE BURST	LF	450	\$72.83			424.00	\$30,879.92
19	4" Nom. Dia. PVC C900 DR 19/HDPE DR 11 (OPEN CUT)	LF	70	\$89.63			50.00	\$4,481.50
20	4" GATE VALVE & BOX	EA	2	\$1,982.41			2.00	\$3,964.82
21	VERIFY SANITARY SERVICE- POST PIPE BURST	EA	6	\$518.79			6.00	\$3,112.74
22	REPAIR SANITARY SERVICE- POST PIPE BURST	EA	2	\$2,647.17			1.00	\$2,647.17
23	DUCTILE IRON FITTINGS	LB	150	\$19.61			150.00	\$2,941.50
24	CONNECT TO EXISTING SANITARY SEWER	EA	3	\$1,329.77			3.00	\$3,989.31

REQUEST FOR PAYMENT

DATE: 4/7/2025

REQUEST NO.: 4

PROJECT: 2024 LIFT STATION IMPROVEMENT PROJECT

CONTRACTOR: Widmer Construction

FILEPATH: H:\MOUN\0C1132620\7_Construction\D_Pay Applications\0C1.132620_Pay App_Number_1.xlsx]PAY REQ 4

ITEM NO.	BID ITEM	ORIGINAL BID			COMPLETED			
		UNIT	BID QUANTITY	UNIT PRICE	THIS MONTH		TO DATE	
					QUANTITY	AMOUNT	QUANTITY	AMOUNT
25	CONNECT TO EXISTING SANITARY MANHOLE	EA	2	\$1,780.49			2.00	\$3,560.98
26	48" SANITARY SEWER MANHOLE	LF	12	\$843.60			12.00	\$10,123.20
27	CASTING ASSEMBLY (SANITARY)	EA	1	\$464.05			1.00	\$464.05
28	MANHOLE JOINT SEALING	EA	1	\$1,265.72			1.00	\$1,265.72
29	ADJUST CASTING	EA	2	\$692.38			4.50	\$3,115.71
30	CHIMENY SEAL	EA	2	\$351.89			4.00	\$1,407.56
31	SEWAGE PUMP TRUCK	HR	5	\$259.39				
32	LIFT STATION AND VALVE VAULT	LS	1	\$116,095.23			1.00	\$116,095.23
33	ELECTRICAL CONSTRUCTION	LS	1	\$20,763.90	0.60	\$12,458.34	0.95	\$19,725.71
34	BYPASS PUMPING	LS	1	\$10,626.67			1.00	\$10,626.67
35	RECONSTRUCT MANHOLE INVERT	EA	1	\$1,138.30				
36	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4022	LF	4	\$993.97			4.00	\$3,975.88
37	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LF	10	\$561.92			10.00	\$5,619.20
38	CASTING ASSEMBLY (STORM)	EA	1	\$590.63			2.00	\$1,181.26
39	15" RC PIPE CLASS V SEWER PIPE	LF	8	\$96.16			8.00	\$769.28
40	18" RC PIPE CLASS V SEWER PIPE	LF	8	\$101.70			8.00	\$813.60
41	21" RC PIPE CLASS V SEWER PIPE	LF	16	\$118.53			16.00	\$1,896.48
42	CONNECT TO EXISTING STORM SEWER	EA	2	\$1,395.77			2.00	\$2,791.54
43	4" NON PERF PVC DRAIN TITLE	LF	25	\$29.71			23.00	\$683.33
44	4" PERF PVC DRAIN TILE WITH AGGREGATE	LF	35	\$29.95			36.00	\$1,078.20
45	4" PVC CLEANOUT	EA	1	\$332.08			1.00	\$332.08
46	SITE GRADING	LS	1	\$16,142.60			0.90	\$14,528.34
47	CITY STREET PATCH	SY	125	\$127.58			197.00	\$25,133.26
48	LIFT STATION DRIVEWAY	SY	75	\$79.28				
49	AGGREGATE BEDDING	TON	18	\$17.59				
50	AGGERGATE DWY SURFACING, CL 5 (100% CRUSHED I	TON	5	\$107.47				

REQUEST FOR PAYMENT

DATE: 4/7/2025

REQUEST NO.: 4

PROJECT: 2024 LIFT STATION IMPROVEMENT PROJECT

CONTRACTOR: Widmer Construction

FILEPATH: H:\MOUN\0C1132620\7_Construction\ID_Pay Applications\0C1.132620_Pay App_Number_1.xlsx]PAY REQ 4

ITEM NO.	BID ITEM	ORIGINAL BID			COMPLETED			
		UNIT	BID QUANTITY	UNIT PRICE	THIS MONTH		TO DATE	
					QUANTITY	AMOUNT	QUANTITY	AMOUNT
51	6" CONCRETE DRIVEWAY (W/6" CL. 5 AGG BASE)	SF	125	\$24.99			287.00	\$7,172.13
52	8" CONCRETE GENERATOR PAD	SF	130	\$39.25			176.00	\$6,908.00
53	4" CONCRETE CONTROL PANEL PAD	SF	75	\$40.62			76.50	\$3,107.43
54	CONCRETE CURB AND GUTTER (ANY TYPE)	LF	120	\$86.55			80.00	\$6,924.00
55	BOLLARD GUARD POST	EA	4	\$907.88			4.00	\$3,631.52
56	HYDROMULCH W/ MNDOT SEED MIX 25-141	SY	1,225	\$2.08			1,175.00	\$2,444.00
57	HYDROMULCH W/ MNDOT SEED MIX 33-261	SY	250	\$2.85			230.00	\$655.50
58	TOPSOIL BORROW (LV)	CY	100	\$142.39			92.00	\$13,099.88
59	INLET PROTECTION	EA	4	\$130.47			4.00	\$521.88
60	BIOLOG, STRAW TYPE	LF	100	\$3.63			80.00	\$290.40
61	RANDOM RIPRAP, CL III	CY	7	\$184.43				
62	SILT FENCE	LF	225	\$2.59			200.00	\$518.00
63	FLOATATION SILT CURTAIN	LF	70	\$18.33				
64	LANDSCAPE ALLOWANCE	ALLOWANCE	1	\$2,500.00				
EW1	WATER SERVICE REPAIR						1.00	\$1,700.00
EW2	2 EXTRA BURSTING PITS FOR SAG IN LINE						1.00	\$3,400.00
EW3	ADDITIONAL ROADWAY AGGREGATE						1.00	\$2,200.00
TOTAL AMOUNT						\$12,458.34		\$382,983.55

CONSENT TO ENTER AND WAIVER OF TRESPASS AGREEMENT

THIS CONSENT TO ENTER AND WAIVER OF TRESPASS AGREEMENT ("Agreement"), is entered into this _____ day of _____, 2025 ("Effective Date") by and between Waterfront Restoration, LLC, a Minnesota limited liability company, ("Licensee") and the City of Mound, a Minnesota municipal corporation ("City"; Licensee and City collectively "Parties" and sometimes individually a "Party").

WHEREAS, City is fee owner of that property located at 5801 Bartlett Blvd Mound, MN 55364, Property Identification No. 23-117-24-14-0024, commonly known as *Surfside Launch* ("Property"); and

WHEREAS, Hennepin County launched an AIS ambassador pilot program and Licensee has been awarded a contract with Hennepin County at various locations, including the Property, to staff the program, collect data, and provide summary analysis, trends, and effectiveness; and

WHEREAS, Licensee desires to enter the Property for work and activities directly related to *AIS Ambassador Program Summary – 2025 Season* attached hereto as Exhibit 1 ("Program").

NOW, THEREFORE, the Parties agree as follows:

1. The above Recitals and attached exhibits are a material part of this Agreement and are incorporated herein and made a part thereof.
2. City hereby consent to allowing the Licensee and its duly authorized agents, employees, contractors, and invitees, the right to enter upon the Property for the sole purpose of the Project, subject to the terms and conditions herein ("License"). The License shall be non-exclusive and Licensee's use of the License under this Agreement shall not unreasonably interfere with the City and the general public's use thereof.
3. The City expressly waives any claims of trespass and compensation which they may otherwise have as a result of Licensee's use of the Property pursuant to this Agreement.
4. This Agreement shall be effective upon the Effective Date and shall terminate on, the later of, September 04, 2025 or upon completion of the work for the Project; provided, however, the City may terminate this Agreement at any time, with or without cause.
5. Licensee agrees to, and shall, indemnify, defend and hold City harmless from and against any and all claims for property damage or personal injuries, including reasonable attorneys' fees, arising in connection with or in any way related to Licensee's or Licensee's agents, contractors, sub-contractors, consultants, licensees, lessees, guests, volunteers, and/or invitees exercise of its rights or obligations under this Agreement; provided, however, the foregoing indemnification obligation of Licensee shall not apply to any claims to the extent arising from any acts or omission of City or any of City's

agents, contractors, sub-contractors, consultants, licensees, lessees, guests, and/or invitees. This Paragraph shall survive termination of this Agreement.

6. Licensee shall maintain, until termination of this Agreement, liability insurance providing comprehensive, general liability, and property damage coverage in minimum amounts of \$1,500,000.00 per occurrence. City shall be named additional insureds. City shall be provided 30 days' notice of cancellation (10 days' notice for non-payment cancellation). The City shall be presented with a copy of said insurance prior to Licensee's entrance onto the Property.
7. This Agreement and any other documents incorporated herein by reference constitutes the sole and entire agreement of the Parties with respect to the subject matter contained herein, and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, with respect to such subject matter. Any alteration, modification or variation of this Agreement shall be reduced to writing as an amendment by the Parties. Time is of the essence in the performance of the terms and obligations of this Agreement.
8. This Agreement is for the sole benefit of the Parties and their respective successors and assigns and nothing herein, express or implied, is intended to or shall confer upon any other person or entity any legal or equitable right, benefit, or remedy of any nature whatsoever under or by reason of this Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the Effective Date.

WATERFRONT RESTORATION, LLC

CITY OF MOUND

By: _____

By: _____
Jason R. Holt, Mayor

Dated: _____

Dated: _____

By: _____
Jesse Dickson, City Manager

Dated: _____

EXHIBIT 1

AIS Ambassador Program Summary – 2023 Season

This project will build upon the observations and findings from the 2022 Waterfront Restoration Ambassador report: https://bit.ly/Ambassador_2022_Report. With the outcome of increased self-inspection by boaters-when someone is not present at the access, increased hours of the ambassador education program at the Lake Minnetonka Surfside launch, as well as a "best practices" guide on what encourages some boaters to self-inspect and discourages others.

This project will again utilize the DNR AIS ambassador program by EDUCATING and TEACHING boaters. In addition to the education with the boater, education is also provided to the boater's family and friends that may be with them. This education goal is to educate on performing a self-inspection of their watercraft every time, to prevent the spread of zebra mussels, snails, starry stonewort, spiny water fleas, mud, standing water, and plant fragments that may be attached before entering and when leaving a lake. The ultimate objective is that through this education/help the boater will perform this self-inspection when no one is present to watch/help them.

The ambassador will engage them in conversation rather than approaching them as a watercraft inspector. Also, rather than asking questions as a watercraft inspector (such as the last lake you were at or what lake are you going to next), ambassadors will engage in dialogue- for activity 1, similar to that of a teacher, while still logging observable boater details.

The project will be accomplished via inspection education materials, AIS prevention- Clean, Drain, Dry-messaging, training through the DNR ambassador program, and utilizing the ambassador program during the early part of the boating season, where it is shown that AIS violation rates are the highest.

The ambassadors will also provide detailed education and help to make it easy for boaters to properly operate the waterless cleaning stations (CD3) in the future, educate them on launch signage, and provide them with information on how they can learn more and become more involved via the Hennepin County Lake Pledge App.

Project activities and outcomes

- 1. Create a best practices analytical guide to provide to other counties in the state about how they can improve self-inspection rates at their launches. 2. Utilize the ambassador program at Surfside Launch, specifically chosen by the city of Mound in 2022, to provide further education in 2023 to decrease violation rates. 3. Increase year-over-year boater participation in "self-inspection" education and public engagement with boaters' families/friends.
- All activities and details will be implemented by Waterfront Restoration and coordinated with Tony Brough. The activities will be at Hennepin County accesses that do not have traditional watercraft inspectors.
- Waterfront Restoration will staff 324 ambassador hours between May 27th through August 1st at Weaver Lake, Point Park Mississippi River Launch, and Long Lake. At the Surfside Launch, Waterfront Restoration will staff 208 ambassador hours between May 27th and August 5th.
- There are some cases where some shifts or portions of shifts will not be covered due to unexpected illness/absence or inclement weather. These shifts will be reallocated to different days/shifts throughout the

season so that total season coverage hours meet the 532 total hours. This may require a minority of shifts to move to weekdays or extend beyond the anticipated end date.

- As detailed below, one of the activities is new for Hennepin County. Two of the activities are an expansion from 2022. All activities have a targeted outcome to change the behavior of boaters now and into the future.
- Waterfront Restoration's outreach and recruitment methods encourage advocating underrepresented voices to apply and will be necessary to the demographic composition of our ambassador team. This project will employ 4-5 ambassadors.

Activity 1 (New for 2023)= Collect information at two of the high self-inspection launches, as well as at two of the low self-inspection rate launches from 2022, to analyze why self-inspection rates are so high or so low at different launches and produce this analysis into a 'best practices' guide.

- Weaver Lake and the Point Park Mississippi River were high self-inspection rate launches in 2022, and Long Lake and Surfside were low self-inspection rate launches.
- As these ambassadors are more of a teacher while interacting with the boater, in 2023, the ambassador will gather information from the boater as to what encourages or discourages them from self-inspecting. For example, is it repeatable behaviors, education based on AIS signage, previous education, presence, lake pledge participation, access design, resident's lake involvement, type of watercraft, etc?
- Anticipated outcome: Based on those responses, we will create a 'best practices' guide that can be used at other launches and counties, Lake Associations, and Watershed Districts. The guide will outline activities that create boaters to have a high self-inspection rate and also from boaters with a low self-inspection rate what deters them from self-inspecting. Ultimately this will help direct the future of the program.

Activity 2 (Expansion From 2022) = Increased ambassador hours at Surfside Launch on Lake Minnetonka to improve self-inspection rates and decrease violation rates.

- In 2022, the Surfside launch on Lake Minnetonka had high violation rates and one of the lowest self-inspection rates of all the launches Waterfront Restoration had ambassadors at. It was also the busiest launch in terms of interactions per hour. Additionally, 71% of all drain plug violations occurred at this location.
- As one of the ambassadors noted from 2022: "Surfside is by far the hardest site to work at. Many people couldn't care less about invasive species and were in an incredible rush to get on and off the water. The fishermen here were the best boaters in terms of law-abiding and AIS awareness, while the jet-skis and wake boats were not aware of the laws or safe environmental practices."
- This activity for 2023 would provide the ambassador program instead of the 163 season hours in 2022; we would look to increase that to around 208 total season hours.
- The ultimate goal is not just to make sure the boaters are compliant on the day we educate them but to make sure they are educated, so they are compliant when we are not around. Therefore, it is essential that we: 1. Show the boaters how to inspect their boats themselves and show them where to look at every step. 2. Explain why inspections are critical to find mussels and other AIS. We will continue to log violation rates and self-inspection rates. Please take a look at activity 1 and 3 outcome objectives and reporting for more details on what would be completed at this Surfside Location.

Activity 3 (Expansion From 2022) = Continuation of the Self-inspection ambassador program for boaters at the four launches to continue education boaters and boater's family and friends that may be with them.

- One of the most crucial trends in 2022 was the increase in boater compliance and awareness as the season progressed. Additionally, the sheer number of boaters engaging in conversations, taking a pamphlet/handout, and reading material from the education table.
- In 2022, the total number of boater interactions was 2,044; however, boaters had an average of 3.2 people with them, bringing the total engagements with an ambassador to 6,503 educational interactions across kids, family, friends, etc. The impact of public engagement and education was widespread. Onsite violations were addressed and decontaminated, and countless more future infestations were potentially avoided through this education.
- This is different than the typical inspection programs. This is a fantastic thing; we educated over 6000 people. What happens with the ambassador program is an entirely different interaction than what a watercraft inspector does.
- Each conversation is tailored to that boater(s); it's not just an interaction of checking their boat and asking where they have been and where they are going; it is, a conversation, a level of education specific to their use and their abilities and those that are with them.
- The outcome would continue to be measured by tracking how many boaters took part in the walk-around self-inspection with the ambassador, how many refused, and the details noted in activity 1. We would also like to analyze further if there is a violation, did they self-inspect and just miss something- then we just need to train and educate them better and separate those boaters in an analysis from the boaters that are just not even doing a self-inspection and then have a violation.
- This information will again be presented in a year-end report.
- Continuing to provide these ambassadors throughout the county could significantly impact on further improving adoption of AIS prevention behaviors.

AIS Ambassador Program Summary – 2025 Season

This project will build upon the observations and findings from the 2022, 2023, and 2024 Waterfront Restoration AIS Ambassador Program Initiative.

The ambassador program aims to instill a proactive mindset, empowering individuals to take ownership of AIS prevention. Participants will learn that self-inspecting their watercraft is a critical step, regardless of whether inspectors or ambassadors are present, regardless of the weather, and regardless of how busy the launch is. They will learn that this collective shift in behavior significantly reduces the risk of aquatic invasive species spreading throughout Hennepin County and beyond.

Executive summary:

In 2025, the project will focus on three key objectives:

1. Strengthen Partnerships and Expand Coverage

- Secure continued approval from the City of Mound to operate the ambassador program at Surfside Park. Without this program, the launch would remain unattended, increasing the risk of AIS spread.

2. Target High-Risk Areas for Education

- Focus efforts on Long Lake and Lake Minnetonka's Cooks Bay Launch, areas identified with elevated AIS violations and low rates of self-inspection.

3. Pilot an Expanded Ambassador Initiative

- Launch a pilot program targeting Lake Minnetonka areas—Halstads Bay, Carsons Bay, and Spring Park—to maximize boater and community outreach.

This program will utilize a comprehensive approach, including:

- Educational Materials: Clear and actionable self-inspection guides and AIS prevention messaging.
- Ambassador Training: Leveraging DNR resources to ensure ambassadors are well-equipped to engage and educate effectively.
- Early-Season Deployment: Prioritize the highest-risk times when AIS violations typically peak.
- Practical Demonstrations: Ambassadors will teach proper CD3 (Clean, Drain, Dry, Dispose) practices tailored to different boating styles, explain launch signage, and encourage the use of the Hennepin County Lake Pledge App.
- Behavioral Insights: Incorporating evidence-based strategies to drive long-term behavior change, supported by educational tools such as this video: AIS Behavior Change Video.

Project activities and outcomes

– All activities and details will be implemented by Waterfront Restoration and coordinated with Tony Brough. The activities will be at Hennepin County accesses that do not have traditional watercraft inspectors.

– Project outcome goal of 672 total hours of ambassador education.

– Waterfront Restoration will staff 360 ambassador hours between May 24 th and July 19 th across Long Lake, Halstead Bay, Carson Bay and Spring Park Bay (The target schedule is Saturday and Sunday- 6-hour shifts each of those days x 7-9 week period).

– At the Surfside Launch, Waterfront Restoration will staff 312 ambassador hours between May 1st and August 2nd . (The target schedule is Friday, Saturday, and Sunday, 8-hour shifts each of those days x 13 weeks).

– There are some cases where some shifts or portions of shifts will not be covered due to unexpected illness/absence or inclement weather. These shifts will be reallocated to different days/shifts throughout the season so that total season coverage hours meet the 672 total hours. This may require a minority of shifts to move to weekdays or extend beyond the anticipated end date.

- All activities are an expansion of the current ambassador program that is in place with our company. All activities have a targeted outcome to change the behavior of boaters now and into the future.
- Waterfront Restoration's outreach and recruitment methods encourage advocating underrepresented voices to apply and will be necessary to the demographic composition of our ambassador team. This project will employ 6-7 ambassadors.

Activity 1: Target High-Risk Areas for Education and Pilot an Expanded Ambassador Initiative
In 2025, We aim to build on the successes and lessons learned from 2022 - 2024 seasons to further enhance boater education and awareness of aquatic invasive species (AIS).

1. Expand Education to Reach More Boaters and Their Communities

- Our goal is to maximize outreach by focusing on high-traffic areas, such as Lake Minnetonka, which sees significant boater activity. In 2024, the ambassador program achieved notable success
 - 4,107 boaters were engaged across 1,481 observations, averaging 2.8 individuals per interaction.
 - Ambassadors facilitated widespread public engagement, addressing AIS violations and educating boaters on preventative measures to improve future behaviors.

In 2025, we aim to increase the number of interactions and continue building awareness among boaters, their families, and friends, creating a broader ripple effect.

2. Focus on High-Risk Boaters

- A critical focus is on educating boaters who may forget, lack knowledge, or deliberately skip self-inspections. These individuals pose a higher risk of transporting AIS.
 - In 2024:
 - 5% of boaters would have skipped or forgotten to perform a self-inspection without a reminder from an AIS Ambassador.
 - 6% of boaters refused or made no attempt to inspect their watercraft.
 - Approximately 50 boaters were identified as previously uninformed or unaware of AIS prevention responsibilities, including visitors from states like Kentucky and Alabama. These boaters have since committed to performing regular self-inspections.

3. Support AIS Identification and Removal

- Ambassadors played a crucial role in identifying and addressing AIS violations during interactions with boaters.
 - In 2024:
 - 11% of interactions involved AIS violations, which ambassadors resolved with boat owners while using these moments to educate them.
 - The most common contaminants were plants, typically found on trailers.
 - 17 zebra mussels were removed from exiting watercraft, most often attached to plant stems or the hulls/motors of boats. Boaters were educated about the importance of thorough inspections to prevent future occurrences.
 - A potential spiny water flea was discovered on a fishing boat entering the water. While the boat owner conducted an exterior self-inspection, the ambassador educated the three individuals onboard about the importance of inspecting the interior and related equipment. This intervention successfully prevented the introduction of AIS.

Through these targeted efforts in 2025, we seek to expand the ambassador program's reach, Focus on high-risk behaviors, and further emphasize the importance of self-inspections and AIS prevention. Together, these initiatives will help protect our waterways and promote long-term environmental stewardship.

Activity 2: Maintain a regular presence, improve the AIS compliance and self-inspection rate, and add a Friday shift at the Surfside Park Launch at Cooks Bay on Lake Minnetonka via maintaining permission from the City of Mound to continue the ambassador program at that access (without the AIS Ambassador program, the launch will be left unattended.)

- Until the inception of this AIS Ambassador program in 2022, the City of Mound had not allowed any watercraft inspectors to be staffed at the Surfside Park public water access for the previous 5+ boating seasons. The City of Mound reasoned that having individuals at the launch as part of a poorly integrated inspection program did not have proven efficacy as a model of control or prevention of AIS. There were concerns about what could be done, by what authorities, and who paid for the traditional inspection program.

- In 2023, Jason (Mayor of Mound) and Eric (the City Manager of Mound) noted the following: "I can say I personally had positive interactions with the AIS Ambassadors the last two years."

"Ambassadors were friendly and knowledgeable and did not disrupt timing or circulation at this congested location. This approach is becoming the commonplace standard for AIS continuing education. Most of us know about the problem. Most of us know our obligations as agents in prevention. Most of us know the best practices... Ambassadors set the right tone to help, remind, and share knowledge."

- The Surfside Park launch is one of the busiest launches on Lake Minnetonka, so not having any AIS prevention there for many years was a significant issue. As part of this program, Waterfront Restoration obtained approval from the Mound City Council in 2022, 2023, and 2024 to re-establish an education and data-driven program that attempts to change boater behaviors regarding AIS.

- Overall, the AIS Ambassador program has been a great success at Surfside Park! During our third season, the ambassador hours were increased, more interactions were had, and significant improvements were observed in the percentage of boaters with AIS violations and the number of people who proactively self-inspected their watercraft and water-related equipment.

- This activity for 2025 would continue with the Friday, Saturday and Sunday education;, with an estimated total season hours of 312.



Office of Commissioner Heather Edelson - D6

Hennepin County Board of Commissioners



Hennepin County District 6

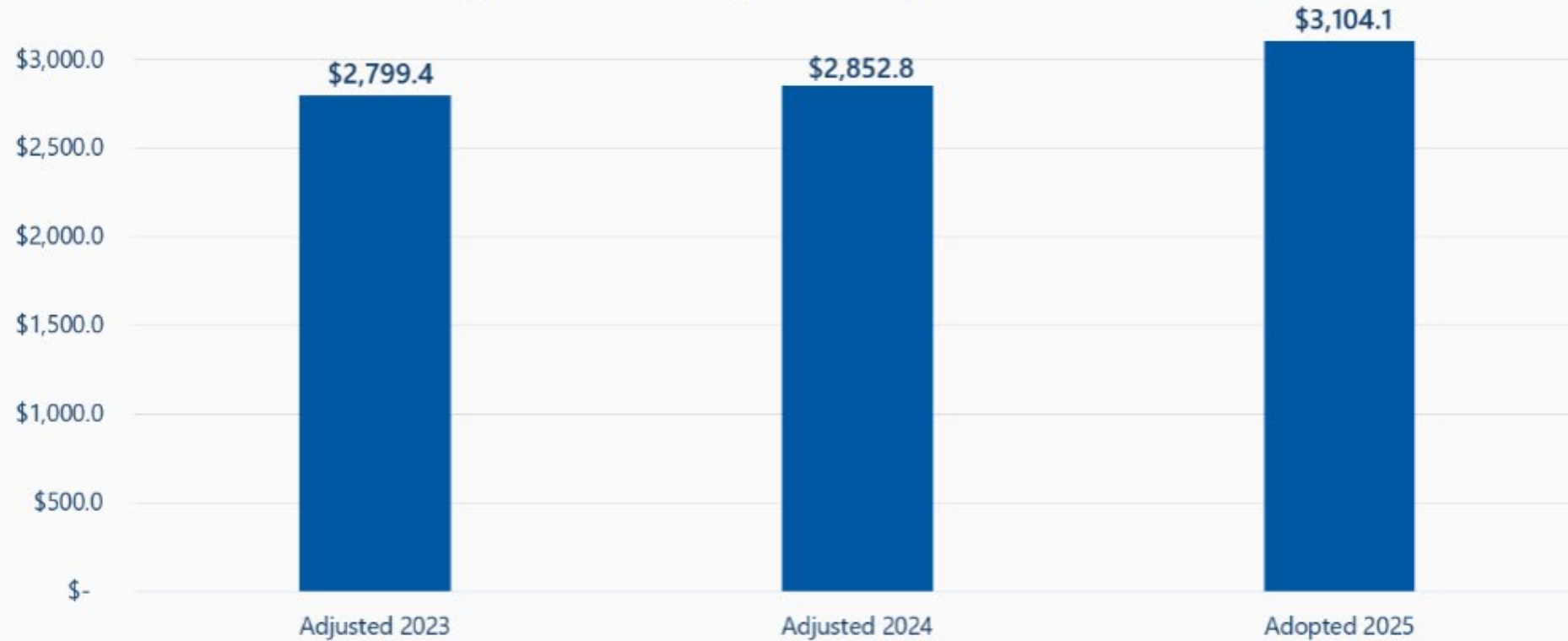
heather.edelson@hennepin.us

Our commitment to providing quality services

Through policies, services and programs we will drive disparity reduction and work to benefit people's lives in the areas of:



Hennepin County Budget (in Millions)

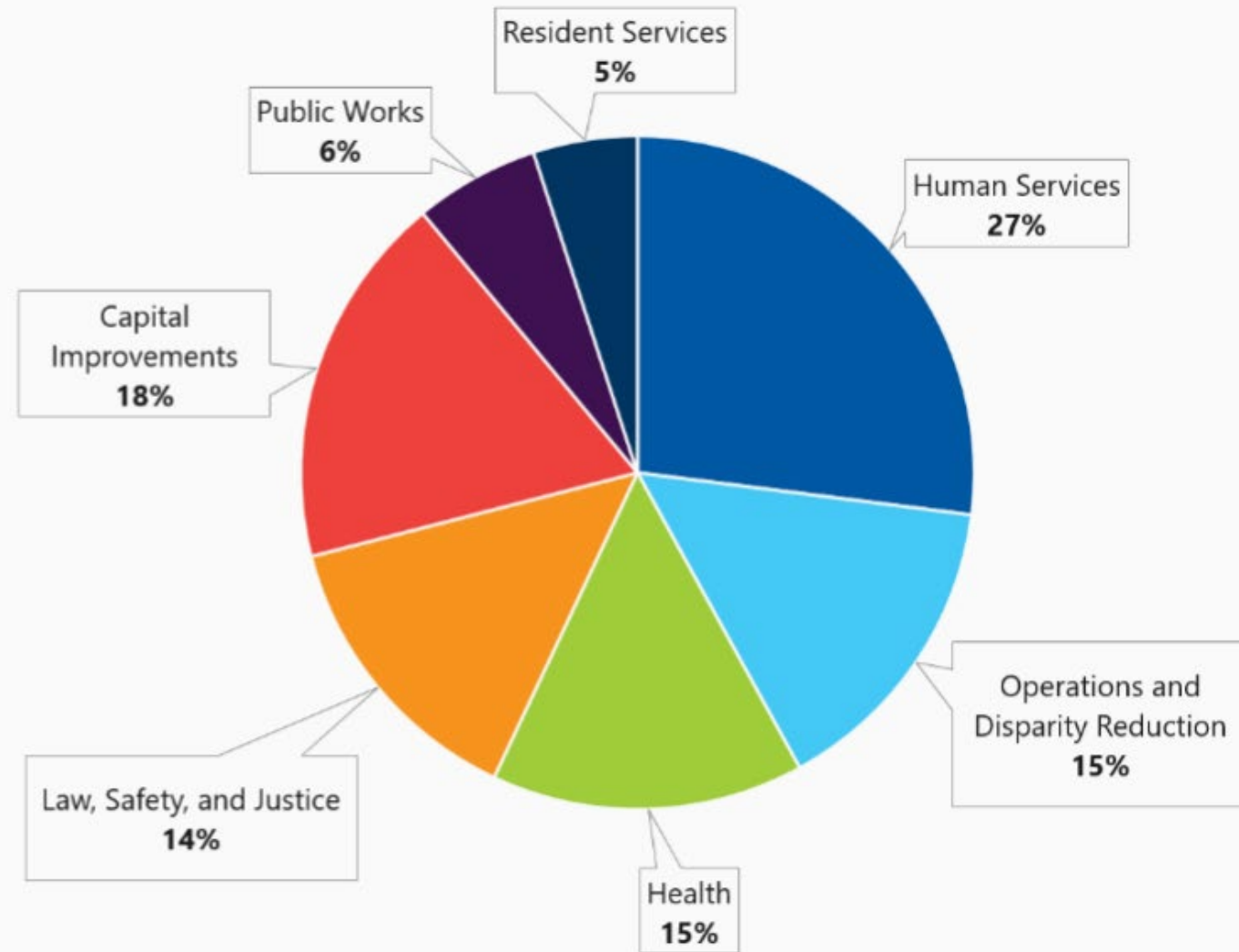


Hennepin County Truth in Taxation Meeting,
December 3, 2024



2025 adopted expenditures

Total Expenditures:
\$3,104,114,764



Human Services

Access, Aging & Disability Services

- Staff ready to connect residents to services on housing, health services, transportation
- Waiver services

Mental Health and Substance use services

- Cope staff ready to respond to mental health crisis for youth and adults 24/7
- Access to care networks

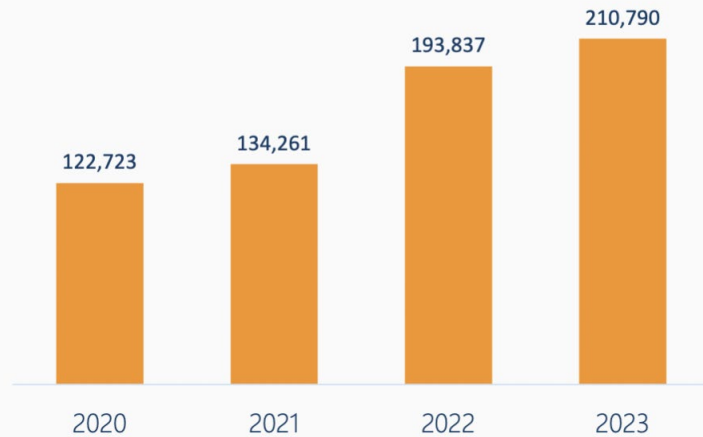
Reports of vulnerable adults & child abuse

- Investigation departments
- Case managers to work to ensure safety of residents

Economic Supports, Child Support and Well-being

- Access to food and cash supports

Applications received, 2020-2023*



* Cash, SNAP and health care for aged, blind and disabled residents



Hennepin County Public Safety

Supporting County Growing Mental Health Needs

- Embedded Social Workers
- Cope, 24/7 county mobile crisis service
- Youth & Family mobile response through partnership Nexus

County Liaisons (10 cities including Edina, Hopkins and Minnetonka)

- Enhance relationships with local law enforcement and cultural communities

Radio Communication - new location in Plymouth

- PSAP: Handles over 600k emergency calls each year for over 50 law enforcement agencies, fire departments, and EMS providers

Department of Community Corrections and Rehabilitation (DOCCR)

- Probation (adult & youth)
- Jails, Adult Correctional Facility and Juvenile Detention Center
- Supervises ~22K adults and juveniles



Public Safety – Sheriff & County Attorney



HENNEPIN COUNTY
SHERIFF
DAWANNA S. WITT



Partnership with local law enforcement

- Joint Community Police Partnership
- Water Patrol

Sheriff's Hennepin Crime Lab

- 1 of 4 crime labs in MN that provide support to 35 law enforcement agencies

Violent Crime Reduction

- Special Assignments Unit to focus on auto theft, human trafficking, and financial crimes
- HCSO Violent Offender Task Force named 'Task Force of the Year'

Be@School Program

- Working to intervene early with truancy

Auto Theft Early Intervention Pilot

- Creation of an early intervention pathway to offer voluntary services and resources outside of the justice system

Victim Services

- Assists victims of crimes to fully and safely participate in the adjudication process

Housing

Housing Stability

- Shelter All Policy - Hennepin County is proud of the policy that no child sleeps outside
- Operating Hennepin Shelter Hotline
- Rapid Rehousing Programming
- Employing housing case managers to guide residents to stable housing solutions

*53,090 households in Hennepin County make below 30% of the area median income, but there are only 18,705 housing units affordable to them.

Repair + Grow Program

- \$14 million in one-time funds to affordable housing owners - developers
- Funded by Metro Sales & Use Tax stabilizing 7,959 affordable housing units



Hennepin County Health Highlights

Hennepin County Medical Center

- EMS working Group
- Ball Park Sales Tax Extension
- Uncompensated care growing

World -class Medical Examiner's Office (Located in Minnetonka)

- Serves Hennepin, Dakota, and Scott Counties
- Perform death investigative services and forensic autopsy services for all residents that pass away from other than natural causes

Hennepin Opioid Response

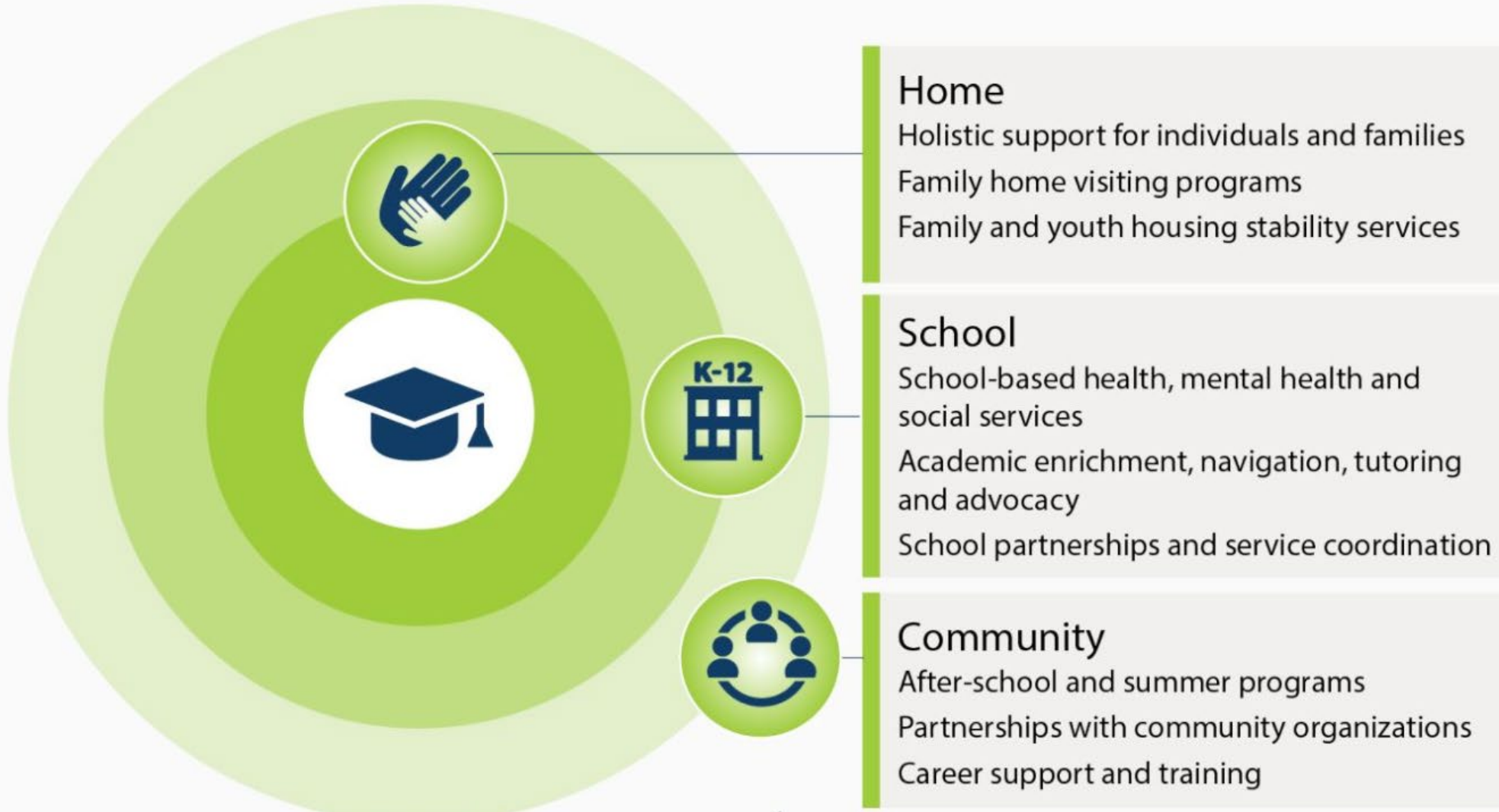
- Hennepin has adopted a four-part framework focused on Prevention, Response, Treatment and Recovery, and Eliminating Disparities

Mental Health Response

- Crisis mobile response for youth and adults
- \$15M Youth Crisis Stabilization Center (10-15 beds - opening in 2025)



Education



Resident Services Highlights

Libraries

- 41 libraries, 10 libraries in District 6
- 2 new D6 Libraries include Edina Southdale and Westonka

Service Centers (drivers licenses/ID, tabs)

- 7 total with Ridgedale and Southdale among the largest

Elections

- Works with Local, State and Federal partners to support voting services for over one million residents

Assessment Services

- Hennepin County now directly assessing for all municipalities with populations under 30,000 & meeting to expand to all 45 cities

Translation Services

- We offer help in more than 20 different languages are eligible for free interpreter services



Public Works & Transportation

Transportation - Operations & Project Delivery

- Delivers Capital Projects - community engagement, designs & constructs of roads, bridges and trails
- Ensures the transportation system is safe and efficient for users
- Routine maintenance of county roads - plowing, sweeping, update striping, drainage, signs and signals

Transit & Mobility

- Ensures transit is supporting community needs

Energy & Environment

- Aquatic Invasive Species and water quality projects
- Solid waste management
- Goals to improve recycling, composting and waste reduction
- Partnership with all school districts on composting and recycling

Climate & Resiliency

- Zero waste goals – leads climate action plan
- Planted more than 348,000 trees since 2020 to meet our one million tree goal by 2030

Track Current Road Projects:

<https://www.hennepin.us/en/residents/transportation/construction-projects>



Hennepin County Community Grants

Tree Canopies

Eligible Projects:

- Collecting data with tree inventories and developing tree management plans
- Holding tree planting events and maintaining newly planted trees
- Removing and replacing ash trees
- Conducting tree -related education

Youth Activities

Eligible Projects:

- Water safety: grants to support free and reduced cost swim lessons as well as lifeguard service
- Sports: grants available for sports equipment, play spaces and sports facilities
- Arts and Music: funding for art and music education and programming.

Business Recycling

Eligible Projects:

- Recycling containers
- Organics recycling setup and supplies
- Reusable food service supplies and other waste -reduction efforts

Additional economic development grants for businesses, cities, and developers can be found [here](#).



Questions & Discussion



MEMORANDUM

Date: April 16, 2025
To: Honorable Mayor and City Council
From: Maggie Reisdorf, Deputy City Manger
Subject: Midco Franchise Application and Public Hearing

Background

On March 7, 2025, Midcontinent Communications (Midco) submitted a Franchise request to the City of Mound with the intention of seeking authorization from the City of Mound to construct and operate a telecommunications system within city limits and offer services to both residential and commercial properties.

If accepted, Midco would install a fiber network throughout the City of Mound and would offer fiber internet, phone, and internet protocol television (IPTV) to Mound residents and businesses.

The City of Mound under Chapter 66: Telecommunications of its City Code regulates Cable Television Systems. As part of the City Code, the City of Mound requires a franchise to be granted to any company interested in operating a cable television system in the city. Since Midco's offerings would include providing television services, they are required to apply for and get approval of a franchise with the city.

State statute guides the franchise agreement process, including a public hearing, which is to be held at this meeting. A public hearing must be completed at least seven days before the adoption of the franchise ordinance. The earliest and tentative adoption of the franchise agreement as an ordinance would be the May 13, 2025, City Council meeting.

About Midco

Midco owns, operates and maintains more than 15,000 miles of core network fiber with a five-state area. Since 2021, the company initiated a \$500 million investment to grow and enhance their fiber network. The company has also dedicated another \$200 million in network infrastructure upgrades to enhance internet, television and competitive voice services since 2010.

Midco provides 24/7 customer support by means of phone, and other contact means via secure chat and social media.

Neighboring Communities

Midco is currently operating and/or in the process of operating in several other neighboring communities including Maple Plain, Victoria, Minnetrista, Excelsior, Deephaven, and Orono.

Current Franchises

The City of Mound currently has a telecommunications franchise with Frontier.

Location of Facilities

Similar to the other franchises that the City of Mound has, the location of facilities will be located, constructed and maintained within the City's Right-Of-Ways (ROWs) and underground. Some equipment may be requested to be above ground and often includes items such as pedestals, amplifiers, and power supplies. A detailed ROW permit application will be submitted by the company and reviewed by the City Engineer, Public Works Department and staff prior to installation.

Franchise Ordinance

Approval of a franchise ordinance would allow the company to construct, operate, repair and maintain a fiber optic cable system for public and private use, and the ability to use the City's public ROW. The ordinance also lists in detail the City's terms and conditions of which the company must comply.

Recommendation

Staff is recommending that the City Council hold a public hearing for the application of a Franchise for Midcontinent Communications (Midco).

Attachments

Mound-Midco Franchise Application.

Mound-Midco Franchise Ordinance.

Midco Website: www.midco.com



Midcontinent Communications Franchise Request for Mound

Supplemental Background Information for Franchise Discussions



March 7, 2025

City of Mound
c/o Jesse Dickson
2415 Wilshire Boulevard
Mound, MN 55364

Re: Midco® Franchise Application

Dear Mayor Holt:

Midcontinent Communications® (Midco) is seeking authorization from the City of Mound to construct and operate a state-of-the-art telecommunications system within city limits. Midco initiated the franchise application process for the city during our meeting on September 26th.

Our proposed fiber network build out will provide advanced technology service offerings, including fiber internet and internet protocol television (IPTV) to Mound residents and businesses.

Midco is excited about the opportunity to bring our smooth and reliable fiber network technology to all of Mound. We look forward to working cooperatively with city leadership and are happy to respond to any questions or provide any additional information the city may require.

Please reach out to me with any inquiries you may have.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Andrew Curley'.

Andrew Curley
Senior Director of Government Relations
Andrew.Curley@Midco.com
605.357.5835



APPLICATION	1
EXPERIENCE & CAPABILITIES	5
ABOUT MIDCO	5
SERVICES	6
MIDCO FIBER NETWORK	6
FIBER FORWARD INVESTMENT	7
CUSTOMER SUPPORT	7
COMMUNITY INVOLVEMENT	8
OUR PEOPLE	9
LEADERSHIP: SENIOR EXECUTIVE TEAM	9
LEADERSHIP: GROWTH & MARKETING	10
LEADERSHIP: LEGAL & GOVERNMENT RELATIONS	11
LEADERSHIP: COMMUNITY RELATIONS	12
LEADERSHIP: TECHNICAL EXPERTISE	12
FINANCIAL QUALIFICATIONS	14
CHANNEL LINEUPS	15
EXHIBIT A – MIDCO NETWORK MAP	18
EXHIBIT B – MIDCO RATE CARD	20
EXHIBIT C – PLANNED MOUND SERVICE AREA	20
EXHIBIT D - OWNERSHIP	22



**CITY OF MOUND, MINNESOTA
CABLE FRANCHISE**

APPLICATION

- (1) Plans for channel capacity, including both the total number of channels capable of being energized in the system and the number of channels to be energized immediately;

RESPONSE: Applicant uses an IPTV system. There will be approximately 350 channels initially available (some duplication between SD and HD) with an unlimited number of channel capacity.

- (2) A statement of the television and radio broadcast signals for which permission to carry has been obtained or will be requested from the Federal Communications Commission;

RESPONSE: See Response to #1 above. Applicant has no program carriage agreements with the FCC. All programming carried has either a signed carriage or retransmission consent agreement.

- (3) A description of the proposed system design and planned operations, including at least the following items:

- a. The general area for location of antennae and the head end, if known;

RESPONSE: St. Joseph, MN Headend located at 9897 328th Street, St. Joseph, Stearns County, Minnesota.

- b. The schedule for activating two-way capacity;

RESPONSE: Two-way activation, to those locations requiring it, will be activated contemporaneously with the system activation.

- c. The type of automated services to be provided;

RESPONSE: Midco hires local CX Professionals within our footprint and service area. We do not utilize outsourced vendors or offshore support. Midco provides support through various channels, including web chat, social media platforms, and SMS. Our main support channel is the IVR which is available 24x7/365, where the average wait time is under 30 seconds. We also offer a variety of self-service options through midco.com/myaccount and our digital and IVR channels. Each automated self-service option is designed to be used by the preference of the customer, and all have a path to a CX Professional to assist if the solution is not achieved through the self-service path.

- d. The number of channels and services to be made available for access cable broadcasting; and



RESPONSE: Applicant will provide at least three specially designated channels for use by the public, local educational authorities, and the government, consistent with the terms of the incumbent franchise agreement.

- e. a schedule of charges for facilities and staff assistance for access cable broadcasting;

RESPONSE: There is no charge for our standard customer care services including troubleshooting via the telephone, online chat, or an on-site technician, if necessary. As our video product is IPTV based and delivered via wi-fi, there is no need for cable outlets such as for traditional video receivers.

- (4) The terms and conditions under which particular service is to be provided to governmental and educational entities;

RESPONSE: Applicant is willing to provide “in-kind” services consistent with the incumbent franchise agreement which currently includes service to City Hall and the Public Safety Building.

- (5) A schedule of proposed service rates and the proposed policy regarding charges for unusual or difficult service connections;

RESPONSE: See Exhibit B for current rate card. Applicant will commit to non-standard installation definitions and construction cost-sharing consistent with the incumbent franchise agreement (e.g. drops in excess of 500 feet).

- (6) A time schedule for construction of the entire system with the time sequence for wiring the various parts of the area requested to be served in the request for proposals;

RESPONSE: Applicant will provide City staff with construction schedules throughout the construction process. A publicly available map of the construction phasing will also be made available online. Applicants current schedule calls for the bulk of construction to take place in 2025 and 2026.

- (7) A statement indicating the applicant’s qualifications and experience in the cable communications field, if any;

RESPONSE: See attached Booklet

- (8) An identification of the municipalities in which the application either owns or operates a cable communications system, directly or indirectly, if any;

RESPONSE: Applicant has 156 active video franchises in Minnesota. The closest geographically are:

- City of Minnetrista – Allie Polsfuss, Asst. City Administrator, 952-241-2510



- City of Greenfield – Margaret Webb, City Administrator, 763-477-6464
- City of Orono (to be built) – Adam Edwards, City Administrator, 952-249-4600
- City of Medina (to be built) – Erin Barnhart, City Administrator, 763-473-8848

- (9) An identification of the municipalities in which the application has outstanding franchises for which no system has been built, if any;

RESPONSE: We are in the process of obtaining cable franchise agreements in our fiber expansion areas. Below is a list of cable franchise agreements that we have obtained and plan to begin construction on in the Spring of 2025.

- City of Medina
- City of Orono

- (10) A plan for financing the proposed system, which plan must indicate every significant anticipated source of capital and significant limitations or conditions with respect to the available of the indicated sources of capital;

RESPONSE: Applicant will be utilizing its existing private capital for the proposed system.

- (11) A statement of ownership detailing the corporate organization of the application, if any, including the names and addresses of officers and directors and the number of shares held by each officer and director, and intracompany relationships including a parent, subsidiary, or affiliated company; and

RESPONSE: See Exhibit D

- (12) A notation and explanation of omissions or other variations with respect to the requirements of the application;

RESPONSE: N/A

- (13) An application fee totaling \$2,500 to offset the City's costs associated with processing applications. Any portion of the application fee which remains after payment of all the City's costs will be refunded.

RESPONSE: Sent separately

Negotiation of Franchise Terms. Upon submission of an application, the City and an applicant may negotiate the terms and conditions of the franchise.

Additional Information. The City may request such additional information as it deems necessary to determine whether to issue a franchise.

Public Hearing. A public hearing will be held before the City Council at least seven (7) days before the adoption of any franchise ordinance. Upon review of the application(s) and completion of the public hearing, the City will make a recommendation regarding award of the franchise. Such recommendation



Experience & Capabilities

About Midco

Founded in 1931, Midco is a telecommunications leader redefining connectivity. We maintain market leadership by providing exceptional customer experiences using the region's most reliable owned and operated fiber network spanning over 15,000 miles. We deliver high-capacity, high-quality network and communications services to more than 1 million residential and business locations – while growing our footprint and futureproofing our connections at scale.

Midco's vision is clear: to empower, inspire and innovate for the people of the Midwest. We create innovative solutions that fit our customers' needs. We empower small businesses to look beyond their current reach. We inspire communities through grants from the Midco Foundation, as well as local sponsorships and employee volunteering. We believe our team members – and our company – thrive when we give back and serve our local communities.

Midco is 1,900 employees strong – located in communities large and small – with three key locations including our corporate office in Minneapolis, MN, and operations centers in West Fargo, ND, and Sioux Falls, SD.

Midco is a privately owned company driven by our mission to be the best communications company in the country for our neighbors, team members, partners and communities. Starting from small beginnings as a local theater company, Midco is now a leading provider of reliable, high-speed internet via fiber technology to nearly 500,000 business and residential customers. Our relentless pursuit of 10G technology transforms how our communities live, work and connect, bringing us closer to a more interconnected world – delivering multi-gig speeds and ensuring advanced, high-speed internet access for all.





Services

Innovation, reliability and local service. From scalable internet to flexible phone solutions, we specialize in exceeding expectations with extraordinary, user-friendly technology.

Midco Home™

- Internet
- TV
- Phone

Midco Business®

- Internet
- TV
- Phone/Voice
- Advertising
- Networking
- Data Center

Midco Properties®

- Internet
- TV

We are the top provider of reliable, high-speed internet via fiber and fixed wireless technology in the areas we serve, but don't just take our word for it. Ookla, a renowned authority in internet speed and reliability, has given Midco a major distinction in 2024 – with specific nods to Midco speeds, low latency and internet consistency in communities throughout our five-state footprint. Primary callouts include providing the fastest internet speeds in many of our major markets.

We also deliver TV services including Midco Sports and Midco Sports Plus, data center and advertising services, plus wholesale networking solutions.

Midco Fiber Network

Midco owns, operates and maintains more than 15,000 miles of core network fiber within a five-state area. The Midco Fiber Network is path-diverse – and designed and supported to maintain a 99.999% availability rate at its core. As shown in **Exhibit A – Midco Network Map**, our network is well connected to the world, with interconnect and peering arrangements with national, regional and local providers.

Our fiber network penetrates deep into our communities via fiber-to-the-home (FTTH) or premises (FTTP). This network architecture provides a high-bandwidth, cost-effective, efficient and flexible connectivity with a stable connection. All Midco products and services are managed and distributed via the FTTP network, which is then aggregated and routed via the core network.

We continuously augment our network to provide the necessary capacity to achieve the performance guaranties in our service level agreements for business and government fiber customers. These enhancements occur in 100 Gbps increments, and our current capacity is scalable to 8 terabits per second to meet future needs.



Midco's fiber network is also MEF (Metro Ethernet Forum) 3.0 Carrier Ethernet (CE) certified to better support our business partners with dependable services. The MEF 3.0 CE Certification is the industry's highest standard for performance.

Fiber Forward Investment

In 2021, we initiated Fiber Forward®, a \$500 million investment to grow and enhance our fiber network and bring multi-gig symmetrical speeds to our markets. This is in addition to more than \$200 million in investments Midco has made on network infrastructure upgrades to enhance internet, television and competitive voice services for customers since 2010. We are making steady progress toward expanding and evolving our network to remain positioned ahead of consumer needs and maintaining our network long-term.

Fiber Forward means:

- Improved network reliability
- Reduced maintenance, truck rolls, and customer calls
- A path forward to multi-gig symmetrical speeds
- Even lower latency and jitter

In 2025, Midco's focus will be to provide ubiquitous network and service offerings by going "Beyond Gig" for our customers. This means we will be going beyond 1 Gig service and deliver multi-gig speeds to business, residential and multi-dwelling unit (MDU) Midco customers throughout a five-state service footprint.

Customer Support

Our customer support and field teams are dedicated to swift, first-time-right problem resolutions. This customer-centric approach ensures that everyone receives efficient and personalized support tailored to their unique problem while enhancing operational uptime and overall satisfaction.

Midco provides 24/7 support via phone, and we also offer contact options through live, secure chat and social media. Both residential and business customers have access to our robust self-help website and tutorials. For residential customers, we offer flexible appointments in 15-minute windows, making it easy to find a time that works for busy schedules.

Local engineering staff will care for the Mound network and facilities day-to-day, as well as any construction needed post-buildout. Midco has field operations centers throughout our footprint and maintains warehouse stock in 21 locations in order to respond quickly should a network issue occur.

Our Sioux Falls office houses the Midco Network Operations Center (NOC), which monitors the network 24/7. This team of experts works closely with field and engineering staff on our network node health



maintenance program. We have a strong emphasis on proactive network maintenance and augmentation to stay ahead of customer growth, demands and needs.

Community Involvement

Ambitious, imaginative and positive are just some of the qualities we're proud to live up to at Midco. We're dedicated to inspiring the people of the Midwest – including in the ways we get involved where it matters. Whether it's fighting food insecurity, supporting programs for kids, or investing in art, music, education and family services, we're doing our part to give back to the communities we call home.

How we give back:

- Sponsorships and naming rights: Midco sponsors more than 175 organizations, programs and events across the Midco service area.
- Events: We are a part of more than 100 events each year.
- Public service announcements: Around one-fourth of Midco's ad inventory is gifted PSAs – a \$14 million value in 2021 alone.
- Midco Foundation grants: Each grant ranges from \$1,000 to \$5,000 and helps local organizations make a lasting impact in their communities.
- Public Wi-Fi: Temporary and permanent public Wi-Fi is provided for free during community events at local gathering places.
- United Way: Midco provides corporate sponsorships to eight local United Way chapters across our footprint.
- ACTS: This Midco program empowers team members to get involved in their community. Every Midco employee receives eight hours of Volunteer Paid Time Off to be used at an ACTS event.



Our People

Leadership: Senior Executive Team

Pat McAdaragh | Chair & CEO

Pat McAdaragh has been actively involved with all aspects of Midco since 1981 and has held several key positions within the company, including Chief Operating Officer, Director of Treasury Operations and Corporate Controller. He has been instrumental in transforming Midco into a regional communications company that connects more than 400 communities with a fiber-optic network spanning 15,000 miles. Midco currently serves more than 500,000 homes and businesses in Kansas, Minnesota, North Dakota, South Dakota and Wisconsin. Pat received a bachelor's degree in accounting from Augustana University in Sioux Falls, where he serves as the Chair on the Board of Trustees. He is also Chair of NCTA, the Internet & Television Association, and serves on the Boards of CableLabs and C-SPAN.

Steve Grosser | Vice Chair & EVP

Steve Grosser joined Midco in 1990 as Controller and in 2001 became Chief Financial Officer before transitioning to his current role as Vice Chair and Executive Vice President. During his time at Midco, Steve has been involved in all holdings including internet, cable and phone – plus past businesses focusing on theatres, radio, broadcast TV, satellite teleport and video rental. Prior to joining Midco, he worked at Grant Thornton LLP in Minneapolis and is a CPA. Steve and his late wife, Liv, founded Bien Aimé Farm which offers equine-assisted learning as well as other support services to adoptive families. A native of Cokato, MN, Steve earned a bachelor's degree in accounting from St. Cloud State University.

Scott Anderson | Chief Legal Officer

Scott Anderson joined Midco in 2012 after previously representing the company as outside counsel for 19 years, assisting primarily with mergers and acquisitions, contract negotiations and general corporate matters. He worked in the management information systems division of a national accounting firm, prior to earning his law degree. Scott is responsible for legal, government relations and regulatory finance functions at the company. He earned a bachelor's in economics and business administration from Augustana University, an MBA from Southern Methodist University and his JD from the University of Minnesota. He has served on the boards of several non-profit organizations and currently serves on the Board of Directors of Midcontinent Media, Inc., Midco's parent company.

Ben Dold | Chief Operating Officer & President

Ben Dold leads the operations function for Midco which includes the Field Operations, Construction, Supply Chain, Business Operations, Customer Care, Sales, Marketing and Strategy & Growth teams. In his role, Ben is focused on providing a great customer experience and helping the organization achieve its mission to be the best communications company in the country for its customers, team members, business partners and communities. Prior to joining Midco in 2010, Ben worked in corporate finance and strategy



in the CPG and distribution industries. Ben earned an MBA from St. Cloud State University and a bachelor's degree in economics from St. John's University. In 2015, he was named to Prairie Business Magazine's top 40 under 40. Ben is a graduate of the Leadership Sioux Falls program and serves on the board of the St. Francis House, a homeless shelter in Sioux Falls.

Kent Johnson | Chief Financial Officer

Kent Johnson oversees all finance functions, including accounting, budgeting, financial planning and analysis, audit, billing, treasury, financial analytics, taxes, facilities and risk management at Midco. Prior to joining the company in 2009, he served in controller roles at a building materials company and in the financial software industry, as well as an auditor at an accounting firm. Kent earned his associate degree from Waldorf College and his bachelor's in accounting from Minnesota State University in Mankato. A sports enthusiast, Kent has been a long-time youth football coach.

Ann McGlennen | Chief Human Resources Officer

As Midco's Chief Human Resources Officer, Ann leads the talent acquisition, HR business partners, learning and development, employee relations, total rewards and corporate communications teams to align human resources and people strategies with long-term, enterprise-wide goals while creating an optimal work environment leading to strong business outcomes. Prior to joining Midco in 2017, Ann had a progressive 24-year career with Target Corporation, serving in a variety of human resources leadership roles in both field operations and corporate headquarters. She was a key leader who consistently delivered results by successfully aligning human resource strategies with business objectives. Ann is the Midco Foundation Board Chair, is a member and Director-At-Large for The WICT Network, serves on the C2HR – Content and Connectivity Board and is a member of SHRM. Additionally, she is also on the board of Directors for International Renaissance Festivals, Ltd. Ann graduated with honors from The American University in Washington, DC, with a bachelor's degree in urban affairs.

Leadership: Growth & Marketing

Shea McAdaragh | Senior Vice President of Strategy and Growth

Shea McAdaragh leads the strategy and growth team, focusing on capital allocation and Midco's longer-term strategies for growth and product development. Shea joined the Midco team in 2017 and brings experience from the consumer-packaged goods and agriculture industries. He earned a degree in economics from the University of Minnesota and an MBA with a focus in marketing and finance from the University of Michigan Ross School of Business. He is an advocate for the region that Midco serves, being born in Sioux Falls, growing up in Minnesota and having lived for a summer in the Fargo area.

Erin Ostler | Senior Vice President of Sales

Erin Ostler leads the business, properties and advertising sales teams, and our 13 retail Customer Experience Centers. Erin is a dynamic and accomplished sales leader who is passionate about building



high-performing teams. She specializes in fostering strategic customer partnerships in complex industries that often involve buy/sell relationships.

Erin, who joined Midco in 2015, has more than 25 years of experience in the technology industry. She spent 16 years at Sprint where she held multiple executive management roles in business, emerging and wholesale solutions groups. Prior to Sprint, she founded two successful startup technology firms specializing in expanding hospitality and business profit centers. She holds a bachelor's degree from Lawrence University in Wisconsin.

Jeannie Thurston | Senior Vice President of Marketing

Jeannie Thurston is the Vice President of Marketing at Midco, where she is a driving force in creating impactful brand awareness. Leading the way in integrated communications, marketing strategies, digital initiatives and social impact programs, she takes a customer-centric approach to fuel demand and inspire loyalty across all business units. Jeannie's diverse background in inbound sales, telecom support and creative services has given her a comprehensive understanding of Midco's operations. Jeannie holds a bachelor's degree in mass communications from South Dakota State University. She volunteers as a coach for EmBe's Girls on the Run program and Big Sioux girls' volleyball teams, is a Harrisburg Economic Development Corporation board member and past graduate of Leadership Sioux Falls and The WICT Network's Rising Leader program.

Leadership: Legal & Government Relations

Patrick McCann | Senior Vice President of Legal & General Counsel

Patrick serves as Midco's General Counsel. He is responsible for contract review, regulatory compliance, transactional work and litigation assistance, as well as representing the legal department by collaborating on project committees. Patrick joined the Midco team in 2022 after working as a Magistrate Judge for South Dakota's Unified Judicial System. Prior to the bench, Patrick served as Codington County State's Attorney. Patrick earned a bachelor's degree in political science from the University of South Dakota and a JD from Creighton University.

Andrew Curley | Sr. Director of Government Relations

Andrew Curley leads Midco's government relations team and is responsible for all government relations efforts at the local, state and federal level. He represents the company before government bodies and develops strategic, external partnerships on behalf of Midco. Prior to joining Midco in 2019, Andrew spent nearly a decade in government and political advocacy work. He has a bachelor's degree in political science from St. John's University in Collegeville, MN. Andrew is a graduate of the Leadership Sioux Falls program and is an active community leader, serving as a member of both the Minnesota and Wisconsin Cable Communications Associations' Boards, the EmBe Board, Downtown Rotary, the Greater Sioux Falls Area Chamber of Commerce Issues Management Council, and the Sioux Metro Growth Alliance Member Advisory Board. Having been born in Sioux Falls, raised in Grand Forks, and educated in Minnesota, he has a deep appreciation and knowledge of Midco's regional footprint.

**Elly Burroughs | Government Relations Manager**

Elly Burroughs serves as Midco's Government Relations Manager. She is responsible for building and maintaining strong partnerships with local leaders across Minnesota. Elly joined the Midco team after working at Dessert Holdings in St. Paul. Before that, Elly served as Director of Scheduling and Operations for Congressman Kelly Armstrong and was based in Washington, DC. Elly earned a Bachelor of Science degree in communications from North Dakota State University. She serves as a Board Member of the Minnesota Cable Communications Association and is a member of The WICT Network - Midwest Chapter.

Leadership: Community Relations**Paige Pearson Meyer | Vice President of Corporate Communications**

Paige Pearson Meyer is the company's spokesperson and leads the corporate communications and community relations teams. She is responsible for executing internal communications, crisis communications, executive team thought leadership and sponsor partnerships throughout the company's footprint. Paige joined the Midco team in 2016 after working as the Communications & Recruitment Manager at a medical software company. Prior to that, she was a news and sports journalist for TV stations in Sioux Falls, Green Bay and Eau Claire. Paige earned a degree in sports broadcasting from Indiana University. Paige has graduated from the Leadership Sioux Falls, Leadership South Dakota and MDA Functional Leadership programs. She serves on the Downtown Sioux Falls, Breathe Bravely and Midco Foundation boards. Paige is a mentor for the EmBe Women's Leadership Program, an advisor to C2HR and a member of The WICT Network.

Leadership: Technical Expertise**Kalyan Boinapalli | Senior Vice President of IT**

Kalyan Boinapalli joined Midco in 2008, and in 2020 was named Vice President of IT Enterprise Architecture. He champions and leads data, application and system architecture at Midco. Kalyan has nearly two decades of experience in information systems and software development and works across the company on projects focused on enhancing the customer experience. He earned a Master of Science in information systems from Dakota State University and a bachelor's degree in computer science from St. Joseph's College of Engineering in India. Kalyan holds several industry certifications, including ITIL Foundation Certification in IT Service Management and Microsoft and Oracle certifications.

Bill Chatwell | Senior Vice President of Technology

Bill Chatwell leads the Video, Voice, and Technology Integration teams at Midco with the overarching responsibility to innovate, design, deploy and sustain the best communications products possible for Midco customers. Bill joined the Midco team in 2006 and previously held the positions of Director of



Video System, Video Systems Manager and Digital Video Engineer. Prior to Midco, he worked at Sencore Electronics for nine years in various roles including Digital Video Application Engineer. Bill also served on active duty in the U.S. Navy for six years, along with an additional 15 years in the Navy Reserve. He received his technical education from the U.S. Navy, South Dakota State University and earned an associate degree in applied management from National American University. Bill also serves on the board of directors for the Dakota Territory chapter of the Society of Cable Telecommunications Engineers.

Cole Mack | Vice President of Field Engineering & Construction

Cole Mack is the Vice President of Field Engineering and Construction. He oversees all field engineering and construction, working closely with the other teams to ensure intellectual and practical alignment. Cole first joined Midco in 2004 as a maintenance technician in Grand Forks. He returned to Midco in 2009 when the company acquired a system in Bemidji from Charter. He has played a key role in the Network Node Health program to better focus on reliability and proactive maintenance. Mack received a degree in telecommunications from Wadena Technical College in 2002.

Steve Mattern | Senior Vice President of Field Operations

Steve Mattern manages field operations throughout Midco's footprint, overseeing the technical operations, technical training, field ops analytics, dispatch and our plant maintenance teams. These teams are responsible for customer fulfillment, network health, outage restoration, employee development and analytics supporting strategic planning and execution. Steve is known for fresh ideas and has been instrumental in the development and mentoring of many current managers at Midco. He has been involved in several large-scale network expansion projects, network upgrades, facility projects, and strategic initiatives throughout his tenure. He joined Midco in 2002 as a field technician in Grand Forks and relocated to Fargo as a general operations manager in 2014, was promoted to Director of Field Operations in 2018, before moving into his current role in 2022. Steve holds a degree in telecommunications from Northland Community and Technical College.



Financial Qualifications

Confidential financial qualification information is provided in a separate document.



Channel Lineups

Midco anticipates offering customers in Mound variety of entertainment choices from our channel lineup, similar to what's currently offered in Greenfield, MN. Each video package comes with TV Everywhere online streaming of networks in the respective package – as well as a host of other valuable features based on a customer's selection.

The current Greenfield, MN, channel lineup follows on the next two pages. Current and interested customers can view it anytime at **Midco.com/ChannelLineups**.



Greenfield, MN MidcoTV Channel Lineup

MidcoTV 1

2/602	KTCA - PBS HD
3/650	QVC HD
4/604	WCCO - CBS HD
5/605	KSTP - ABC HD
6/606	KPXM - ION HD
7/705	C-SPAN HD
8/608	WUCW - CW HD
9/609	KMSP - FOX HD
10	Local Access
11/611	KARE - NBC HD
12/612	KSTC - IND HD
13/613	WFTC - MNT HD
15	KTCI - TPT MN
16/651	HSN HD
17	KTCI - TPT Life
18	TBN
19	EWTN
22/619	The Weather Channel HD
65/168	Jewelry TV
75/575	Local Channel-St Joseph
76/576	Local Channel-Annandale
77/577	Local Channel-Becker
78/578	Local Channel-Cold Springs
79/579	Local Channel-Pierz
580	WFTC-Fox Weather Channel HD
581	KMSP - TheGrio
582	KMSP - Catchy Comedy
584	WCCO-DT2 StartTV
585	WCCO-DABL
586	WUCW DT4-TBD TV
587	WUCW DT3-Charge TV
588	WUCW DT2 - COMET
589	KSTC Get TV
590	KSTC - This TV
591	KSTC - Me-TV
592	KMSP - BUZZR
593	WFTC-Movies!
594	KARE - Quest
595	KARE - True Crime Network
597	KSTP-Heroes & Icons
598	KTCA - TPT NOW HD
599	KTCA - TPT Kids HD
616	KONC-TCT HD
653	QVC2 HD
654	QVC3 HD

MidcoTV 2

(Includes MidcoTV 1)

29/660	Lifetime HD
32/655	Food Network HD
34/663	Hallmark Channel HD
38	TV Land
39/696	A&E HD
41/680	Animal Planet HD
42/683	Discovery HD
45/686	History HD
46/709	FOX News Channel HD
49/706	CNN HD
52/730	AMC HD
58/743	USA HD
61/740	Comedy Central HD
123/728	BBC America HD
140/694	Reelz HD
156/690	VICELAND HD
157	Bloomberg Television
619	The Weather Channel HD

MidcoTV 3

(Includes MidcoTV 1)

21/670	Freeform HD
23/618	NewsNation HD
24/620	ESPN HD
25/621	ESPN2 HD

27/622	Midco Sports HD MN
28/633	BTN HD
29/660	Lifetime HD
30/662	WE HD
31	Oxygen True Crime
32/655	Food Network HD
33/657	HGTV HD
34/663	Hallmark Channel HD
35/671	Disney Channel HD
36/672	Nickelodeon HD
38	TV Land
39/696	A&E HD
40/702	truTV HD
41/680	Animal Planet HD
42/683	Discovery HD
43/684	TLC HD
44/685	Syfy HD
45/686	History HD
46/709	FOX News Channel HD
47/708	MSNBC HD
48/707	HLN HD
49/706	CNN HD
50/710	CNBC HD
51/704	C-SPAN2 HD
52/730	AMC HD
54/698	Bravo HD
55/741	FX HD
56/742	TBS HD
57/632	FS1 HD
58/743	USA HD
59/744	TNT HD
60/722	Paramount Network HD
61/740	Comedy Central HD
62/699	E! HD
63/753	MTV HD
64/751	VH1 HD
66/668	Great American Family HD
67/691	Travel Channel HD
68/688	National Geographic HD
69/631	Outdoor Channel HD
71/667	INSP HD
125/697	OWN HD
148/642	FXX HD
160/711	FOX Business News HD
185/664	Hallmark Mystery HD
315	Fox Sports 2
322/624	Midco Sports 2 HD
323	Midco Sports 3
340	Big Ten Network Xtra
341	Big Ten Network Xtra 2
667	MotorTrend
713	Newsmax HD

MidcoTV 4

(Includes MidcoTV 1 and MidcoTV 3)

37/675	Cartoon Network HD
101	Nick Jr.
102/673	Discovery Family Channel HD
103/674	Disney XD HD
104	Nicktoons Network
105	TeenNick
109	Universal Kids
111	Disney Junior
115/681	Destination America HD
116/658	Magnolia Network HD
121/695	FYI HD
123/728	BBC America HD
124/719	Game Show Network HD
126	Discovery Life Channel
129/700	TV One HD
140/694	Reelz HD
150/689	Investigation Discovery HD
151/682	SCIENCE HD
154	American Heroes Channel

156/690	VICELAND HD
157	Bloomberg Television
159	C-SPAN3
180/732	IFC HD
181/661	LMN HD
184	FXM
186	UP
191	PosiTV TV
192	3ABN
201	MTV 2
202	NickMusic
203	Tr3s
204/750	CMT HD
205	CMT Music
206	BET Soul
207	MTV Classic
209	BET JAMS
210	BET Her
301/641	ESPN News HD
306/626	NFL Network HD
307/629	NHL Network HD
310/636	Golf HD
319/625	MLB Network HD
320/634	ESPN HD
665	Hallmark Family HD
739	Aspire HD
752	MTV Live
854	FOX Deportes

MidcoTV Sports Pack¹

301/641	ESPN News HD
305	Sportsman Channel
306/626	NFL Network HD
307/629	NHL Network HD
310/636	Golf HD
314/635	CBS Sports Network HD
319/625	MLB Network HD
320/634	ESPN HD

MidcoTV Sports & Variety Pro Pack¹

(Includes MidcoTV Variety Pack)

153	Crime+Investigation
155	Military History
305	Sportsman Channel
308	FanDuel
313	GolfTV
314/635	CBS Sports Network HD
321/627	NFL RedZone HD
328	FanDuel Racing

MidcoTV Variety Pack¹

53/731	TCM HD
107	Nick2
117/656	Cooking Channel HD
131	RFD-TV

Spanish Package¹

850	TVE Internacional
851	Discovery en Espanol
852	CineLatino
854	FOX Deportes
855	CNN en Espanol
856	Disney XD en Espanol
857	Tr3s
858	History en Espanol
859	Cine Mexicano
860	Canal SUR
861	EWTN Espanol
862	Telemundo
863	NBC Universo
864	ESPN Deportes

Channels subject to change. Visit Midco.com/ChannelLineups for channel updates and more.
¹ Subscription required. For MidcoTV Sports Pack, MidcoTV 3 is required. For MidcoTV Variety Pack and MidcoTV Sports & Variety Pro Pack, MidcoTV 4 is required.



Greenfield, MN MidcoTV Channel Lineup

Premium Channels¹

HBO

401/501	HBO HD
402/502	HBO HD (W)
403	HBO Family
404	HBO Family (W)
405/505	HBO2 HD
406	HBO2 (W)
407	HBO Signature
408	HBO Signature (W)
409	HBO Comedy
410/510	HBO Zone HD
411/511	HBO Latino HD

Cinemax

420/520	Cinemax HD
421/521	Cinemax HD (W)
422/522	MoreMAX HD
423	MoreMAX (W)
424/524	ActionMAX HD
425	ThrillerMAX

SHOWTIME

435/535	SHOWTIME HD
436	SHOWTIME (W)
437/537	SHOWTIME 2 HD
438	SHOWTIME 2 (W)
439/539	SHOWTIME Showcase HD
440	SHOWTIME Showcase (W)
441	SHOWTIME Extreme
442	SHOWTIME Extreme (W)
443	SHOWTIME Women
444	SHOWTIME Family Zone
445	SHOWTIME Next
446	FLIX

The Movie Channel

455/555	The Movie Channel HD
456	The Movie Channel (W)
457	The Movie Channel Xtra
458	The Movie Channel Xtra (W)

Starz/Starz Encore

465/565	STARZ HD
466/566	STARZ HD (W)
467/567	STARZ Edge HD
468	STARZ Edge (W)
469	STARZ In Black
470	STARZ Comedy
471	STARZ Kids & Family
472	STARZ Cinema
473	STARZ ENCORE Family
480/568	STARZ ENCORE HD
481	STARZ ENCORE (W)
482	STARZ ENCORE Westerns
483	STARZ ENCORE Westerns (W)
484	STARZ ENCORE Classic
485	STARZ ENCORE Classic (W)
486	STARZ ENCORE Suspense
487	STARZ ENCORE Suspense (W)
488	STARZ ENCORE Black
489	STARZ ENCORE Black (W)
490	STARZ ENCORE Action
491	STARZ ENCORE Action (W)

Music Choice

(Included with MidcoTV 1)

901	MC Hit List
902	MC Max
903	MC Dance
904	MC '60s
905	MC Hip Hop and R&B
906	MC Rap
907	MC Hip Hop Classics
908	MC Throwback Jamz
909	MC R&B Classics
910	MC R&B Soul
911	MC Gospel
912	MC Reggae
913	MC Rock
914	MC Yacht Rock
915	MC Alternative

916	MC Adult Alternative
917	MC Rock Hits
918	MC Classic Rock
919	MC Soft Rock
920	MC Love Songs
921	MC Pop Hits
922	MC Party Favorites
923	MC Teen Hits
924	MC Kidz Only!
925	MC Toddler Tunes
926	MC Y2K
927	MC '90s
928	MC '80s
929	MC '70s
930	MC Solid Gold Oldies
931	MC Pop & Country
932	MC Today's Country
933	MC Country Hits
934	MC Classic Country
935	MC Contemporary Christian
936	MC Pop Latino
937	MC Musica Relaxing Vibes
938	MC Mexicana
939	MC Tropicales
940	MC Romances
941	MC Sounds Of the Seasons
942	MC Stage & Screen
943	MC Soundscapes
944	MC Smooth Jazz
945	MC Jazz
946	MC Blues
947	MC Singers & Swing
948	MC Easy Listening
949	MC Classical Masterpieces
950	MC Light Classical

Channels subject to change.

¹ Subscription required. For MidcoTV Sports Pack, MidcoTV 3 is required. For MidcoTV Variety Pack and MidcoTV Sports & Variety Pro Pack, MidcoTV 4 is required.



Exhibit B – Midco Rate Card

*Greenfield, MN is a representative example of current pricing and service option

MIDCO SERVICE & PRICING FOR GREENFIELD, MN

Serviceability, equipment availability and pricing are subject to change.

SERVICE & EQUIPMENT FEES (MONTHLY)

INTERNET		Wireless Gateway Monthly Lease	\$11.00	STARZ ENCORE	\$14.00
Midco Internet Basics	\$30.00	Midco Wi-Fi Mo. Lease	\$11.00	MidcoTV Variety Pack	\$4.00
Midco Internet Basics	\$30.00	CABLE TV		Spanish Package	\$5.00
Midco Fiber Internet 125	\$49.00			MidcoTV Sports Pack	\$7.00
Midco Fiber Internet 50	\$54.95			MidcoTV Sports & Variety Pro Pack	\$11.00
Midco Fiber Internet 100	\$64.95			CABLE TV EQUIPMENT	
Midco Fiber Internet 250	\$69.00	MidcoTV 1	\$30.00	MidcoTV Equipment Mo. Lease	\$3.00
Midco Fiber Internet 500	\$79.00	MidcoTV 2	\$50.00	(\$3/ea.)	
Midco Fiber Internet 1 Gig	\$89.00	MidcoTV 3	\$83.00	HOME PHONE	
Midco Fiber Internet 2 Gig	\$99.00	MidcoTV 4	\$93.00	Home Phone Package	\$19.00
Midco Fiber Internet 5 Gig	\$199.00	Cloud DVR (75 Hours)	\$5.00		
INTERNET EQUIPMENT		Showtime	\$9.00		
Midco Wi-Fi Pod Mo. Lease (\$2/ea.)	\$2.00	The Movie Channel	\$9.00		
		Cloud DVR (200 Hours)	\$10.00		
		Cinemax	\$14.00		
		Max	\$14.00		

SERVICE & EQUIPMENT FEES (NON-MONTHLY)

GENERAL SERVICE		HOME PHONE		Special Phone Feature Install	\$25.00
Home Service Call	\$50.00	Directory Listing Change Fee	\$6.00		

CUSTOMER SERVICE

Visit Midco.com/Contact, or call 1.800.888.1300.	Download the Midco App. Visit Midco.com/Support.
---	---

Exhibit C – Planned Mound Service Area

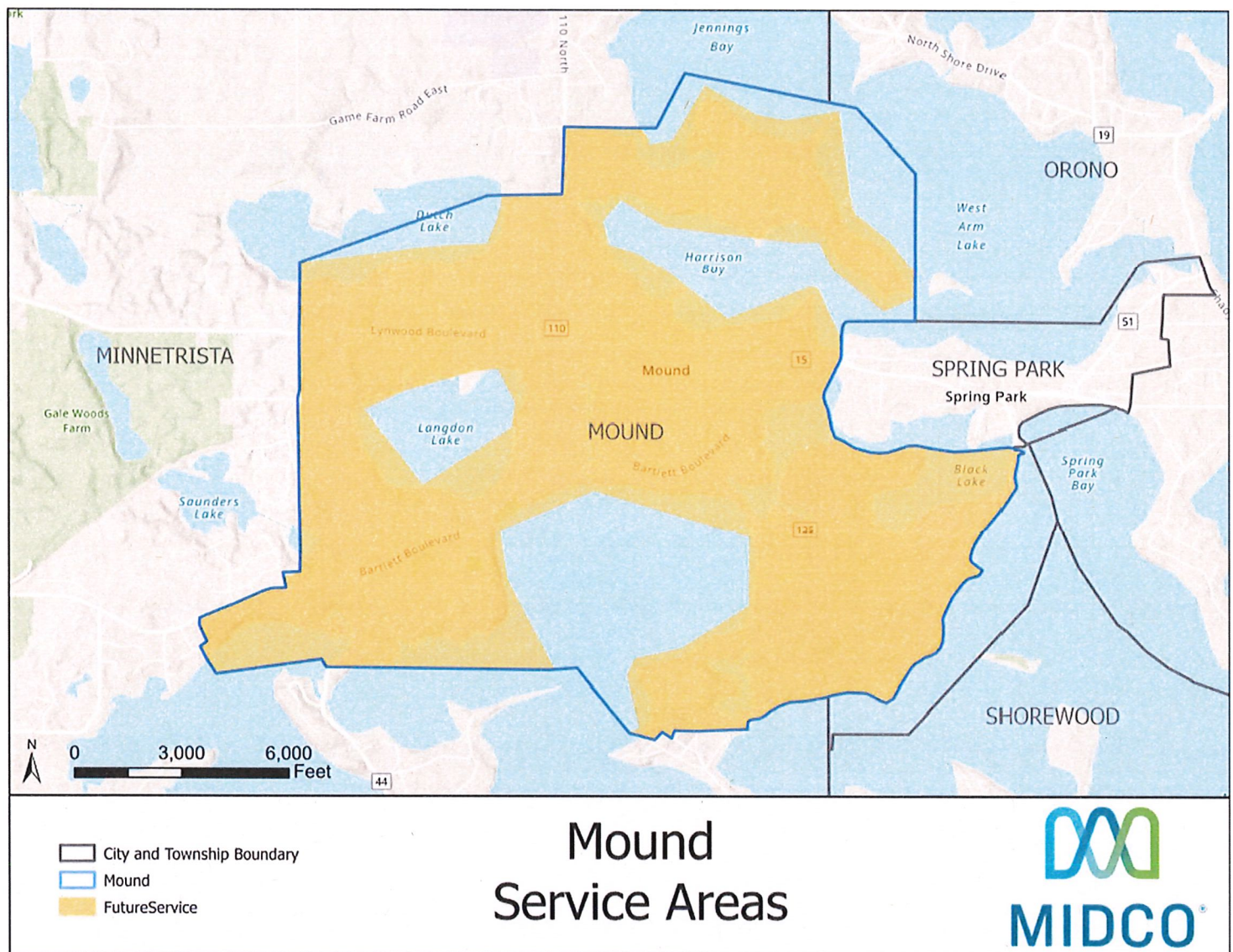




Exhibit D – Ownership

Midcontinent Communication is a South Dakota general partnership with the following ownership

- Midcontinent Communications Investor, LLC: 50%
- Comcast Midcontinent, LLC: 50%

BEFORE THE MINNESOTA PUBLIC UTILITIES COMMISSION

Katie J. Sieben
Hwikwon Ham
Valerie Means
Joseph K. Sullivan
John A. Tuma

Chair
Commissioner
Commissioner
Commissioner
Commissioner

SERVICE DATE: October 29, 2024

In the Matter of the Petition of Midcontinent
Communications for an Amended Certificate of
Authority to Expand Service Area and to expand
its Eligible Telecommunications Carrier (ETC)
Designation

DOCKET NO. P-6186/SA-24-312

The above-entitled matter has been considered by the Commission and the following disposition made:

1. **Granted Midcontinent's (Midco) petition to amend its certificate of authority to include portions of the following exchanges: Excelsior, Hamel, Navarre, Rockford, Victoria, and Wayzata, Mound and St. Bonifacius, conditioned upon Midco's completion of the following items:**
 - a. **Filing and receiving Commission approval of any necessary updates to its 911 plan; and**
 - b. **Filing any necessary price list/tariff revisions.**
2. **Found that Midco has made a credible showing of its capability and intent to provide and advertise an affordable, quality Lifeline offering including "voice telephony" and internet services throughout its proposed expanded ETC service area, and that its designation for the provision of Lifeline is in the public interest.**
3. **Granted Midco's petition for an expanded ETC service area to include the exchanges of Excelsior, Hamel, Navarre, Rockford, Victoria, and Wayzata, Mound and St. Bonifacius, for the purpose of providing Lifeline service to qualifying Minnesota customers.**

This decision is issued by the Commission's consent calendar subcommittee, under a delegation of authority granted under Minn. Stat. § 216A.03, subd. 8 (a). Unless a party, a participant, or a Commissioner files an objection to this decision within ten days of receiving it, it will become the Order of the full Commission under Minn. Stat. § 216A.03, subd. 8 (b).

The Commission agrees with and adopts the recommendations of the Department of Commerce,

which are attached and hereby incorporated into the Order.



BY ORDER OF THE COMMISSION

A handwritten signature in black ink, reading "Will Seuffert".

Will Seuffert
Executive Secretary

To request this document in another format such as large print or audio, call 651.296.0406 (voice). Persons with a hearing or speech impairment may call using their preferred Telecommunications Relay Service or email consumer.puc@state.mn.us for assistance.

Franchise Ordinance

ORDINANCE NO. _____

CITY OF MOUND, HENNEPIN COUNTY, MINNESOTA

AN ORDINANCE GRANTING MIDCONTINENT COMMUNICATIONS, ITS SUCCESSORS AND ASSIGNS, A NONEXCLUSIVE FRANCHISE TO CONSTRUCT, OPERATE, REPAIR AND MAINTAIN A FIBER OPTIC CABLE SYSTEM FOR PUBLIC AND PRIVATE USE AND TO USE THE PUBLIC WAYS AND GROUNDS OF THE CITY OF MOUND, HENNEPIN COUNTY, MINNESOTA, FOR SUCH PURPOSE; AND, PRESCRIBING CERTAIN TERMS AND CONDITIONS THEREOF

THE CITY COUNCIL OF THE CITY OF MOUND, HENNEPIN COUNTY, MINNESOTA, ORDAINS:

SECTION 1. DEFINITIONS.

For purposes of this Ordinance, the following capitalized terms listed in alphabetical order shall have the meanings ascribed to them in the Cables Communications Policy Act of 1984, as amended from time to time, 427 U.S.C. Section 521 et seq. (the “Cable Act”), unless otherwise defined herein.

Applicable Law. Any local, state or federal statute, law, regulation or other legal authority governing any other matter addressed in this Ordinance.

Cable Communication System or Cable System or System. A facility, including Fiber Optic Cable, consisting of closed transmission paths and associated signal generation, reception, and control equipment that is designated to provide Cable Service which includes video programming and which is provided to multiple subscribers within a community and also includes, in conjunction with Cable Service or separately, internet service and/or telecommunications, but such term does not include (A) a facility that serves only to retransmit television signals of 1 or more television broadcast stations; (B) a facility that serves subscribers without using any public right-of-way; (C) a facility of a common carrier, which is subject, in whole or part, to the provisions of subchapter II of the Cable Act, except that such facility shall be considered a Cable Communication System (other than for purposes of Section 541(c) of the Cable Act) to the extent such facility is used in the transmission of video programming directly to subscribers, unless the extent of such use is solely to provide interactive on-demand service; (D) an open video system that complies with Section 573 of the Cable Act; or (E) any facilities of an electric utility used solely for operating its electric system.

Cable Services. The one-way transmission to subscribers of video programing or other programing services and subscriber interaction, if any, which is required for the use of video programing or other programing services.

Channel. A portion of an electromagnetic frequency spectrum which is used in a Cable Communication System and which is capable of delivering a television channel as defined by the FCC by regulation.

City. The City of Mound, County of Hennepin, State of Minnesota.

City Code. The municipal code for the City of Mound.

City Indemnified Parties. The City, its elected and appointed officials, officers, employees and agents

City Owned Facilities. Facilities that are owned and operated, or the responsibility of the City of Mound that exist in rights of way belonging to other public entities in the City of Mound. These Rights of way include but are not limited to The State of Minnesota, Hennepin County, Metropolitan Council, Hennepin County, Hennepin County Railroad Authority.

City Utility System. Facilities used for providing public utility service owned or operated by City or agency thereof, including sewer, storm sewer, water service, street lighting and traffic signals, but excluding facilities for providing heating, lighting, or other forms of energy.

Company. Midcontinent Communications (“Midco”) its successors and assigns including all successors or assigns that own or operate any part or parts of the Cable System subject to this Franchise.

Conduit. A reinforced passage or opening in, on, under, or through the ground capable of containing communications facilities, including Fiber Optic Cable.

FCC. The Federal Communications Commission or successor governmental entity thereto.

Fiber Optic Cable. A cable containing optical fibers that traps and transmits light pulses through fiber networks for purposes of delivering Cable Service signals.

Franchise Area. The entire geographic area within the corporate boundaries of the City.

Notice. All notices, reports or demands required or permitted to be given under this Franchise shall be in writing and shall be deemed to be given when delivered personally to the party designated below, or when five (5) days have elapsed after it has been deposited in the United States mail in a sealed envelope, with registered or certified mail, postage prepaid thereon, or on the next business day if sent by express mail or nationally recognized overnight air courier addressed to the party to which notice, report or demand is being given, as follows:

If to City: City of Mound
 Attn: City Manager
 2415 Wilshire Blvd
 Mound, MN 55364

If to Company: Midcontinent Communications

Attn: Legal
4020 W Cayman St
Sioux Falls, SD 57107

Such addresses may be changed by either party upon notice to the other party given as provided in this section.

Ordinance or Franchise Ordinance. This franchise ordinance, also referred to as the Franchise.

PEG. Public, educational, and governmental.

Public Ground. Land owned or otherwise controlled by the City for utility easements, park, trail, walkway, open space or other public property, which is held for use in common by the public or for public benefit.

Public Way. Any highway, street, alley or other public right-of-way within the City.

Subscriber. A person or user of the Cable Communication System who lawfully receives Cable Service therefrom with Company's express permission.

SECTION 2. ADOPTION OF FRANCHISE.

2.1 **Grant of Franchise.** City hereby grants Company, for a period of twenty (20) years from the date this Ordinance is passed and approved by the City, the right to occupy or use the Public Way to provide such Cable Services, subject to: (a) the provisions of this Franchise governing Cable Services within the Franchise Area; and (b) all provisions of the City Code and right-of-way or Public Way regulations. For these purposes, Company may construct, operate, repair, and maintain Fiber Optic Cable for Cable Services under and across the Public Ways, subject to the provisions of this Ordinance. Company may do all reasonable things necessary or customary to accomplish these purposes, subject to such reasonable regulations as may be imposed by the City pursuant to a public right-of-way ordinance or permit requirements adopted consistent with state law.

2.2 **Effective Date; Written Acceptance.** This Franchise shall be in force and effect from and after the passage of this Ordinance and publication as required by law and its acceptance in writing by Company. If the Company does not file a written acceptance with the City within 60 days after the date the City adopts this Ordinance, the City may revoke this Franchise.

2.3 Reservation of Authority.

2.3.1 The Company acknowledges that the City may modify its regulatory policies by lawful exercise of the City's police powers throughout the term of this Franchise. The Company agrees to comply with such lawful modifications to the City Code.

2.3.2 Nothing in this Ordinance shall (A) abrogate the right of the City to perform any public works or public improvements of any description, (B) be construed as a waiver of any codes or ordinances of general applicability promulgated by the City, or (C) be construed as a waiver or release of the rights of the City in and to the Public Way.

2.3.3 This Ordinance complies with the Minnesota franchise standards set forth in Minnesota Statutes Section 238.084.

2.3.4 This Franchise shall be nonexclusive. The City may grant additional franchises consistent with Minnesota Statutes Section 238.08, subdivision 1(b) and 47 U.S.C. § 541.

2.4. **Service and Rates.** The terms and conditions of service and the rates to be charged by Company are subject to the FCC. Before any new or modified rate, fee, or charge is imposed, Company shall follow the applicable FCC notice requirements and rules and notify affected customers, which may be by any means permitted under Applicable Law. Nothing in this Franchise shall in any way prevent City from regulating any rates charged by Company. If the City elects to regulate, the City shall follow the procedures outlined in applicable FCC regulations, state, and federal law.

2.5. **Publication Expense.** Company shall pay the expense of publication of this Ordinance.

2.6. **Amendment of the Franchise Agreement.** Company and City may agree, from time to time, to amend this Agreement. Such written amendments may be made if City and Company agree that such an amendment will be in the public interest or if such an amendment is required due to changes in federal, state or local laws; provided, however, nothing herein shall restrict City's exercise of its police powers. The City may only amend this Agreement by action of its City Council.

2.7. **Continuation of Franchise.** If the City and the Company are unable to agree on the terms of a new franchise by the time this Franchise expires, this Franchise will remain in effect until a new franchise is agreed upon, or until *ninety* (90) days after the City or the Company serves written Notice to the other party of its intention to allow Franchise to expire.

2.8 **Drafting Fee.** Company shall reimburse City its actual costs associated with regard to drafting this Ordinance not to exceed four thousand dollars (\$4,000.00), within thirty (30) days after receipt of invoice from City.

SECTION 3. LOCATION, OTHER REGULATIONS.

3.1. **Location of Facilities.** Cable Communication Systems shall be located, constructed, and maintained so as not to interfere with the safety and convenience of ordinary travel along and over Public Ways and so as not to disrupt normal operation of any City Utility System or other facilities located within the Public Ways. The location and relocation of Cable Communication Systems shall be subject to reasonable regulations of the City consistent with authority granted the City to manage its Public Ways under state law, to the extent not inconsistent with a specific term of this Franchise. At the time of Cable Communication System construction, if all of the transmission and distribution facilities of all of the respective public or municipal utilities in any area of the Franchise Area are underground, Company shall

place its transmission and distribution facilities underground. However, certain of Company's equipment, such as pedestals, amplifiers and power supplies, which normally are placed above ground, may continue to be placed in above-ground enclosures; provided, however, the City does not waive its right of review and approval of any above-ground or underground locations, subject to Applicable Laws.

3.2. **Street Openings.** Company shall not open or disturb the surface of any Public Way, Public Ground, or City Owned Facilities for any purpose without first having obtained a permit from the City, if required by a separate ordinance, for which the City may impose a reasonable fee, unless the City is receiving a franchise fee pursuant to this Ordinance, in which case all such permit fees will be waived. Permit conditions imposed on Company shall not be more burdensome than those imposed on other public-right-of-way users for similar facilities or work. Company may, however, open and disturb the surface of any Public Way or Public Ground without a permit if (i) an emergency exists requiring the immediate repair of Cable Communication Systems and (ii) Company gives telephone, email or similar Notice to the City before commencement of the emergency repair, if reasonably possible. Within two (2) business days after commencing the repair, Company shall apply for any required permits and pay any required fees.

3.3. **Restoration.** After undertaking any work requiring the opening of any Public Way, Public Ground, or City Owned Facilities, the Company shall restore the Public Ways or Public Grounds in accordance with Minnesota Rules, 7819.1100 and reasonable regulations as may be imposed by the City pursuant to an ordinance or permit requirements adopted consistent with state law, to the extent not inconsistent with a specific term of this Franchise. Company shall restore the Public Ground to as good a condition as formerly existed, and shall maintain the surface in good condition for six (6) months thereafter. All work shall be completed as promptly as weather permits, and if Company shall not promptly perform and complete the work, remove all dirt, rubbish, equipment and material, and put the Public Ground in the said condition, the City shall have, after demand to Company to cure and the passage of a reasonable period of time following the demand, but not to exceed five (5) days, the right to make the restoration of the Public Ways or Public Grounds at the expense of Company. Company shall pay to the City the cost of such work done for or performed by the City. This remedy shall be in addition to any other remedy available to the City for noncompliance with Section 3.3. The Company shall also post a construction performance bond consistent with the provisions of Minnesota Rules, parts 7819.3000 and 7819.0100, subpart 6.

3.4. **Avoid Damage.** The Company must take reasonable measures to prevent the Cable Communication Systems from causing damage to persons or property. The Company must take reasonable measures to protect the Cable Communication Systems from damage that could be inflicted on the Cable Communication Systems by persons, property, or the elements. Company must take protective measures when the City performs work near the Cable Communication Systems, if given Notice pursuant to Section 3.6 herein by the City of such work prior to its commencement.

3.5. **Safety Requirements.** Company shall, at its own cost and expense, undertake all necessary and appropriate efforts to maintain its work sites in a safe manner in order to prevent failures and accidents that may cause damage; injuries or nuisances. All work undertaken on the Cable Communication Systems shall be performed in substantial accordance with applicable FCC or other federal and state regulations. The Cable Communication Systems shall not endanger or interfere with the safety of persons or property in the Franchise Area.

3.6. **Notice of Improvements to Streets.** The City will give Company reasonable written Notice of plans for improvements to Public Ways and Public Grounds where the City has reason to believe that Cable Communication Systems may affect or be affected by the improvement. The Notice will contain: (i) the nature and character of the improvements, (ii) the Public Ways or Public Grounds upon which the improvements are to be made, (iii) the extent of the improvements, (iv) the time when the City will start the work, and (v) if more than one Public Way or Public Grounds is involved, the order in which the work is to proceed. The Notice will be given to Company in advance of the actual commencement of the work to permit Company to make any additions, alterations or repairs to its Cable Communication Systems the Company deems necessary.

3.7 **New Grades or Lines.** If the grades or lines of any Public Way within the Franchise Area are lawfully changed at any time during the term of this Franchise, then Company shall, upon reasonable advance written notice from the City (which shall not be less than thirty (30) calendar days) and at its own cost and expense, protect or promptly alter or relocate the Cable Communication Systems, or any part thereof, so as to conform with any such new grades or lines.

3.8 **Mapping Information.** If requested by City, the Company must promptly provide complete and accurate mapping information for any of its Cable Communication Systems in accordance with the requirements of Minnesota Rules 7819.4000 and 7819.4100.

3.9 **Construction.** Company shall construct the Cable Communications System and offer service within the Franchise Area as indicated in Exhibit B. Construction shall comply with this Ordinance and Applicable Laws, and must commence no later than 240 days after the Effective Date. Construction must proceed at a reasonable rate of not less than 50 plant miles constructed per year of the Franchise term. Within thirty (30) days of Company's execution of this Franchise Company shall provide City with a performance bond in the amount of One Hundred Thousand and No/100 Dollars (\$100,000.00) and in a form and with such sureties as are acceptable to the City ("Performance Bond"). The Performance Bond shall be released by the City upon completion of the initial construction of the Cable System which the parties anticipate to be completed as provided for in Exhibit B. The Performance Bond may be utilized, in addition to other remedies provided for herein, for failure of the Company to timely complete the Cable System in compliance with this Ordinance and Applicable Laws. If additional construction is undertaken in the Franchise Area or the Cable System is required to be relocated and the Performance Bond has been released, the Company shall provide the City an additional Performance Bond prior to any work commencing in a reasonable amount determined by the City, which shall not exceed One Hundred Thousand and No/100 Dollars (\$100,000).

SECTION 4. RELOCATIONS.

4.1. **Relocation in Public Ways.** The Company shall comply with Minnesota statutes and rules and reasonable regulations as may be imposed by the City pursuant to an ordinance or permit requirements adopted consistent with state law, to the extent not inconsistent with a specific term of this Franchise with respect to requests for the Company to relocate Cable Communication Systems located in Public Ways.

4.2 **Relocation in Public Grounds.** City may require Company at Company's expense to relocate or remove its Cable Communication Systems from Public Grounds upon a finding by City that the

Cable Communication Systems has or will become a substantial impairment to the existing or proposed public use of the Public Grounds. Nothing in this Section 4.2 shall be construed so as to invalidate or impair any existing company easements in Public Grounds. If Company is required to relocate from an existing easement, City shall provide an equivalent easement for the relocated Cable Communication Systems Relocation shall comply with reasonable regulations as may be imposed by the City pursuant to an ordinance or permit requirements adopted consistent with state law, to the extent not inconsistent with a specific term of this Franchise.

4.3. **Projects with Federal Funding.** Relocation, removal, or rearrangement of any Company Cable Communication Systems made necessary because of the extension into or through City of a federally aided highway project shall be governed by the provisions of Minnesota Statutes Sections 161.45 and 161.46.

SECTION 5. INSURANCE AND INDEMNIFICATION.

5.1 Insurance.

- a. Company shall with its acceptance of this Franchise, and at its sole expense, take out and maintain during the term of this Franchise comprehensive general liability insurance with a company licensed to do business in the State of Minnesota with a rating by A.M. Best & Co. of not less than "A" that shall protect the Company, the City and their respective officials, officers, directors, employees, and agents from any and all claims which may arise from operations under this Franchise, whether such operations be by the Company, its officials, officers, directors, employees, and agents or any subcontractors of Company. This liability insurance shall include, but shall not be limited to, protection against claims arising from bodily and personal injury and damage to property, resulting from Company's vehicles, products and operations. The amount of insurance for single limit coverage applying to bodily and personal injury and property damage shall not be less than Two Million and No/100 Dollars (\$2,000,000.00), which may be met by use of an umbrella policy. The minimum amounts shall be increased to meet any amendments to the City's minimum tort liability under Minn. Stat. § 466.04.
- b. The following endorsements shall be attached to the liability policy:
 - i. The policy shall provide coverage on an "occurrence" basis.
 - ii. The policy shall cover personal injury as well as bodily injury.
 - iii. The policy shall cover blanket contractual liability subject to the standard universal exclusions of contractual liability included in the carrier's standard endorsement as to bodily injuries, personal injuries and property damage.
 - iv. Broad form property damage liability shall be afforded.

- v. The City shall be named as an additional insured on all policies required under this Franchise.
- vi. An endorsement shall be provided which states that the coverage is primary insurance and that no other insurance maintained by the City will be called upon to contribute to a loss under this coverage.
- vii. Standard form of cross-liability shall be afforded.
- viii. An endorsement stating that the policy shall not be canceled without thirty (30) days' notice of such cancellation given to the City.
- ix. Company shall submit to City a certificate of insurance signed by the insurance agent and companies named.
- x. All insurance shall be effective within thirty days after the Franchise is executed by Company and shall continue in full force and effect for the duration of the Franchise, unless otherwise expressly provided for herein.

5.2 **Workers' Compensation Insurance.** Company shall obtain and maintain Workers' Compensation Insurance for all of Company's employees, and in case any work is sublet, Company shall require any subcontractor similarly to provide Workers' Compensation Insurance for all of their employees, all in compliance with State laws, and to fully indemnify the City from and against any and all claims arising out of occurrences on Company's work. Company hereby indemnifies City for any and all costs, expenses (including attorneys' fees and disbursements of counsel), damages and liabilities incurred by City as a result of any failure of either Company or any subcontractor of Company to take out and maintain such insurance. Company shall provide the City with a certificate of insurance indicating Workers' Compensation coverage upon its acceptance of this Franchise.

5.3 **Indemnity of City.** Company shall indemnify and hold harmless the City Indemnified Parties from and against any and all lawsuits, claims, causes of action, actions, liabilities, demands, damages, judgments, settlements, disability, losses, expenses (including attorney's fees and disbursements of counsel) and costs of any nature ("Claims") that any of the City Indemnified Parties may at any time suffer, sustain or incur arising out of, based upon or in any way connected with the grant of this Franchise, the operation of Company's Cable Communication System, the breach by Company of its obligations under this Franchise and/or the activities of Company, its subcontractor, employees and agents hereunder. Company shall be solely responsible for and shall indemnify, defend and hold the City Indemnified Parties harmless from and against any and all matters relative to payment of Company's employees, including compliance with Social Security and withholdings.

The indemnification obligations of Company set forth in this Franchise are not limited in any way by the amount or type of damages or compensation payable by or for Company under Workers' Compensation,

disability or other employee benefit acts, acceptance of insurance certificates required under this Franchise, or the terms, applicability or limitations of any insurance held by Company.

City does not, and shall not, waive any rights against Company which it may have by reason of the indemnification provided for in this Franchise, because of the acceptance by City, or the deposit with City by Company, of any of the insurance policies described in this Franchise.

The indemnification of City by Company provided for in this Franchise shall apply to all damages and claims for damages of any kind suffered by reason of any of the Company's operations referred to in this Franchise, regardless of whether or not such insurance policies shall have been determined to be applicable to any such damages or claims for damages.

5.4 **Defense of City.** In the event a suit is brought against the City under circumstances where this agreement to indemnify applies, Company at its sole cost and expense shall defend the City Indemnified Parties in such suit if written Notice thereof is promptly given to Company within a period wherein Company is not prejudiced by lack of such Notice. If Company is required to indemnify and defend, it will thereafter have control of such litigation, but Company may not settle such litigation without the consent of the City, which consent shall not be unreasonably withheld. This section is not, as to third parties, a waiver of any defense or immunity otherwise available to the City. The Company, in defending any action on behalf of the City, shall be entitled to assert in any action every defense or immunity that the City could assert in its own behalf. This Franchise agreement shall not be interpreted to constitute a waiver by the City of any of its defenses of immunity or limitations on liability under Minnesota Statutes, Chapter 466.

5.5 **Security Fund.**

- (a) At the time of acceptance of this Franchise, Company shall provide, from a financial institution mutually acceptable to the Parties, and in a form and substance mutually acceptable to the Parties, an irrevocable and unconditional Letter of Credit in the sum of Ten Thousand and No/100 Dollars (\$10,000.00) for the benefit of the City to ensure compliance by Company with all terms of the Franchise ("Security Fund"). Company shall maintain this Security Fund throughout the term of this Franchise and pursuant to this Section 5.5, and until such time as Company has liquidated all of its obligations with City.
- (b) The Security Fund shall provide that funds will be paid to City, upon written demand of City, and after the procedures of this section have been complied with in payment for liquidated damages charged pursuant to this Section, in payment for any monies owed by Company pursuant to its obligations under this Franchise, or in payment for any damage incurred as a result of any acts or omissions by Company pursuant to this Franchise.
- (c) In addition to recovery of any monies owed by Company to City or damages to City as a result of any acts or omissions by Company pursuant to the Franchise, City in its sole discretion may charge to and collect from the Security Fund the following

mutually agreed upon liquidated damages:

- (i) For failure to timely complete system installation, maintenance, upgrades, and extensions as provided in the City Code unless the City has approved delays, and for failure to comply with construction, operation or maintenance standards and requirements, the penalty shall be Five Hundred and No/100 Dollars (\$500) per day for each day, or part thereof, such failure occurs or continues.
- (ii) For failure to meet the customer service standards and requirements as set forth in Part 76, § 76.309 of the FCC's rules and regulations, as amended, the penalty shall be Five Hundred and No/100 Dollars (\$500.00) per day for each day, or part thereof, such failure occurs or continues.
- (iii) For failure to comply with any of the provisions of this Franchise, the City Code, or other City ordinance related to Franchise operations for which a penalty is not otherwise specifically provided pursuant to this subparagraph (c), the penalty shall be Two Hundred Fifty and No/100 Dollars (\$250.00) per day for each day, or part thereof, such failure occurs or continues.

With respect to the damages assessed pursuant to this Section 5.5(iii), all similar violations or failures from the same factual events affecting multiple subscribers shall be assessed as a single violation, and a violation or a failure may only be assessed under any one of the above-referenced categories. Violations or failures shall not be deemed to have occurred or commenced until they are not cured as provided in Section 5.5(e).

- (d) Whenever City finds that Company has violated one (1) or more terms, conditions or provisions of this Franchise, a written notice shall be given to Company, specifying with particularity the alleged violation. At any time after thirty (30) days (or such additional reasonable time which is necessary to cure the alleged violation) following local receipt of notice, provided Company remains in violation of one (1) or more terms, conditions or provisions of this Franchise, City may draw from the Security Fund all penalties and other monies due City from the date of the local receipt of notice. Notwithstanding the forgoing, the City shall also have the right to exercise any available remedies set forth in this Ordinance or City Code.
- (e) Whenever notice of an alleged violation has been received by Company, Company may, within thirty (30) days of being given notice, notify City that there is a dispute as to whether a violation or failure has, in fact, occurred. Such notice by Company to City shall toll the running of the time frames for cure and the accrual of any penalties herein and shall specify with particularity the matters disputed by Company. City shall hear Company's dispute, at the discretion of the City, at a special meeting of the

Council, its next regularly scheduled Council meeting, or as soon thereafter as possible. Company shall be afforded a reasonable notice of the meeting and afforded a reasonable opportunity to participate in and be heard at the meeting. City shall supplement its decision with a written order sustaining or overruling the decision, and shall specify with particularity the factual and legal basis for its decision.

- (f) Upon determination by City that no violation has occurred, City shall withdraw the notice alleging a violation. Upon determination that a violation has occurred, Company shall have thirty (30) days to cure said violation before penalties shall accrue.
- (g) Company shall have the right to challenge in Hennepin County District Court the City's findings that Company has violated one (1) or more terms, conditions or provisions of this Franchise or has failed to substantially cure such violation. Such challenge shall not toll the accrual of penalties. Notwithstanding the foregoing, upon the filing of such a challenge, the City shall not draw upon the Security Fund until the issuance of a final order by the Court. In the event that the Company prevails, all such funds previously drawn upon shall be remitted back to the Company.
- (h) If said Security Fund or any subsequent security fund delivered pursuant thereto expires prior to the expiration of the Franchise, it shall be renewed or replaced during the term of this Franchise to provide that it will not expire earlier than the expiration of this Franchise. The renewed or replaced Security Fund shall be for the full amount stated in paragraph (a) of this section.
- (i) If City draws upon the Security Fund or any subsequent security fund delivered pursuant hereto, in whole or in part, Company shall replenish or replace the same within fifteen (15) days and shall deliver to City a like replacement Security Fund for the full amount stated in paragraph (a) of this section as a substitution of the previous security fund.
- (j) If any Security Fund is not so replenished or replaced, City may terminate this Franchise pursuant to Section 12.10, draw on said Security Fund for the whole amount thereof and hold the proceeds, without interest, and use the proceeds to pay costs incurred by City in performing and paying for any or all of the obligations, duties and responsibilities of Company under this Franchise that are not performed or paid by Company pursuant hereof, including, but not limited to, consultant and attorneys' fees incurred by the City in so performing and paying.
- (k) The collection by City of any damages, monies or penalties from the Security Fund shall not affect any other right or remedy available to City, nor shall any act, or failure to act, by City pursuant to the Security Fund, be deemed a waiver of any right of City pursuant to this Franchise or otherwise.

SECTION 6. VACATION OF PUBLIC WAYS AND PUBLIC GROUNDS.

The City shall give Company at least two weeks prior written Notice of a proposed vacation of a Public Ways or Public Grounds. The City and the Company shall comply with Minnesota Rules 7819.3100 and 7819.3200 and reasonable regulations as may be imposed by the City pursuant to an ordinance or permit requirements adopted consistent with state law, to the extent not inconsistent with a specific term of this Franchise.

SECTION 7. CHANGE IN FORM OF GOVERNMENT.

Any change in the form of government of the City shall not affect the validity of this Ordinance. Any governmental unit succeeding the City shall, without the consent of Company, succeed to all of the rights and obligations of the City provided in this Ordinance.

SECTION 8. OPERATION AND ADMINISTRATION PROVISIONS.

8.1. Franchise Fee.

- (a) During the term of the Franchise, the City may charge the Company a franchise fee. Company shall pay to the City a franchise fee in an amount equal to five percent (5%) of annual gross revenue derived by Company from or in connection with the operation of the Cable System to provide Cable Communication Services in the Franchise Area. If during the term of this Franchise, the FCC, federal or state government, or the courts effectively permit the City to impose a Franchise Fee greater than five percent (5%), the City shall have the right to increase the Franchise Fee to take full advantage thereof. The City acknowledges and accepts that Company shall maintain its books and records in accordance with Applicable Law and Generally Accepted Accounting Principles ("GAAP").

(b) The payment of franchise fees shall be made on a monthly basis and shall be due thirty (30) days after the close of each calendar month. Each franchise fee payment shall be accompanied by a Franchise Fee Worksheet, in the form attached hereto as Exhibit A, prepared by Company showing the basis for the computation of the franchise fees paid during that period.

- (c) Except as otherwise provided by law, no acceptance of any payment by the City shall be construed as a release or as an accord and satisfaction of any claim the City may have for further or additional sums payable as a Franchise Fee under this Franchise or for the performance of any other obligation of the Company.
- (d) Any Franchise Fees owing pursuant to this Franchise which remain unpaid more than thirty (30) days after the end of a given month shall be delinquent and shall immediately thereafter accrue simple interest at twelve percent (12%) per annum.

8.2. Franchise Fees Subject to Audit.

8.2.1 Upon reasonable prior written notice, during regular business hours at Company's principal business office, the City shall have the right to inspect Company's financial records used to calculate the City's franchise fees.

8.2.2 All amounts paid shall be subject to audit and re-computation by the City and acceptance of any payment shall not be construed as an accord that the amount paid is in fact the correct amount; however, mutually agreed upon payments made as a result of an audit shall be deemed final payments. Audits may be performed during regular business hours, upon no less than twenty (20) days prior written notice no more than once in any twelve (12) month period and the audit period may not extend back beyond the applicable state statute of limitations. If the results of the audit by the City show a discrepancy of more than five percent (5%) in the Franchise fees that were to be paid to the City, Company shall pay reasonable cost of such audit. Upon the completion of any such audit by the City, the City shall provide to Company a final report setting forth the City's findings in detail, including any and all substantiating documentation. In the event of an alleged underpayment, Company shall have thirty (30) days from the receipt of the report to provide the City with a written response to or refuting the results of the audit, including any substantiating documentation. The City shall determine if any underpayment has occurred and pursue enforcement via the provisions of this Franchise, subject to Company's right of appeal as set forth herein. Upon final determination of any fees underpaid, Company shall remit such payments that may be due within thirty (30) days.

8.2.3 Confidential or proprietary information may be disclosed pursuant to a reasonable non-disclosure agreement. The intent of the parties is to work cooperatively to insure that all books and records reasonably necessary for the City's monitoring and enforcement of the Franchise are provided to the City.

8.2.4 Company acknowledges and agrees that the Franchise fees payable by Company to the City pursuant to Section 8 shall take precedence over all other material provisions of the Franchise and shall not be deemed to be in the nature of a tax, and shall be in addition to any and all taxes of general applicability and other fees and charges which do not fall within the definition of franchise fee under 47 U.S.C. § 542.

8.2.5 Company shall not apply or seek to apply all or any part of any taxes, fees or assessments of general applicability levied or imposed by the City or (including any such tax, fee or assessment imposed on both utilities and cable operators or their services) that do not fall within the definition of a franchise fee under 47 U.S.C. § 542 as a deduction or other credit from or against any of the franchise fees or other payments or contributions to be paid or made by Company to the City pursuant to this Franchise which shall be deemed to be separate and distinct obligations of Company.

8.3. **Oversight of Franchise.** In accordance with Applicable Law, the City shall have the right to, on reasonable prior written notice and in the presence of Company's employee, periodically inspect the construction and maintenance of the Cable System in the Franchise Area as necessary to monitor Company's compliance with the provisions of this Ordinance

8.4. **Continuation of Franchise Fee.** If this Franchise expires and the City and the Company are unable to agree upon terms of a new Franchise, the franchise fee, if any being imposed by the City at the time

this Franchise expires, will remain in effect until a new Franchise is agreed upon. However, the franchise fee will not remain in effect for more than one (1) year after the Franchise expires as stated in Section 2.7 of this Franchise. If for any reason the Franchise terminates, the franchise fee will terminate at the same time.

8.5 **Periodic Evaluation, Review and Modification.** City and Company acknowledge and agree that the field of cable television is rapidly changing and one which may see many regulatory, technical, financial, marketing, and legal changes during the term of this Franchise. Therefore, in order to provide for the maximum degree of flexibility in this Franchise, and to help achieve an advanced and modern Cable System, the following evaluation provisions will apply:

- (a) The City reserves the right to adopt rules and regulations controlling the procedures as set forth below and the subjects for evaluation sessions. In the absence of any City action taken to exercise these rights, Company shall be subject to the procedures and the subjects described in this Section.
- (b) The City may require, in its sole discretion, that the Company participate in evaluation sessions with the City at any time and from time to time during the term of this Franchise; provided, however, there shall not be more than one (1) evaluation session in any three (3) year period during the Term. However, nothing shall prohibit Company and City from mutually agreeing to have informal reviews as requested or deemed advisable by either party.
- (c) Topics which may be discussed at any evaluation session include, but are not limited to, rates, Channel capacity, the System performance, programming, PEG Access, municipal uses of the System, Subscriber complaints, judicial rulings, FCC rulings and any other topics the City or Company may deem relevant.
- (d) As a result of an evaluation session, the City or Company may determine that an amendment in the terms of this Franchise may be required, that the requirements of the System or this Franchise should be updated, changed or revised, and/or that additional services should be provided by Company (collectively a "Proposed Modification"). If the Proposed Modification is consistent with the terms of this Franchise, the needs of the City and existing state-of-the-art technology, including what is provided by Company in other systems owned, operated or managed by it, its parent company or any affiliated company, Company and the City will, in good faith, review the terms of the Proposed Modification and consider amending this Franchise according to Section 10(2) herein.

8.6. **Records Required and City's Right to Inspect.**

- (a) Company shall make available upon request, at its sole cost and expense, the following records and information relating specifically to the Cable System serving the City:
 - (i) A full and complete set of plans, records and "as-built" drawings and/or maps which shall be updated annually showing the location of the Cable System installed or in use in the City, exclusive of Subscriber service Drops and equipment provided in

Subscribers' homes.

- (ii) A summary of trouble calls or complaints, identifying the number, general nature and disposition of such calls, on a monthly basis. A summary of such service calls shall be submitted to the City within thirty (30) days following its request in a form reasonably acceptable to the City.

- (b) Upon reasonable notice and during Normal Business Hours, Company shall permit examination by any duly authorized representative of the City of all Franchise property and facilities, together with any appurtenant property and facilities of Company situated within or without the City, and those records relating to this Franchise, that enable the City to carry out its regulatory responsibilities under Applicable Laws and this Franchise. Company shall have the right to be present at any such examination.

8.7. **Reports.** All reports required under this Franchise shall be furnished at the sole expense of Company.

- (a) During the first three (3) years following the Effective Date of this Franchise, Company shall provide City with a quarterly report evidencing the progress of System construction and extension of this Franchise.
- (b) Company shall provide City with an annual statement, within ninety (90) days of the close of each calendar year end, certified by an Officer of the Company, reflecting the total amounts of Gross Revenues and all payments and computations of the Franchise Fee and the PEG Fee for the previous calendar year.

8.8. **Duty to Cooperate.** Each of Company and City shall use its commercially reasonable efforts to communicate and promptly and in good faith resolve any issues that may arise pursuant to this Franchise.

SECTION 9. ABANDONED FACILITIES.

The Company shall comply with Minnesota Statutes, Section 216D.01 et seq. and Minnesota Rules 7819.3300, as they may be amended from time to time with respect to abandoned facilities located in Public Ways. Company shall maintain records describing the exact location of all abandoned and retired Fiber Optic Cable and any other Cable Communication Systems within the Public Ways, produce such records at the City's request and comply with the location requirements of Section 216D.04 with respect to all Fiber Optic Cable and Cable Communication Systems, including abandoned and retired cables and other facilities not located in Public Ways.

SECTION 10. CUSTOMER SERVICE STANDARDS; CUSTOMER BILLS; AND PRIVACY PROTECTION.

10.1. **Customer Service Standards.** The City hereby adopts the customer service standards set forth in Part 76, § 76.309 of the FCC's rules and regulations as amended. Company shall comply in all respects with the customer service requirements established by the FCC and those set forth herein.

10.1.1 The Company will maintain a local, toll-free or collect call telephone access line which will be available to its subscribers twenty-four (24) hours a day, seven (7) days a week. During normal business hours, trained company representatives will be available to respond to customer telephone inquiries. After normal business hours, the access line may be answered by a service or an automated response system, including an answering machine. Inquiries received after normal business hours must be responded to by a trained company representative.

(a) Under normal operating conditions, telephone answer time by a customer representative, including wait time, shall not exceed thirty (30) seconds when the connection is made. If the call needs to be transferred, transfer time shall not exceed thirty (30) seconds. These standards shall be met no less than ninety percent (90%) of the time under normal operating conditions, measured on a quarterly basis.

(b) The Company shall not be required to acquire equipment or perform surveys to measure compliance with the telephone answering standards above unless a historical record of complaints indicates a clear failure to comply.

(c) Under normal operating conditions, the Subscriber will receive a busy signal less than three percent (3%) of the time.

(f) Customer service center and bill payment locations will be open at least during normal business hours and will be conveniently located.

10.1.2 Under normal operating conditions, each of the following standards will be met no less than ninety five percent (95%) of the time measured on a quarterly basis:

(a) Standard installation will be performed within thirty (30) calendar days after an order has been placed. "Standard" installations are those that are located up to five hundred twenty-five (525) feet from existing distribution system.

(b) Excluding conditions beyond the control of Company, Company will begin working on service interruptions promptly and in no event later than twenty-four (24) hours after the interruption becomes known. Company must begin actions to correct other service problems the next business day after notification of the service problem.

(c) The appointment window alternatives for installations, service calls, and other installation activities will be either a specific time or, at maximum, a four (4) hour time block during normal business hours. (Company may schedule service calls and other installation activities outside of normal business hours for the express convenience of the Subscriber.)

(d) Company may not cancel an appointment with a Subscriber after the close of business on the business day prior to the scheduled appointment.

(e) If Company's representative is running late for an appointment with a Subscriber and will not be able to keep the appointment as scheduled, the Subscriber will be contacted. The appointment will be rescheduled, as necessary, at a time which is convenient for the Subscriber.

10.1.3 Communications between Company and Subscribers

(a) Company will provide written information on each of the following areas at the time of installation of service, at least annually to all Subscribers, and any time upon request:

- i. Products and services offered;
- ii. Prices and options for programming services and conditions of subscription to programming and other services;
- iii. Installation and service maintenance policies;
- iv. Instructions on how use the Cable Service;
- v. Channel positions on programming carried on the system; and
- vi. Billing and complaint procedures, including the address and telephone number of the Company's local office.

Subscribers shall be advised of the procedures for resolution of complaints about the quality of the television signal delivered by the Company.

(b) Subscribers will be notified of any changes in rates, programming services or Channel positions as soon as possible in writing. Notice must be given to Subscribers a minimum of thirty (30) days in advance of any significant changes in the information required by Section 10.

(c) In addition to the requirements of subparagraph (b) of this section regarding advance notification to Subscribers of any changes in rates, programming services or Channel positions, Company shall give thirty (30) days written notice to both Subscribers and the City before implementing any rate or service change. Such notice shall state the precise amount of any rate change and briefly explain in readily understandable fashion the cause of the rate change (e.g. inflation, change in external costs or the addition/deletion of Channels). When the change involves the addition or deletion of Channels, each Channel added or deleted must be separately identified. For purposes of the carriage of digital broadcast signals, Company need only identify for Subscribers, the television signal added and not whether that signal may be multiplexed during certain dayparts.

(d) To the extent Company is required to provide notice of service and rate changes to Subscribers, Company may provide such notice using reasonable written means at its sole discretion.

(e) Notwithstanding any other provision of this section, Company shall be required to provide prior notice of any rate change that is the result of a regulatory fee, franchise

fee, or any other fee, tax assessment, or change of any kind imposed by any federal agency, state, or City on the transaction between Company and the Subscriber.

10.1.4 Credits for service will be issued no later than the Subscribers next billing cycle following the determination that a credit is warranted.

10.1.5 Billing:

(a) Consistent with 47 C.F.R. § 76.1619, bills will be clear, concise and understandable. Bills must be fully itemized, with itemizations including, but not limited to, service charges and equipment charges. Bills will also clearly delineate all activity during the billing period, including optional charges, rebates and credits.

(b) In case of a billing dispute, Company must respond to a written complaint from a Subscriber within thirty (30) days.

10.1.6 Company shall, upon request, provide the City with any standard form residential Subscriber contract utilized by Company. If no such written contract exists, Company shall file with the City a document completely and concisely stating the length and terms of the Subscriber contract offered by Company to Subscribers. The length and terms of any Subscriber contract(s) shall be available for public inspection during normal business hours. A list of Company's current Subscriber rates and charges for Cable Services shall be maintained on file with the City and shall be available for public inspection.

10.1.7 If a Subscriber's Cable Service is interrupted or discontinued, without cause, for twenty-four (24) or more consecutive hours, Company shall, upon request from the Subscriber, credit each Subscriber pro rata for such interruption. For this purpose, every month will be assumed to have thirty (30) days.

10.1.8 Company shall comply with all Applicable Laws with respect to any assessment, charge, cost, fee or sum, however characterized, that Company imposes upon a Subscriber for late payment of a bill. The City reserves the right to enforce Company's compliance with all Applicable Laws to the maximum extent legally permissible.

10.1.9 Company shall, upon request, provide the City with information which shall describe in detail Company's compliance with each and every term and provision of Section 10.1.

10.2. **Subscriber Bills.** Subscriber bills shall be designed in such a way as to present the information contained therein clearly and comprehensibly to Subscribers, and in a way that: (a) is not misleading; and (b) does not omit material information. Notwithstanding anything to the contrary Part 76, § 76.309 of the FCC's rules and regulations as amended, Company may, in its sole discretion, consolidate costs on Subscriber bills as may otherwise be permitted by Section 622(c) of the Cable Act (47 U.S.C. § 542(c)).

10.3 **Privacy Protection.**

10.3.1 Company shall comply with all applicable federal and state privacy laws, including Section 631 of the Cable Act and regulations adopted pursuant thereto.

10.3.2 No signals of a class IV cable communications channel may be transmitted from a Subscriber terminal for purposes of monitoring individual viewing patterns or practices without the express written permission of the Subscriber. The request for permission must be contained in a separate document with a prominent statement that that the Subscriber is authorizing the permission in full knowledge of its provisions. The written permission must be for a limited period of time not to exceed one year, which is renewable at the option of the Subscriber. No penalty may be invoked for a Subscriber's failure to provide or renew the authorization. The authorization is revocable at any time by the Subscriber without penalty of any kind. For purposes of this provision, a class IV cable communications channel means a signaling path provided by a cable communications system to transmit signals of any type from a Subscriber terminal to another point in the communication system.

10.3.3 No information or data obtained by monitoring transmission of a signal from a subscriber terminal, including but not limited to lists of the names and addresses of the Subscriber or lists that identify the viewing habits of Subscribers, may be sold or otherwise made available to any person other than to the Company, its employees and agents for internal business use, or to the Subscriber who is subject of that information, unless the Company has received specific written authorization from the Subscriber to make the data available.

10.3.4 Written permission from the Subscriber is not required for the Company when conducting system wide or individually addressed electronic sweeps for the purpose of verifying system integrity or monitoring for purposes of billing. Confidentiality of this information is subject to 10.3.3.

SECTION 11. TRANSFER OF CABLE SYSTEM OR FRANCHISE OR CONTROL OF COMPANY.

Company shall not voluntarily or involuntarily, by operation of law or otherwise, sell, assign, transfer, lease, sublet, or otherwise dispose of, in whole or in part, the Cable System or the Franchise, pursuant to Minnesota Statutes Section 238.083, without prior written consent of the City, which consent shall not be unreasonably withheld or delayed. No consent shall be required, however, for (1) a transfer in trust, by mortgage, or by assignment of any rights, title, or interest of Company in the Franchise or in the Cable System in order to secure indebtedness, or (2) a transfer to an entity directly or indirectly owned or controlled by Company on the condition that City is provided Notice within thirty (30) days of said transfer. Within thirty (30) days of receiving a request for consent in the form of FCC form 394, the City shall, in accordance with FCC rules and regulations, notify the Company in writing of the additional information, if any, it requires to determine the legal, financial and technical qualifications of the transferee or new controlling party. If the City has not taken final action on Company's request for consent within one hundred twenty (120) days after receiving such request, consent shall be deemed granted.

Pursuant to Minn. Stat. § 238.084, the City has the right to purchase the Cable System if the franchise or Cable System is to be transferred or sold.

SECTION 12. MISCELLANEOUS PROVISIONS.

12.1. **Severability.** Every section, provision, or part of this Ordinance is declared separate from every other section, provision, or part; and if any section, provision, or part shall be held invalid, it shall not affect any other section, provision, or part. Where a provision of any other City ordinance conflicts with the provisions of this Ordinance, the provisions of this Ordinance shall prevail.

12.2. **Limitation on Applicability.** This Ordinance constitutes a franchise agreement between the City and Company as the only parties. No provisions herein shall in any way inure to the benefit of any third person (including the public at large) so as to constitute any such person as a third party beneficiary of this Ordinance or of any one or more of the terms hereof, or otherwise give rise to any cause of action in any person not a party hereto.

12.3. **Franchise Administration.** The City shall notify Company of the office or officer of the City responsible for the continuing administration of the Franchise.

12.4. **No Relief from Liability.** Nothing in this Ordinance shall be construed so as to relieve a person from liability arising out of the failure to exercise reasonable care to avoid injuring the City's facilities while performing work connected with the grading, regrading, or changing the line of a street or public place or with the construction or reconstruction of a sewer or water system.

12.5. **Qualifications Review.** The City considered and approved the Company's technical ability, financial condition and legal qualifications in a full public proceeding that afforded reasonable notice and a reasonable opportunity to be heard.

12.6. **Permits.** Pursuant to applicable local law, the Company shall obtain a permit from the City before commencing construction on its Cable Communications System, including the opening or disturbance of a street, sidewalk, driveway, or public place. In the event that Company fails to meet the conditions of such a permit, the City may seek remedies under this Franchise Agreement.

12.7. **Compliance with City Code and Ordinances.** Wires, conduits, cable and other property and facilities of the Company shall be located, constructed, installed and maintained in compliance with City Code and other City ordinances. The Company must keep and maintain its property so as not to unnecessarily interfere with the usual and customary trade, traffic, or travel upon the streets and public places of the Franchise Area or endanger the life or property of any person.

12.8. **Compliance with FCC Technical Standards.** The Company shall comply at a minimum with the technical standards promulgated by the Federal Communications Commission relating to cable communications systems contained in subpart K of part 76 of the Federal Communications Commission's rule and regulations relating to cable communications systems and found in Code of Federal Regulations, Title 47, Sections 76.601 to 76.617, as amended from time to time. The results of tests required by the

Federal Communications Commission will be available for onsite review by the City within ten (10) days of filing such tests with the FCC.

12.9. **Special Testing**. The City may require special testing of a location or locations within the System if there is a particular matter of unresolved complaints regarding System construction, operations, signal quality, or installation work pertaining to such location(s). Such tests shall be limited to the particular matter in controversy. The City shall endeavor to so arrange its request for such special testing so as to minimize hardship or inconvenience to the Company or to the Subscribers of such testing. Before ordering such test, the Company shall be afforded thirty (30) days following receipt of written notice to investigate and, if necessary, correct problems or complaints upon which tests were ordered. The Company and City shall determine who is to bear the costs of required special testing.

12.10. **Franchise Termination**. Notwithstanding any other provision herein, the City has the right to terminate and cancel the Franchise and the rights and privileges of the Franchise if the Company substantially violates a provision of the Franchise Ordinance or agreement, attempts to evade the provisions of the Franchise Ordinance or agreement, or practices fraud or deceit upon the City. The City shall provide the Company with a written notice of the cause for termination and its intention to terminate the Franchise and shall allow the Company a minimum of thirty (30) days after service of the notice in which to correct the violation. The Company must be provided with an opportunity to be heard at a public hearing before the governing body of the City before the termination of the franchise.

12.11. **Abandonment**. Company, notwithstanding any provision in this Franchise, may abandon a Cable System or a portion of it without having given three (3) months prior written notice to the City. Company shall compensating the City for damages resulting to it from the abandonment.

12.12. **No Waiver of Rights**. Nothing in this Ordinance shall be construed as a waiver of any rights, substantive or procedural, that Company or the City may have under federal or state law unless such waiver is expressly stated herein.

12.13. **Governing Law**. This Franchise shall be deemed to be executed in the State of Minnesota and shall be governed in all respects, including validity, interpretation and effect, and construed in accordance with, the laws of the State of Minnesota.

12.14. **Removal**. Upon termination or forfeiture of the Franchise, unless otherwise required by applicable law, the Company shall remove its cable, wires, and appliances from the streets, alleys, and other public places within the Franchise Area if the City so requests. In the event the Company fails to remove its cable, wires, and appliances from the streets, alleys, and other public places within the Franchise Area, the Company will be subject to the procedures of Applicable Laws.

12.15. **Access Channels**. The Company shall provide and make available three (3) channels to be used for PEG programming in accordance with Exhibit C attached hereto. The City shall operate, administer, promote, and manage PEG programming in the Cable Communications System. Neither the Company nor the officers, directors, or employees of the Company are liable for any penalties or damages arising from programming content not originating from or produce by the Company and shown on any public access channel, education access channel, government access channel, leased access channel, or regional channel.

The franchisee shall provide to each of its subscribers who receive Cable Service reception on at least one specially designated access channel.

12.16 **Force Majeure.** In accordance with City Code § 66-76, in the event Company's performance of any of the terms, conditions, obligations or requirements of this Franchise is prevented by a cause or event not within the Company's control, such inability to perform shall be deemed to be excused for the period of such inability and no penalties or sanctions shall be imposed as a result thereof. For the purpose of this section, causes or events not within the control of the Company shall include, without limitation, acts of God, civil emergencies and labor unrest or strikes, sabotage, riots or civil disturbances, restraints imposed by order of a governmental agency or court, failure or loss of utilities, explosions, act of public enemies, and natural disasters such as floods, earthquakes, landslides and fires.

12.17. **Periodic Evaluations.** City may require, in its sole discretion, that the Company participate in evaluation sessions with the City at any time and from time to time during the term of this Franchise, provided, however, that there shall be no more than one (1) evaluation session in any three (3) year period. Topics that may be discussed at an evaluation session include, but are not limited to, rates, Channel capacity, programming, PEG access, municipal use of the Cable Communications System, costumer complaints, judicial rulings, FCC rulings, any other topics the City or Company may deem relevant in light of the changing field of cable television and the regulatory, technical, financial, marketing, and legal changes that may occur during the term of this Franchise.

12.18. **Time of the Essence.** Time is of the essence in the performance of the obligations herein.

Passed and approved: _____, 2025.

Mayor of the City of Mound, Minnesota

Attest:

City Clerk, City of Mound, Minnesota

ACCEPTED: This Franchise is accepted, and we agree to be bound by its terms and conditions.

MIDCONTINENT COMMUNICATIONS
By: Midcontinent Communications Investor, LLC
Its: Managing General Partner

Dated: _____, 2025

By: _____

Its: _____

EXHIBIT A
FRANCHISE FEE and PEG FEE PAYMENT WORKSHEET

TRADE SECRET – CONFIDENTIAL

	Month/Year	Month/Year	Month/Year	Total
Cable Service Revenue				
Installation Charge				
Home Shopping Revenue				
Other Revenue				
Equipment rental				
REVENUE				
Fee Calculated				

Fee Factor: 5%

PEG Fee				

EXHIBIT B
SYSTEM EXTENSION AREA

Midcontinent Communications will, subject to availability of right-of-way access on commercially reasonable terms, extend its system in Mound in accordance with the phasing schedule depicted on the attached map. Midcontinent Communications reserves the right to adjust construction phasing as necessary, provided that, the company must complete the entire initial build by the conclusion of Phase 3 at the end of 2027.

Phase 1: 2025-2026

Phase 2: 2026-2027

Phase 3: 2026-2027

(Build-Out Map to be Inserted)

EXHIBIT C
PEG ACCESS FACILITIES AND EQUIPMENT

(1) PEG Access Channels.

- a. Company shall provide to each of its Subscribers who receive Cable Services reception on at least on (1) specially designated noncommercial public access Channel available for use by the general public on a first-come, first-served, nondiscriminatory basis; at least one (1) specially designated access Channel for use by local educational authorities; and at least one (1) specially designated access Channel available for government use (hereinafter referred to as the “PEG Channels”). The VHF spectrum must be used for at least one (1) of the PEG Channels required in this paragraph.
- b. The PEG Channels shall be dedicated to PEG use for the term of this Franchise, provided that the Company may utilize any portions of the PEG Channels not scheduled for PEG use. City shall establish rules and procedures for such scheduling in accordance with Section 611 of the Cable Act (47 U.S.C. § 531).
- c. Company shall designate Channel 6 for uniform regional channel usage currently provided by “Metro Channel 6” as required by Minn. Stat. § 238.43. Programming on this regional channel shall include a broad range of informational, educational, and public service programs and materials to cable television Subscribers throughout the Twin Cities metropolitan area.
- d. City may in its sole discretion negotiate agreements with neighboring jurisdictions served by the same Cable Communications System, educational institutions, or others to share the operating expenses of the PEG Channels. City and Company may negotiate an agreement for management of PEG Channels, PEG facilities, and PEG equipment.
- e. Company shall meet FCC signal quality standards when offering PEG Channels on its Cable Communications System.
- f. City shall retain title to all PEG equipment and facilities purchased or otherwise acquired for PEG purposes.

(2) PEG Access Fee.

- a. Upon Company’s acceptance of this Franchise, Company shall collect on behalf of City a per Subscriber fee of One and 20/100 Dollars (\$1.20) per month solely to fund public, educational and governmental access expenditures (“PEG Fee”). The PEG Fee shall be payable monthly at the same time as the franchise fees under Section 8 of the Ordinance and is included in the Franchise Fee Worksheet. The City shall have the right, no more than every two (2) years during the term of the Franchise, to increase or decrease the

PEG Fee by providing Company ninety (90) days advance written notice. No single increase in the PEG Fee shall exceed fifteen cents (\$0.15) per Subscriber.

- b. The PEG Fee shall be used by the City in its sole discretion to fund PEG Channels in a manner consistent with all applicable laws and regulations.
- c. The PEG Fee is not intended to represent part of the franchise fee and is intended to fall within one (1) or more of the exceptions in 47 U.S.C. § 542. The PEG Fee may be categorized, itemized, and passed through to Subscribers as permissible in accordance with 47 U.S.C. § 542 and other applicable laws. Company agrees that it will not offset or reduce its payment of past, present or future franchise fees required as a result of its obligation to remit the PEG Fee.



CITY COUNCIL REPORT

TO: Honorable Mayor and City Council
FROM: Jesse Dickson, City Manager; Sarah Smith, Community Development Director; Rita Trapp, Planning Consultant
DATE: April 22, 2025
SUBJECT: Concept Introduction for Major Subdivision
LOCATION: Vicinity of 5581 Shoreline Dr and Outlot B, Mound Harbor
APPLICANT: Colin Charlson, 5581 Shoreline Drive

As established in *City Policy No. 012 Development Application Review Procedures*, the City Council will be hearing a concept introduction from Colin Charlson to discuss improvements to the east side of Commerce Boulevard in the vicinity of 5581 Shoreline Dr and the City-owned property commonly called “Outlot B.” Mr. Charlson is proposing the construction of a roughly 8,500 square feet one-story slab on grade building with multiple tenants with consideration for Class A office/professional space/restaurant space. Mr. Charlson has expressed an interest in purchasing “Outlot B”, which is located at the corner of Commerce Boulevard and Old Shoreline Drive and legally described as Outlot B in the Mound Harbor Plat.

As the Council is aware, the purpose of the concept introduction is to provide City Council members the opportunity to review the basic elements of the proposed project and to provide direction about any refinements or issues that should be researched or addressed prior to making a formal application. There will be no formal motions or votes. As this is a concept introduction, Staff will not be summarizing the concept, making a recommendation, or making a presentation. As required by City Policy No. 012, Staff did send property owners within 350 feet a letter on April 11th informing them of the Council Introduction about the proposed project and notifying them of the opportunity to provide comment at the April 22nd City Council meeting.

Attachments:

Outlot B Proposed Site Plan

Outlot B Proposed Building Rendering



MOUND OFFICE BUILDING
SITE PLAN REV.
SCALE: 1/32" = 1'-0"
03/05/2025

SITE INFORMATION

ZONING: MU-D MIXED USE DOWNTOWN
*ASSUME PUD CRITERIA (NOT C-1, MAX 50% INCREASE, CRITERIA)

MAX BUILDING HEIGHT
PUD CRITERIA = 50'-0"

SETBACKS:
FRONT YARD = MIN. 10' AND MAX 20' FOR NON-RES., MIXED USE,
AND MULTI-FAMILY.

STREET FRONTAGE
60% MIN.
APPLIED TO THE FRONT PROPERTY LINE, FOR A CORNER LOT
ONE EXTERIOR SIDE PROPERTY LINE

PARKING:
OFFICE = 1 SPACE PER 400 SF

8,497 SF / 400 SF = 21 MIN. PARKING SPOTS REQUIRED

21 PARKING SPOTS PROVIDED

NEW CONSTRUCTION
WITH PARKING REQUIREMENTS FOR OFFICE OCCUPANCY,
APPROX, 8,500 SF MAX BUILDING FOOTPRINT.

SITE BOUNDARY — — — — —
SETBACKS — — — — —
OLD SITE BOUNDARY — — — — —





Real People. Real Solutions.

2638 Shadow Lane
Suite 200
Chaska, MN 55318-1172

Ph: (952) 448-8838
Fax: (952) 448-8805
Bolton-Menk.com

April 16, 2025

Honorable Mayor and Members of the City Council
City of Mound
2415 Wilshire Boulevard
Mound, MN 55364

RE: Bid Award Recommendation
CSAH 15 Sidewalks Replacement Projects
City Project No. PW-25-08 & 25-09

Dear Mayor and Members of the Council:

Bids were received on April 15, 2025, for the 2025 CSAH 15 Sidewalk Improvements – Belmont Ln to Seton Bridge with the following results:

CONTRACTOR	TOTAL AMOUNT BID
CONCRETE IDEA	\$514,300.00
STANDARD SIDEWALK	\$530,870.00
TI-ZACK CONCRETE	\$668,038.00
URBAN COMPANIES	\$817,950.00
PEMBER COMPANIES	\$908,762.50

Evaluation of the bids indicates the bidding process was competitive. The low bid was 50% below the engineer's estimate of \$1,032,037.50 and was 77% below the high bid.

We will proceed with entering into a cooperative agreement with Hennepin County for funding the project, of which they will cover the cost of pedestrian ramp replacements and approximately half of the total construction cost of mainline walks between Fairview Lane and the Seton Bridge.

Estimated Cost Summary:

	Hennepin County SAP 027-615-028		City of Mound SAP 145-020-015		Total Amount
	Participating (1)	Non- Participating (2)	Participating (3)	Non- Participating (4)	
Total Estimated Construction Costs (5)	\$94,902.50	\$156,513.50	\$266,475.00	\$47,839.00	\$565,730.00
Soft Costs	\$13,286.35	\$34,432.97	\$66,618.75	\$11,959.75	\$126,297.82
Total Estimated Project Costs	\$108,188.85	\$190,946.47	\$333,093.75	\$59,798.75	\$692,027.82
Summary	County Total	\$299,135.32	City Total	\$392,892.50	

*Notes:**(1) PEDESTRIAN RAMP WORK (HENNEPIN COUNTY COST PARTICIPATION 100% OF ACTUAL BIDS, STATE AID FUNDING)**(2) SIDEWALK WORK (HENNEPIN COUNTY COST PARTICIPATION NTE \$500,000); Fairview to Seton Channel**(3) SIDEWALK WORK (CITY OF MOUND STATE AID FUNDING); Belmont to Seton Channel**(4) SIDEWALK AND MISC WORK (CITY OF MOUND FUNDING ONLY); Belmont to Seton Channel – not MSA Eligible Costs**(5) INCLUDES 10% CONSTRUCTION CONTINGENCY*

The low bidder, Concrete Idea, Inc. of Maple Lake, MN, has successfully completed similar improvements for nearby cities and counties and is a responsible and responsive bidder. It is our recommendation that the Council approve the attached resolution awarding the bid for 2025 CSAH 15 Sidewalk Improvements – Belmont Ln to Seton Bridge to Concrete Idea, Inc. for the Contract amount of \$514,300.00.

Sincerely,

Bolton & Menk, Inc.

Matthew S. Bauman, P.E.

City Engineer

**CITY OF MOUND
RESOLUTION NO. 25-__**

**RESOLUTION ACCEPTING BID FOR THE CSAH 15 SIDEWALKS PROJECTS –
BELMONT TO FAIRVIEW AND FAIRVIEW TO SETON;
CITY PROJECT NO.S PW-25-08 AND PW-25-09**

WHEREAS, pursuant to an advertisement for bids for the 2025 CSAH 15 Sidewalk Improvements – Belmont Ln to Seton Bridge, bids were received on April 15, 2025, opened and tabulated according to law, with the following bids received and complying with the advertisement:

CONTRACTOR	TOTAL AMOUNT BID
CONCRETE IDEA	\$514,300.00
STANDARD SIDEWALK	\$530,870.00
TI-ZACK CONCRETE	\$668,038.00
URBAN COMPANIES	\$817,950.00
PEMBER COMPANIES	\$908,762.50

WHEREAS, it appears that Concrete Idea, Inc.is the lowest responsible bidder; and

WHEREAS, Concrete Idea, Inc.is a responsible and responsive contractor, that has completed projects in the past for nearby cities and counties of similar size and scope successfully, and

WHEREAS, Hennepin County has agreed to participate in the cost of the project and will complete a cooperative agreement with the City once a contract has been awarded,

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Mound, Minnesota, to award the contract for the CSAH 15 Sidewalks Replacement Projects; PW-25-08 and PW-25-09 to Concrete Idea, Inc. out of Maple Lake, MN for \$514,300.00.

Adopted by the City Council this 22nd day of April 2025.

Jason R. Holt, Mayor

ATTEST: _____
Kevin Kelly, City Clerk



Real People. Real Solutions.

2638 Shadow Lane
Suite 200
Chaska, MN 55318-1172

Ph: (952) 448-8838
Fax: (952) 448-8805
Bolton-Menk.com

April 17, 2025

Honorable Mayor and Members of the City Council
City of Mound
2415 Wilshire Boulevard
Mound, MN 55364

RE: Authorization for Bids
2025 Street and Utility Improvements
City Project No. PW-25-01 and PW-25-02

Dear Mayor and Members of the Council:

Final plans and specifications for the 2025 Street and Utility Improvements project have been prepared and are ready for authorization to advertise for bidding. The project includes the combination of several projects slated for this year, including the Street Improvements project in the Three Points neighborhood and the Mill and Overlay project in the Sugar Mill neighborhood. Additional items of related work are being bid with the project including miscellaneous striping and trail repairs.

The current engineer's project estimate stands at \$1,603,342.23, which is a \$2,000 increase from the feasibility study cost estimate prepared in February of 2025. The engineer's estimate is very near the Capital Improvement Plan (CIP) budget, which is accounted for in the long-range financial plan (LRFP). The maintenance items, including trail repairs, were not part of the feasibility studies, but are included now to combine like work and capitalize on economy of scale where available. All of the different elements are shown in Figure 1 and can be found at the project plans link.

Summary of project cost estimates:

	LRFP	Feasibility	Current
Street Recon	\$885,830	\$978,895	\$975,143
Mill & Overlay	\$529,964	\$570,302	\$436,566
Sanitary	\$140,608	\$52,250	\$135,256
Street Maintenance	\$81,120	(1)	\$56,375
Total Estimate	\$1,637,522	\$1,601,447	\$1,603,340

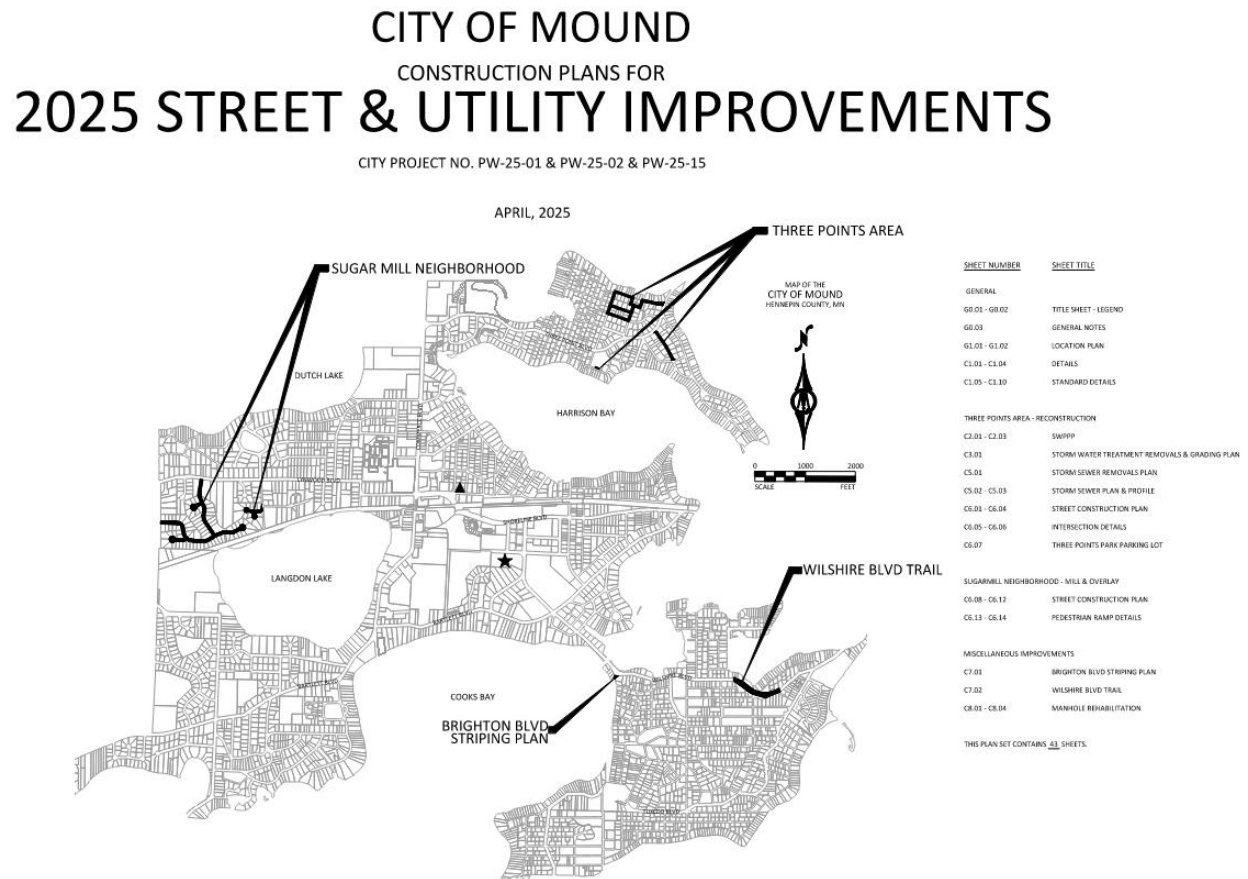
Note: (1) costs not included for street maintenance work in feasibility studies.

Name: City of Mound

Date: April 17, 2025

Page: 2

Figure 1: Project Location Map



It is our recommendation that the Council approve the attached resolution authorizing advertising for bid the 2025 Street and Utility Improvements Project. We will be available at the upcoming council meeting to answer any questions you may have.

Sincerely,

Bolton & Menk, Inc.

Matthew S. Bauman, P.E.

City Engineer

Attachments: Engineer's Estimate

Link to plans: [Mound 2025 Street Plans](#)

ENGINEER'S ESTIMATE

2025 STREET & UTILITY IMPROVEMENTS



CITY PROJECT NO. PW-25-01 & PW-25-02 & PW-25-15

MOUND, MN

BMI PROJECT NO. 24X.136583, 24X.136585, 24X.137159

Date: 4/17/2025

Item No.	Item	Notes	Estimated Quantity	Unit	Unit Price	Total Amount
STREET RECONSTRUCTION - THREE POINTS AREA						
1	MOBILIZATION		1	LUMP SUM	\$40,000.00	\$40,000.00
2	TRAFFIC CONTROL		1	LUMP SUM	\$5,000.00	\$5,000.00
3	CLEAR & GRUB		54	TREE	\$490.00	\$26,460.00
4	REMOVE BITUMINOUS STREET PAVEMENT		9435	SQ YD	\$3.00	\$28,305.00
5	REMOVE DRAINAGE STRUCTURE		4	EACH	\$550.00	\$2,200.00
6	REMOVE STORM SEWER (ANY SIZE)	(1)	210	LIN FT	\$30.00	\$6,300.00
7	REMOVE CONCRETE CURB & GUTTER		1400	LIN FT	\$8.60	\$12,040.00
8	REMOVE LANDSCAPE RETAINING WALL		1	LUMP SUM	\$500.00	\$500.00
9	ABANDON 15" STORM		140	LIN FT	\$36.50	\$5,110.00
10	ADJUST GATE VALVE BOX		11	EACH	\$500.00	\$5,500.00
11	WATER SERVICE LID		2	EACH	\$275.00	\$550.00
12	POND EXCAVATION (EV) (P)		455	CU YD	\$50.00	\$22,750.00
13	ADJUST CASTING (STORM)		3	EACH	\$650.00	\$1,950.00
14	6" PERFORATED PVC DRAIN TILE		87	LIN FT	\$16.00	\$1,392.00
15	6" DRAIN TILE CLEAN OUT		1	EACH	\$350.00	\$350.00
16	15" RCP SEWER CLASS V		253	LIN FT	\$72.00	\$18,216.00
17	15" RCP APRON		1	EACH	\$1,700.00	\$1,700.00
18	48" OUTLET CONTROL STRUCTURE		1	EACH	\$8,700.00	\$8,700.00
19	CASTING ASSEMBLY (STORM)		3	EACH	\$1,025.00	\$3,075.00
20	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4022 W/SUMP		5.7	LIN FT	\$1,000.00	\$5,700.00
21	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4022		11.7	LIN FT	\$700.00	\$8,190.00
22	CONNECT TO EXISTING STORM SEWER		1	EACH	\$1,175.00	\$1,175.00
23	CONNECT TO EXISTING DRAINAGE STRUCTURE		1	EACH	\$2,100.00	\$2,100.00
24	RANDOM RIP RAP CL III		8	CU YD	\$95.00	\$760.00
25	FILTRATION SOIL MEDIA (P)		90	CU YD	\$50.00	\$4,500.00
26	COMMON EXCAVATION (EV) (P)		2000	CU YD	\$40.00	\$80,000.00
27	SUBGRADE EXCAVATION (EV)		775	CU YD	\$30.00	\$23,250.00
28	STABILIZING AGGREGATE		1400	TON	\$28.00	\$39,200.00
29	AGGREGATE BASE, CL.5 (CV) (P)		2100	CU YD	\$47.00	\$98,700.00
30	AGGREGATE DRIVEWAY SURFACING, CL 5 (100% CRUSHED LIMESTONE)		5	TON	\$85.00	\$425.00
31	GEOTEXTILE FABRIC (CLASS V)		9435	SQ YD	\$2.50	\$23,587.50
32	TYPE SP 9.5 BITUMINOUS WEAR COURSE MIX (2,B)		875	TON	\$105.00	\$91,875.00
33	TYPE SP 12.5 BITUMINOUS NON-WEAR COURSE MIX (2,B)		1175	TON	\$95.00	\$111,625.00
34	CONCRETE CURB & GUTTER (B618)		900	LIN FT	\$40.00	\$36,000.00
35	CONCRETE CURB & GUTTER (S512)		500	LIN FT	\$40.00	\$20,000.00
36	6" CONCRETE DRIVEWAY/PAVEMENT (W/6" AGG BASE)		260	SQ FT	\$20.00	\$5,200.00
37	3" BITUMINOUS DRIVEWAY/PARKING LOT PATCH (W/6" AGG BASE)		175	SQ YD	\$50.00	\$8,750.00
38	HANDICAP PARKING SIGN & POST		1	EACH	\$550.00	\$550.00
39	4" SOLID LINE PAINT		310	LIN FT	\$4.00	\$1,240.00
40	PAVEMENT MESSAGE PAINT		4.43	SQ FT	\$11.00	\$48.73
41	INLET PROTECTION		12	EACH	\$250.00	\$3,000.00
42	SILT FENCE		175	LIN FT	\$4.00	\$700.00
43	BIOLOG, STRAW TYPE		300	LIN FT	\$4.50	\$1,350.00
44	HYDROMULCH W/MNDOT SEED MIX 25-151		465	SQ YD	\$4.00	\$1,860.00
45	CAT 20 EROSION CONTROL BLANKET W/ MNDOT SEED MIX 25-131		440	SQ YD	\$7.00	\$3,080.00
46	CAT 20 EROSION CONTROL BLANKET W/ MNDOT SEED MIX 35-241		300	SQ YD	\$13.00	\$3,900.00
47	TOPSOIL BORROW (LV)		150	CU YD	\$55.00	\$8,250.00
48	LANDSCAPE ALLOWANCE		1	ALLOWANCE	\$5,000.00	\$5,000.00

ENGINEER'S ESTIMATE

2025 STREET & UTILITY IMPROVEMENTS



CITY PROJECT NO. PW-25-01 & PW-25-02 & PW-25-15

MOUND, MN

BMI PROJECT NO. 24X.136583, 24X.136585, 24X.137159

Date: 4/17/2025

Item No.	Item	Notes	Estimated Quantity	Unit	Unit Price	Total Amount
----------	------	-------	--------------------	------	------------	--------------

ESTIMATED RECONSTRUCTION BID TOTAL: **\$780,114.23****SANITARY MANHOLE REHABILITATION**

49	MOBILIZATION		1	LUMP SUM	\$5,500.00	\$5,500.00
50	BYPASS PUMPING		1	LUMP SUM	\$3,000.00	\$3,000.00
51	MANHOLE LINING		9.9	VF	\$300.00	\$2,970.00
52	MANHOLE JOINT SEALING		55	EACH	\$720.00	\$39,600.00
53	INSTALL/REPLACE CHIMNEY SEAL		11	EACH	\$575.00	\$6,325.00
54	GROUT RINGS/SEAL CHIMNEY SEAL & CONE		10	EACH	\$740.00	\$7,400.00
55	MANHOLE BENCH/INVERT RECONSTRUCTION		4	EACH	\$1,950.00	\$7,800.00
56	REMOVE & REPLACE CASTING ASSEMBLY (SANITARY)		23	EACH	\$1,500.00	\$34,500.00
57	MISCELLANEOUS GROUTING		3	GAL	\$370.00	\$1,110.00

ESTIMATED MANHOLE REHAB BID TOTAL: **\$108,205.00****MILL & OVERLAY - SUGAR MILL NEIGHBORHOOD**

58	MOBILIZATION		1	LUMP SUM	\$21,000.00	\$21,000.00
59	TRAFFIC CONTROL		1	LUMP SUM	\$2,000.00	\$2,000.00
60	REMOVE CONCRETE CURB & GUTTER		1200	LIN FT	\$8.60	\$10,320.00
61	REMOVE CONCRETE WALK (ANY THICKNESS)		1625	SQ FT	\$4.00	\$6,500.00
62	MILL BITUMINOUS PAVEMENT (1.5")		14900	SQ YD	\$2.00	\$29,800.00
63	ADJUST CASTING (STORM)		16	EACH	\$650.00	\$10,400.00
64	ADJUST CASTING (SANITARY)		5	EACH	\$850.00	\$4,250.00
65	ADJUST GATE VALVE		8	EACH	\$500.00	\$4,000.00
66	TYPE SP 9.5 BITUMINOUS WEAR COURSE MIX (2,B)		1400	TON	\$105.00	\$147,000.00
67	FULL DEPTH STREET PATCH	(2)	300	SQ YD	\$70.00	\$21,000.00
68	3" BITUMINOUS DRIVEWAY/TRAIL PATCH (W/6" AGG BASE)		125	SQ YD	\$50.00	\$6,250.00
69	CONCRETE CURB & GUTTER (ANY STYLE)		1200	LIN FT	\$40.00	\$48,000.00
70	4" CONCRETE WALK		1115	SQ FT	\$10.50	\$11,708.00
71	6" CONCRETE WALK		510	SQ FT	\$15.00	\$7,650.00
72	TRUNCATED DOMES		70	SQ FT	\$72.00	\$5,040.00
73	CROSSWALK BLOCKS PAINT		60	SQ FT	\$11.00	\$660.00
74	INLET PROTECTION		27	EACH	\$250.00	\$6,750.00
75	HYDROMULCH W/MNDOT SEED MIX 25-151		450	SQ YD	\$4.00	\$1,800.00
76	TOPSOIL BORROW (LV)		75	CU YD	\$55.00	\$4,125.00
77	LANDSCAPE ALLOWANCE		1	ALLOWANCE	\$1,000.00	\$1,000.00

ESTIMATED MILL AND OVERLAY BID TOTAL: **\$349,253.00****MISCELLANEOUS STREET REPAIRS**

78	MOBILIZATION		1	LUMP SUM	\$7,000.00	\$7,000.00
79	TRAFFIC CONTROL		1	LUMP SUM	\$5,000.00	\$5,000.00
80	SALVAGE & REINSTALL GUARD RAIL		1	LUMP SUM	\$1,000.00	\$1,000.00
81	REMOVE & REPLACE BITUMINOUS TRAIL PAVEMENT		610	SQ YD	\$50.00	\$30,500.00
82	4" SOLID LINE PAINT WHITE		40	LN FT	\$2.00	\$80.00
83	24" SOLID LINE PAINT WHITE		35	LN FT	\$20.00	\$700.00
84	4" SOLID LINE PAINT YELLOW		120	LN FT	\$4.00	\$480.00
85	PAVEMENT MESSAGE PAINT		30.9	SQ FT	\$11.00	\$340.00
86	INLET PROTECTION		3	EACH	\$250.00	\$750.00

ENGINEER'S ESTIMATE

2025 STREET & UTILITY IMPROVEMENTS



CITY PROJECT NO. PW-25-01 & PW-25-02 & PW-25-15

MOUND, MN

BMI PROJECT NO. 24X.136583, 24X.136585, 24X.137159

Date: 4/17/2025

Item No.	Item	Notes	Estimated Quantity	Unit	Unit Price	Total Amount
87	HYDROMULCH W/MNDOT SEED MIX 25-131		270	SQ YD	\$7.00	\$1,890.00
88	TOPSOIL BORROW (LV)		45	CU YD	\$55.00	\$2,475.00

ESTIMATED MISCELLANEOUS BID TOTAL: \$45,100.00

TOTAL ESTIMATED CONSTRUCTION COST: \$1,282,672.23

DESIGN, ADMINISTRATION AND CONSTRUCTION ENGINEERING: \$320,670.00

TOTAL ESTIMATED PROJECT COST: \$1,603,342.23

NOTES:

- (1) INCLUDES APRON
- (2) EXCLUDES WEAR COURSE

**CITY OF MOUND
RESOLUTION NO. 25-__**

**RESOLUTION RECEIVING PLANS AND SPECIFICATIONS AND ORDERING
ADVERTISEMENT FOR BIDS FOR THE 2025 STREET IMPROVEMENTS PROJECT
AND THE 2025 MILL AND OVERLAY PROJECT**

WHEREAS, the City Council, on October 22, 2024, referred the 2025 Streets Improvements to Bolton & Menk for study, located in the Three Points neighborhood; and

WHEREAS, the City Council, on October 22, 2024, referred the 2025 Mill and Overlay to Bolton & Menk for study, located in the Sugar Mill area in the Dutch Lake neighborhood; and

WHEREAS, the Council received and reviewed the report on February 11, 2025 for both projects; and

WHEREAS, the Council received and reviewed the plans and specifications of the combined projects, titled 2025 Street and Utility Improvements, and the engineer's estimate of probable cost on April 22, 2025;

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Mound, Minnesota, to receive the plans and specifications, and to order advertisement for bids for the 2025 Street and Utility Improvements Project.

Adopted by the City Council this 22nd day of April 2025.

Jason R. Holt, Mayor

ATTEST: _____
Kevin Kelly, City Clerk



**BOLTON
& MENK**

Real People. Real Solutions.

2638 Shadow Lane
Suite 200
Chaska, MN 55318-1172

Ph: (952) 448-8838
Fax: (952) 448-8805
Bolton-Menk.com

April 17, 2025

Honorable Mayor and Members of the City Council
City of Mound
2415 Wilshire Boulevard
Mound, MN 55364

RE: City of Mound (145)
MSA System Revision

Dear Mayor and Members of the Council:

Cities with populations over 5,000 qualify for Municipal State Aid System (MSAS) funding to maintain roadways. Staff recommends adjustments to the City's MSA system to better reflect community usage. Details of the revisions are provided in the attached memo.

The state of Minnesota offers a constitutional framework for highway finance and allocates specific transportation-related taxes through a formula to assist cities. MnDOT administers the MSAS funds, distributing them proportionally based on population and construction needs. These needs are calculated based on the total designated MSA mileage. The City has maintained 7.94 miles of an eligible 8.32 miles. Due to recent changes to Auditors Road, now renamed Harbor Place, revisions are necessary since the previous route 108 is no longer a connecting roadway and there are no plans for its construction.

All proposed routes for MSA designation connect to existing municipal and county state aid routes, are located in, and around commercial and industrial districts, and experience higher traffic due to their proximity to schools and businesses. The proposed changes would add 0.29 miles to the MSA system, leaving a balance of only 0.09 miles of eligible roadway based on total miles.

Staff recommends approval of the attached resolution to implement the revisions to the MSA system. We will be available at the council meeting to answer any questions you may have.

Sincerely,

Bolton & Menk, Inc.

A handwritten signature in black ink that reads "Matt Bauman". The signature is written in a cursive, flowing style.

Matthew S. Bauman, P.E.
City Engineer



Real People. Real Solutions.

2638 Shadow Lane
Suite 200
Chaska, MN 55318-1172

Ph: (952) 448-8838
Fax: (952) 448-8805
Bolton-Menk.com

April 15, 2025

Mr. Dan Erickson
State Aid Engineer, Metro District
Minnesota Department of Transportation
Metro District
1500 County Road B2
Roseville, MN 55113

RE: City of Mound (145)
MSA System Revision

Dear Mr. Erickson:

The City of Mound requests to make Municipal State Aid (MSA) system revisions to more accurately reflect community usage. Revisions include revoking the status of route 108 and designating several new routes. These changes result in a net increase of 0.29 miles and a new balance left of 0.09 miles.

1. Revoke MSAS 108
 - a. Section 01: Cottonwood Lane
 - b. Section 02: Unimproved
 - c. Section 03: Auditors Road (renamed Harbor Place)
 - d. Section 04: Auditors Road (removed in 2023)
2. Add MSAS routes:
 - a. Alder Lane (Bellaire Ln to Commerce Blvd/CSAH 110)
 - b. Bellaire Lane (Alder Rd to Grandview Blvd)
 - c. Eden Road (Wilshire Blvd to Hidden Vale Rd)
 - d. Fairview Lane (Bartlett Blvd to Lynwood Blvd/CSAH 15)
 - e. Maywood Road (extension of MSA route 109 from Hidden Vale Rd to Fairview Ln)

All of the proposed routes to be added for MSA designation connect to existing municipal and county state aid routes, are in and around commercial and industrial district areas and receive higher traffic due to proximity to schools and businesses.

Total MSAS Mileage Revocation Proposed:

Auditors Road ¹	0.41 Miles
<u>Cottonwood Lane</u>	<u>0.05 Miles</u>
Total Miles Revoked	0.46 Miles

¹ Improved and unimproved mileage

Total MSAS Mileage Designation Proposed:

Alder Road (116)	0.09 Miles
Bellaire Lane (116)	0.22 Miles
Eden Road (115)	0.13 Miles
Fairview Lane (104)	0.28 Miles
<u>Maywood Road (114)</u>	<u>0.03 Miles</u>
Total Miles Added	0.75 Miles

Total MSAS System Revision Request:

Total Miles Designated	0.75 Miles
<u>Total Miles Revoked</u>	<u>0.46 Miles</u>
Total Miles Added	0.29 Miles

The City of Mound appreciates your thoughts and comments on this request. Please call me at 612-756-3230 if you have any questions.

Sincerely,

Bolton & Menk, Inc.



Matthew S. Bauman, P.E.
City Engineer

CC: Jesse Dickson, City Manager

Attachments:

Copy of 2024 Annual Certification of Mileage dated 4/10/2025
Copy of 2024 MSA System Map and Route Revision Exhibit

2024 ANNUAL CERTIFICATION OF MILEAGE

SEE INSTRUCTIONS INCLUDED ON WEB SITE
RECORD REVISIONS ON BACK OF FORM
SUBMIT TO YOUR DSAE BY JANUARY 15, 2025

	Municipal Mileage as of Dec. 31, 2023				Revisions During Current Year 2024 (+ or -)				Municipal Mileage as of Dec. 31, 2024			
	Non- Existing	Unimproved	Improved	Total	Non- Existing	Unimproved	Improved	Total	Non- Existing	Unimproved	Improved	Total
	I	II	III	IV	V	VI	VII	VIII	IX	X	XI	XII
MILEAGE NOT CONSIDERED IN THE COMPUTATION OF BASIC MILEAGE												
1. Trunk Highways												
2. Trunk Highways Turnbacks (Designated as MSAS - mileage above 20%)												
3. County State Aid Highways (Exclude mileage designated as MSAS)			7.25	7.25							7.25	7.25
4. County State Aid Highway Turnbacks (Designated as MSAS - mileage above 20%)												
5. Total Mileage of Line 1 Thru 4	Previous =		7.25	(+ or -) Adjustment =			Current =			7.25		
BASIC MILEAGE: MILEAGE CONSIDERED IN THE COMPUTATION OF ALLOWABLE MILEAGE												
6. Municipal State Aid Streets (Exclude Trunk and County Highway Turnbacks and Mileage Partly Outside the City Limits in a non MSAS city)		0.23	7.71	7.94						0.23	7.71	7.94
7. County Road Turnbacks (Designated as MSAS)												
8. County Roads (Exclude mileage designated as MSAS)												
9. Other Local Roads And Streets - not designated (Include T.H. & CSAH frontage roads)			33.89	33.89							33.89	33.89
10. Total Improved Basic Mileage (lines 6 + 7 + 8 + 9)	Previous =		41.60	(+ or -) Adjustment =			Current =			41.60		
11. Percentage Limitation Allowed by Statute											x	0.20
12. MAXIMUM MILEAGE ALLOWED FOR M.S.A.S. DESIGNATIONS (Col XI, Line 10 Times Line 11)												8.32
13. Total Municipal State Aid Street Designated (Column XII, Line 2 + 4 + 6 + 7)											7.94	
14. Total Miles of T.H. & County Turnbacks designated as MSAS Above 20% (Col. XII Line 2 + 4 + 7)											(-)	
15. Mileage designated MSAS - not including T.H. and County Turnback mileage (Line 13 minus Line 14).											(-)	7.94
16. MSAS Mileage Partly Outside the City Limits in a non MSAS city (if any)											(-)	
17. Municipal State Aid Street Mileage Over/Under Maximum Allowed. (Line 12 minus line 15 minus Line 16)												0.38

I hereby certify that the total Improved Mileage (Col.XI. Line 5 + 10) in the Municipality of Mound as of December 31, 2024 is 48.85 Miles.

Signed Mato Bauman Title City Engineer Date 4/10/2025


NOTE: Lines 2, 4, 6, & 7 are MSAS mileage categories

Shaded Fields contain formulas. These fields get filled automatically as data is entered.

PREPARED BY THE
MINNESOTA DEPARTMENT OF TRANSPORTATION
OFFICE OF TRANSPORTATION SYSTEM MANAGEMENT


SCALE

0.15 0.075 0 0.15 0.3 0.45 0.6



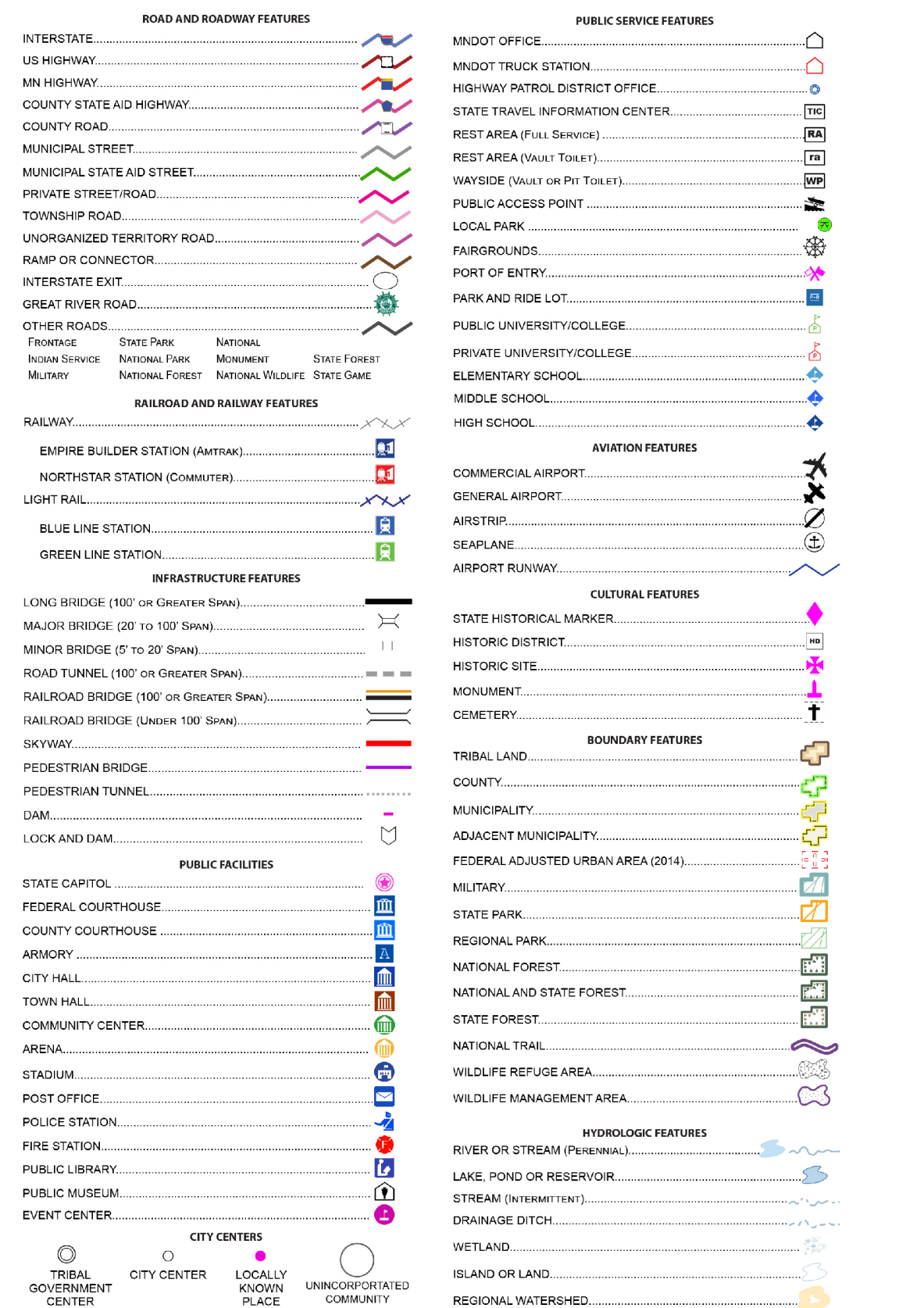
Miles

0 0.1 0.2 0.4 0.6 0.8



Kilometers

Projection:
Transverse Mercator
NAD 1986
UTM Zone 15



LAST EDITED ON 11-13-2024

**CITY OF MOUND
RESOLUTION NO. 25-__**

**RESOLUTION APPROVING REVISIONS TO MUNICIPAL STATE AID ROUTE
DESIGNATIONS**

WHEREAS, Minnesota cities with populations over 5,000 receive financial assistance to maintain streets within a state-aid system. The City of Mound is allotted a maximum mileage of 8.32 based on total street footage within city limits, with current designation of 7.94 miles; and

WHEREAS, state aid route 108, consisting of Cottonwood Lane and Auditors Road, renamed to Harbor Place in 2024, and an unimproved section of Auditors Road, no longer are connection points for traffic flow within the City; and

WHEREAS, route 108 consists of 0.46 miles and is recommended to be revoked and redesignated to existing streets with above average traffic flow; and

WHEREAS, proposed street additions to the MSA system for Mound consist of 0.75 miles on:

- a. Alder Lane (Bellaire Ln to Commerce Blvd/CSAH 110)
- b. Bellaire Lane (Alder Rd to Grandview Blvd)
- c. Eden Road (Wilshire Blvd to Hidden Vale Rd)
- d. Fairview Lane (Bartlett Blvd to Lynwood Blvd/CSAH 15)
- e. Maywood Road (extension of MSA route 109 from Hidden Vale Rd to Fairview Ln)

WHEREAS, the proposed changes result in a net increase of designated routes to 8.23 miles and a balance left of 0.09 miles;

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Mound, Minnesota, agrees to the revisions of the MSA route designations, revoking route 108 and adding in the proposed street sections.

Adopted by the City Council this 22nd day of April 2025.

Jason R. Holt, Mayor

ATTEST: _____
Kevin Kelly, City Clerk

City of Mound Cash and Investment Balances - March 31, 2025				
	As of 12-31-24	As of 01-31-25	As of 02-28-25	As of 03-31-25
General Fund (101)	\$ 4,988,422	\$ 4,003,015	\$ 3,507,374	\$ 3,208,633
Area Fire Services (222)	634,517	601,262	570,249	657,036
Dock Fund (281)	373,595	450,344	580,253	590,338
Transit District/Harbor District (285)	332,854	373,390	366,511	394,635
Debt Service Funds (3XX) *	4,193,654	2,636,619	2,501,869	2,503,470
Capital Project Reserve Funds				
401- Infrastructure/Street Replacement	2,311,178	2,312,027	2,261,132	2,307,032
403-Cap Reserve - Vehicles & Equip	576,676	576,181	457,287	397,418
404-Community Investment Fund	461,340	491,990	482,166	479,264
405-Cap Reserve City Buildings	388,191	388,191	388,191	388,191
427-Street Maintenance Fund	977,823	1,112,823	1,158,645	1,158,591
454-TIF 1-1 Harrison Bay	55,995	55,180	55,180	55,180
Subtotal Capital Funds	4,771,203	4,936,392	4,802,601	4,785,676
Enterprise Funds				
Liquor (609)	1,455,999	990,338	969,532	900,159
Water (601)	(4,474,207)	(5,469,997)	(5,843,244)	(5,942,864)
Sewer (602)	4,311,425	3,566,564	3,539,792	3,527,311
Storm (675)	(2,026,159)	(2,338,117)	(2,326,245)	(2,313,479)
Recycling (670)	227,871	226,752	223,908	209,850
Subtotal Enterprise Funds	(505,071)	(3,024,460)	(3,436,257)	(3,619,023)
Unallocated Interest Income (884)	-	54,516	86,951	119,347
TOTAL ALL FUNDS - CASH & INVESTMENT BALANCE	14,789,174	10,031,078	8,979,551	8,640,112
* Debt Service Fund Balance - prepaid special assessments				

**CITY OF MOUND
REVENUE - BUDGET REPORTING
MARCH 2025**

						Percentage of Budget			25.00%
FUND	BUDGET	MARCH 2025 REVENUE	YTD REVENUE	VARIANCE	PERCENT RECEIVED	JAN	FEB	MAR	
GENERAL FUND									
Property Taxes	5,338,592	-	-	5,338,592	0.00%	-	-	-	
Business Licenses & Permits	36,700	5,825	9,350	27,350	25.48%	1,625	1,900	5,825	
Non-Business Licenses & Permits	211,200	15,942	69,003	142,197	32.67%	17,160	35,901	15,942	
Intergovernmental	30,000	-	15,000	15,000	50.00%	-	15,000	-	
Charges for Services	295,990	19,599	86,549	209,441	29.24%	27,577	39,373	19,599	
City Hall Rent	35,400	2,956	8,969	26,431	25.34%	4,940	1,073	2,956	
Fines & Forfeitures	32,000	1,934	5,161	26,839	16.13%	-	3,227	1,934	
Special Assessments	12,000	-	-	12,000	0.00%	-	-	-	
Street Lighting Fees	32,500	3,421	7,549	24,951	23.23%	2,079	2,049	3,421	
Franchise Fees	648,000	24,045	48,230	599,770	7.44%	-	24,185	24,045	
Miscellaneous	238,000	(456)	186,927	51,073	78.54%	187,233	150	(456)	
TOTALS	6,910,382	73,266	436,738	6,473,644	6.32%	240,614	122,858	73,266	
OTHER FUNDS									
Area Fire Services	1,541,907	169,793	433,892	1,108,015	28.14%	205,363	58,736	169,793	
Docks	235,545	17,680	227,655	7,890	96.65%	78,670	131,305	17,680	
Transit District Maintenance	152,400	36,450	88,200	64,200	57.87%	41,350	10,400	36,450	
Water Utility	2,626,300	244,282	770,036	1,856,264	29.32%	348,811	176,943	244,282	
Sewer Utility	3,269,000	327,044	750,795	2,518,205	22.97%	224,334	199,417	327,044	
Liquor Store	3,930,000	250,484	742,841	3,187,159	18.90%	242,559	249,798	250,484	
Recycling Utility	261,360	20,905	61,384	199,976	23.49%	19,629	20,850	20,905	
Storm Water Utility	228,000	23,812	57,652	170,348	25.29%	16,756	17,084	23,812	
Investments	-	32,396	119,347	(119,347)	n/a	54,516	32,435	32,396	

**CITY OF MOUND
EXPENSES - BUDGET REPORTING
MARCH 2025**

Percentage of Budget						25.00%		
FUND	BUDGET	MARCH 2025 EXPENSE	YTD EXPENSE	VARIANCE	PERCENT EXPENDED	JAN	FEB	MAR
GENERAL FUND								
Council	85,967	3,435	27,781	58,186	32.32%	17,883	6,463	3,435
Promotions	41,500	2,005	11,689	29,811	28.17%	500	9,184	2,005
City Manager / City Clerk	224,508	17,185	50,974	173,534	22.70%	16,871	16,918	17,185
Elections	3,100	-	45	3,055	1.45%	45	-	-
Finance	584,433	46,599	141,754	442,679	24.25%	47,915	47,240	46,599
Legal	199,470	12,914	29,880	169,590	14.98%	-	16,966	12,914
Centennial Building	59,676	4,998	13,122	46,554	21.99%	592	7,532	4,998
City Hall - Wilshire	69,519	6,752	14,499	55,020	20.86%	1,683	6,064	6,752
Computer	47,000	1,563	10,715	36,285	22.80%	5,665	3,487	1,563
Police	2,128,150	1,552	1,063,431	1,064,719	49.97%	1,060,321	1,558	1,552
Emergency Preparedness	60,753	4,751	12,488	48,265	20.56%	4,043	3,694	4,751
Planning & Inspections	570,030	62,592	138,734	431,296	24.34%	26,099	50,043	62,592
Streets	1,237,629	88,443	231,724	1,005,905	18.72%	57,192	86,089	88,443
Parks	897,405	53,893	132,397	765,008	14.75%	32,186	46,318	53,893
Transfers	692,242	57,687	173,064	519,178	25.00%	57,688	57,689	57,687
Other	9,000	180	180	8,820	2.00%	-	-	180
TOTALS	6,910,382	364,549	2,052,477	4,857,905	29.70%	1,328,683	359,245	364,549
OTHER FUNDS								
Area Fire Services	1,541,907	99,700	430,485	1,111,422	27.92%	235,822	94,963	99,700
Docks	295,174	7,596	10,131	285,043	3.43%	1,279	1,256	7,596
Transit District Maintenance	85,076	7,631	15,970	69,106	18.77%	641	7,698	7,631
Capital Projects	-	67,258	67,258	(67,258)	n/a	-	-	67,258
Capital Replacement - Equipment	353,000	69,400	143,078	209,922	40.53%	495	73,183	69,400
Community Investment Reserve	-	2,901	2,901	(2,901)	n/a	-	-	2,901
Capital Replacement - Buildings	30,000	-	-	30,000	n/a	-	-	-
Sealcoating	-	54	54	(54)	n/a	-	-	54
TIF 1-1-Harrison Bay	-	-	-	-	n/a	-	-	-
Water Utility	2,218,577	305,732	708,088	1,510,489	31.92%	240,618	161,738	305,732
Sewer Utility	2,729,967	233,558	660,512	2,069,455	24.19%	251,830	175,124	233,558
Liquor Store	810,917	59,719	171,135	639,782	21.10%	48,473	62,943	59,719
Recycling Utility	252,805	33,046	54,460	198,345	21.54%	1,336	20,078	33,046
Storm Water Utility	321,433	21,533	96,116	225,317	29.90%	53,050	21,533	21,533

2025 MOUND FIRE DEPARTMENT ACTIVITY REPORT
Emergency Response and Firefighter Hours Detail

MONTH: March

		2025						2024					
		Month		Firefighter		YTD		Month		Firefighter		YTD	
City	Call Type	Calls	Hours	Hours	Calls	Hours		Calls	Hours	Hours	Calls	Hours	Hours
MOUND	Fire	10	143		22	316		8	140		28	443	
	Rescue	26	303		71	905		18	195		58	791	
	Duty Officer	4	4		7	7		4	4		8	8	
MINNETRISTA	Fire	4	61		7	100		3	121		8	201	
	Rescue	4	52		11	157		1	15		20	303	
	Duty Officer	1	1		1	1		1	1		1	1	
SHOREWOOD	Fire	0	0		0	0		0	0		0	0	
	Rescue	1	17		3	42		0	0		1	18	
	Duty Officer	0	0		0	0		0	0		0	0	
SPRING PARK	Fire	1	17		9	120		5	70		12	282	
	Rescue	6	77		25	338		6	92		17	243	
	Duty Officer	1	1		3	3		2	2		3	3	
MUTUAL AID	Fire	4	109		12	307		0	0		5	66	
	Rescue	0	0		0	0		0	0		0	0	
	Weather, Special Event, Etc.	0	0		0	0		0	0		0	0	
10	STAND BY	0	0		0	0		0	0		0	0	
95													
Total Activity All Cities		19	330		50	843		16	331		53	992	
	Fire	37	449		110	1442		25	302		96	1355	
	Rescue	6	6		11	11		7	7		12	12	
	Duty Officer	0	0		0	0		0	0		0	0	
	Stand By	0	0		0	0		0	0		0	0	
	TOTAL	62	785		171	2296		48	640		161	2359	

Monthly Activity by Call Category		2025		2024	
COMMERCIAL		3	2		
RESIDENTIAL		49	41		
OTHER (OUTSIDE/ROADWAY/LAKE/OPEN AREA/MISC)		10	5		
SERVICE CALLS (Smoke/CO Detectors)		4	4		
LEGITIMATE FIRE ALARMS		4	2		
FALSE FIRE ALARMS		4	2		

MUTUAL AID AND TRAINING/DRILL SUMMARY		2025		2024	
Category		Month	YTD	Month	YTD
MUTUAL AID CALLS RECEIVED		0	0	2	4
MUTUAL AID CALLS GIVEN		4	12	0	5
TRAINING/DRILL HOURS		345.5	888	281.5	873

Mound Fire Department

Incident Reports - Mound

March, 2025

FIRE NO.	DATE	CITY	ADDRESS	FIRE/ RESCUE	DESCRIPTION	ACTION TAKEN	FF HOURS
118	3/4/2025	Mound	55XX Spruce Road	Fire	Haz Cond - Gas Odor	Monitored, No reading found	14
124	3/9/2025	Mound	43XX Wilshire Blvd	Fire	Alarm - Fire	Sauna Tripped Detector	19
126	3/9/2025	Mound	5641 Bartlett Blvd	Fire	Alarm - Fire	Set off by Burnt Food	13
135	3/14/2024	Mound	3021 Devon Lane	Fire	Alarm - Smoke	Alarm accidentally Tripped	15
143	3/20/2025	Mound	Inverness Lane & Tuxedo Blvd	Fire	Haz Cond - Wires Down	Secured Area, Contact Xcel	20
144	3/20/2025	Mound	24XX Commerce Blvd, #308	Fire	Assist-Keys in Elevator Shaft	Extracted Keys from Shaft	20
146	3/20/2025	Mound	19XX Commerce Blvd	Fire	Haz Cond - Gas Odor	Stove Left On, No Co levels detected	10
151	3/22/2025	Mound	16XX Gull Lane	Fire	Alarm - Fire	Cancelled Enroute per proper code	12
158	3/26/2025	Mound	45XX Edgewater Dr	Fire	Possible Structure Fire	No Fire - Sun Reflection on Windows	12
171	3/31/2025	Mound	58XX Lynwood Blvd	Fire	Alarm - CO	Monitored - Found Bad Detector	8
Total Fire Calls				10	Total Fire Hours		143

111	3/1/2025	Mound	59XX Hawthorne Road	Rescue	EMS	Transported	11
113	3/3/2025	Mound	59XX Fairfield Road	Rescue	E	Transported	9
114	3/3/2025	Mound	Black Lake (Lake Minnetonka)	Rescue	Water Rescue	Cancelled prior to going into service	10
116	3/3/2025	Mound	30XX Dundee Lane	Rescue	EMS	Transported	24
120	3/6/2025	Mound	60XX Lynwood Blvd	Rescue	EMS	Cancelled Enroute	4
123	3/9/2025	Mound	25XX Commerce Blvd	Rescue	EMS	Heart	18
125	3/9/2025	Mound	18XX Commerce Blvd	Rescue	EMS	Cancelled upon arrival, No Pt Contact	15
127	3/10/2025	Mound	27XX Halstead Lane	Rescue	EMS	Transported	9
128	3/11/2025	Mound	45XX Tuxedo Blvd	Rescue	EMS	Transported	19
138	3/17/2025	Mound	18XX Commerce Blvd, #217	Rescue	EMS	Transported	9
139	3/17/2025	Mound	18XX Commerce Blvd, #206	Rescue	EMS	Transported	9
141	3/20/2025	Mound	50XX Windsor Rd	Rescue	EMS	Transported	7
142	3/20/2025	Mound	55XX Shoreline Drive	Rescue	EMS	Transported	7
145	3/20/2025	Mound	59XX Idlewood Road	Rescue	EMS	No Transport	19
147	3/21/2025	Mound	16XX Bluebird Lane	Rescue	EMS	Cancelled Enroute by OPD	8
148	3/21/2025	Mound	60XX Chestnut Road	Rescue	EMS	Transported	9
149	3/22/2025	Mound	16XX Bluebird Lane	Rescue	EMS	Transported	13
150	3/22/2025	Mound	59XX Fairview Road	Rescue	EMS	Transported	12
152	3/22/2025	Mound	16XX Bluebird Lane	Rescue	EMS	Cleared by Medics, No Patient Contact	13
153	3/22/2025	Mound	24XX Avon Drive	Rescue	EMS	Transported	10
154	3/24/2025	Mound	46XX Kildare Road	Rescue	Assist	No pt contact, Police handled	13
156	3/25/2025	Mound	53XX Three Points Blvd	Rescue	EMS	Transported	8
160	3/27/2025	Mound	29XX Westedge Blvd	Rescue	EMS	Transported	10
165	3/29/2025	Mound	49XX Brighton Blvd	Rescue	EMS	Transported	7
168	3/30/2025	Mound	18XX Commerce Blvd	Rescue	EMS	Transported	17
169	3/30/2025	Mound	47XX Manchester Road	Rescue	EMS	Cancelled Enroute	13
Total Rescue Calls				26	Total Rescue Hours		303

134	3/14/2025	Mound	57XX Lynwood Blvd	Fire	Check Burn	Investigated, found legal rec fire	1
136	3/15/2025	Mound	16XX Eagle Lane	Fire	Alarm - CO	No CO detected, advised battery be replaced	1
163	3/28/2025	Mound	Commerce Blvd & Bartlett Blvd	Fire	Haz Cond - Wires Down	Secured Area	1
167	3/29/2025	Mound	31XX Drury Lane	Fire	Alarm - Fire	Cancelled Enroute	1
Total Duty Officer Calls				4	Total Duty Officer Hours		4

TOTAL FIRE, RESCUE & DUTY OFFICER HOURS				40	TOTAL FIRE, RESCUE & DUTY OFFICER HOURS		450
---	--	--	--	----	---	--	-----

**PARKS AND OPEN SPACE COMMISSION (POSC) MEETING MINUTES
MARCH 13, 2025**

The Mound Parks and Open Spaces Commission met on Thursday, March 13, 2025, at 6:30 pm in the Council Chambers at the Centennial Building.

Present: Chair Joanna Kahn, and Commissioners Travis Mills, Tyler Pieper, Kim Blievernicht, and City Council Representative Sherrie Pugh.
Absent: None.
Others Present: Deputy City Manager, Maggie Reisdorf.
Public Present: Phil Velsor (3232 Gladstone Lane).

1. Call to Order

The meeting was called to order at 6:30 pm.

2. Roll Call

Present: Chair Kahn and Commissioners Mills, Pieper, Blievernicht, and City Council Representative Pugh.
Absent: None.

3. Approval of Agenda

Motion by Blievernicht to approve the agenda as amended, second by Pugh; Motion carried 5-0.

4. Oaths of Office

Commissioner Kim Blievernicht
Commissioner Tyler Pieper

5. Approve Minutes from 2-13-2025 Meeting

Motion by Blievernicht to approve the 2-13-2025 meeting minutes, second by Pugh. Motion carried 4-0-1 (Mills Abstained).

6. Comments and Suggestions from Citizens Present

Phil Velsor, resident at 3232 Gladstone Lane, introduced himself to the POSC. He talked to the commission about the plan to repave the parking lot near Lost Lake Commons where the current farmers market takes place over the summer. He talked about the plan to have an ice rink located there over the winter months. He talked about the plan to install a fire pit with the upcoming construction on Phase II of Lost Lake Commons Park. He recommended that it be placed as close as possible to the where the ice rink would be so it could be used by users of the ice rink in the winter. He recommended that between the options of wood and gas, to go with wood. He stated that gas would be a maintenance nightmare.

Velsor asked the commission if they ever thought about having an ice rink at Surfside Park on the lake. He wondered if the basement of the Park Depot building could be converted into a warming shelter during the winter months. He talked about how he helps maintain the ice rink at the local elementary school.

Kahn stated that she is 100% on board with the idea of a rink at Surfside Park, but that it was discussed in the past and the previous City Manager said no.

Velsor said that it is just an idea to reconsider to be able to have activity there year-round. He stated that he is looking forward to the Phase II of the Lost Lake Commons to be completed.

Reisdorf stated that it is something that she will talk with the public works department and City Manager about.

Pugh asked Velsor what he thought about 100% improvements to Surfside Park.

Velsor informed that he loved the new improvements. He said that he was sad about some of the discussion that took place regarding the playground, but that it makes him smile when he drives by it. He told the commission to keep up the good work.

7. **2025 Goals and Priorities DRAFT Summary**

Reisdorf informed that she took the listed goals and priorities stated from the previous meeting and put them in a list format. She stated that the goal of the meeting was to review the list and make and changes.

Mills mentioned item 4a. Low cost ideas for underdeveloped parks including nature play areas that include rocks, stumps, etc. He asked if these types of installations would need to be certified. The commission talked about regional nature reserves that offered nature play areas for kids and asked staff to look into how these organizations were able to do these types of features.

Pieper recommended installing something like a short balance beam to walk on. He asked if a category called “Natural Areas” could be added as 4.d.

Mills talked about having an event planner who can coordinate city events and food trucks. Pugh informed that the city would have to declare a public event in order to invite a food truck to a park.

Kahn asked to add to the new website information about which parks are ADA accessible. She stated that she was worried about the plan to get all ADA accessible needs addressed within five years. She stated that the city currently makes significant accessibility updates every time a park playground is replaced.

Blievernicht stated that she is ok having these improvements scheduled for 10-15 years. She said she just wants to see that this is made a priority and that it is being done right and now fast.

Reisdorf informed that the city recently completed a Long-Term Capital Improvement Plan that ties into the recently approved Long-Term Financial Plan. She said that she could create something similar for lower cost items as the projects listed within the plan are higher cost items.

Kahn recommended that each commissioner pick a priority each to be accountable for and keep moving forward with that one for the year.

Reisdorf stated that one question that the commission should talk through a bit more is what the word accessibility means to each of them as it can mean different things to different people.

The commission asked if they could have a summary of what the public works department plans for each year as far as park maintenance. It was discussed how it may be helpful to understand the department’s annual goals.

Reisdorf informed that the public works department has a set maintenance budget. She stated that she could talk with the Public Works Director and Finance Director as to what those funds focus on. She informed that she could talk with them as well about if it is feasible to put a small amount of funds aside each year for minor projects that the commission can recommend.

Pugh talked about the recent park dedication fund revenue received from the new Lake Minnetonka Flats development. She also said that the Liquor Store puts aside funds each year from its sales for park projects.

The commission talked a little bit about the planning for Phase II of the Lost Lake Commons. Pugh stated that the City Council liked the portable fire pits that were used for the Christmas event at the park. She recommended that the residents of the Lost Lake Villas and the Artesa Coop be included in the discussion on whether wood or gas would be preferred.

The commission talked about maintenance of gas and the cleanup and staff time needed for wood burning. Kahn recommended asking what other cities have done and the pros and cons. She said that it would be important to ask the public works department as well.

Mills said that he preferred wood because of the environmental concerns connected with using gas.

Pugh mentioned that there needs to be more communication with the City Council as it doesn't always seem that they understand what the commission does all the time and the knowledge that the commissioners have on the park system.

Pieper agreed that more could be done to communicate with the City Council, including a regular update to them.

8. **Parks and Open Spaces Program – Review**

Reisdorf stated that she has been working on the city's new website the past several months. She said that with the update, she has been reviewing the Adopt a Green Space Program documents. Reisdorf explained that the commission has wanted to review and clean up some of the documents since some of them are outdated.

Reisdorf said that she updated the application document and the list of available adoption sites for the commission to review and provide comment on. Reisdorf showed them a preview of how the program would be displayed on the new website (that was not live to the public yet). She showed how the spaces would be listed as adopted and/or not adopted.

Pieper asked if the city would be able to assign actual addresses to each park, since only the big parks have addresses. He said it would be easier for people to find the parks that way.

Reisdorf said she would look into it.

Pieper recommended that more pictures be added of parks and open spaces to the website.

Mills talked about how the program need to be revamped and better advertised.

Reisdorf agreed.

Kahn explained that the program has existed for a long time. She said that the POSC provides information on the program at the Farmers Market during the summer. She said it is an opportunity for the commissioners to highlight the parks. She recommended that there be more communications with the adopters and that an annual event be held to recognize their efforts and the sense of community.

Mills said it would be great for adopters to take pictures and send to staff to then be able to share their accomplishments.

9. **Reports**

Staff Reports: Reisdorf provided project updates to the POSC including that the project planning for Lost Lake Commons Phase II and Chester Park would be at the April 10, 2025 meeting. She informed that the POSC would likely have a joint meeting with the City Council in April.

Pieper requested the POSC list of priorities be provided, as well as those of the City Council. He said it would be a great opportunity to review where they both align.

Pugh stated that Mound is a very livable community and has never sought recognition for what it can be. She said it is age friendly and very livable. She explained that more needs to be done with regards to economic development, but that that is being worked on. Pugh said she appreciates the city as a small town and unique place.

City Council Representative: Pugh informed that there is an upcoming fundraiser happening for the Philips Island Town Hall renovation.

Commission Comments: There was discussion on the City Council's request to review the interviewing for vacant POSC seats. Concerns were presented on not having any of the POSC involved in the process anymore and recommended that there be representatives of the POSC involved.

Pieper referenced a letter that he drafted that was included within the packet. He informed that he thought it would be good to send a letter to the schools informing them of opportunities to utilize the city parks and open spaces for educational purposes. He asked for feedback.

Mills said that it was a good idea to send the letter. He made some minor recommended changes. Pieper said he would make the changes and bring back to the next meeting.

Pieper provided an update on a grant that he recently submitted. He said that the grant process is behind schedule, but that he recently was asked to provide additional information about the project. He talked about other upcoming potential grant opportunities.

10. Next Meeting: April 10, 2025

Tentative Discussion Items:

Chester Park

Lost Lake Commons – Phase II

Parks and Open Spaces: List of Protected Spaces

(Add) Park Visit Discussion with Public Works

(Add) Discussion on Top Commission Priorities and Individual Priorities

(Add) Letter to Adopt a Green Space Participants

11. Adjourn

Mills moved to adjourn the meeting at 8:19 PM. Pieper seconded. Motion carried 5-0.